

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

October 2016

Facilities Management – Maintenance and Operations - General

- In the past month the maintenance crews have completed 419 work orders, and are currently working on 567 open work orders..
- Hallberg Inc. will begin a re-commissioning study OEMS in December.

Capital Construction:

- Ongoing - Facilities is working with design professionals, as well as time and material contractors to facilitate the completion of the School Board approved projects related to the remaining LRFPP fund balance.
- MWE tuck-pointing and window replacement project is nearing completion. Punch list items are being completed. We have an issue with the one operable window in each classroom that Wausau is working with the District to resolve at this time.
- Johnson-Wilson Constructors is working on punch list items in Design Center at Denfeld High School. I expect to receive a temporary certificate of occupancy within the week.
- The HOCHS 3rd street parking lot project continues to move forward. This project presents some difficult challenges due to late start and City permit challenges. Completion at this point is still planned for this fall, but there is potential the final bituminous surfacing may not be placed until spring due to bituminous plants closing shortly. If this delay should occur the lot and entrance will still be usable, with concrete surfaces finished and the driving surface to be class 5 gravel. The new 3rd street public entrance is close to completion.
- The new data cabling and camera installation project at HOCHS is complete.

Building Operations

- Facilities have filled its nine vacancies with Maintenance Custodians in the elementary schools throughout the district. The newly created position is in replacement of the recently eliminated position of Fireperson I. Facilities will also be filling its district wide Utility I position by the end of the month. Facilities will begin to proceed with the unilateral transfer process within the Custodian II class to determine the district's true vacancies. An external Custodian II posting will follow.

Health, Safety & Environmental Management

- Environmental/Health/Safety
 - Water samples were collected from 5 predetermined locations at Lakewood Elementary and sent to the lab for analysis. The samples are for lead and copper testing per state requirements.

- Attended training and received certification for Water Supply System Operator Class E. This certification is required for monitoring and sampling the water system at Lakewood Elementary.
- The fire inspection was completed at Myers-Wilkins. The inspection found no major violations and only a few minor violation (sprinkler guard missing, bean bags without flammability tags, and desks/materials stored in passageways).
- The proper first aid kit was installed in the pool area at Lincoln. The pool inspection report found inadequate materials in the first aid kit required for pools during the inspection.
- Respirator fit testing was completed for HVAC employees.

- Emergency Response
 - Assisted schools with updating site emergency plans, exit routes, and rescue rooms.

- Workers' Compensation Activities
 - OSHA Recordables- 1 (Back injury from student interaction).
 - Incidents Reported: 26 injuries reported.

Risk Management

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.