

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE: DECEMBER 19, 2022

TO: BOARD OF EDUCATION

FROM: JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES

SUBJECT: RELEASE FROM CONTRACT REQUEST

COMMENTS:

Tracy Peters, Special Education Teacher at Horace May Elementary School, is requesting to be released from her 2022-23 contract effective December 16, 2022. The District has found a suitable replacement for Ms. Peters and is recommending this release.