

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
January 19, 2018**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at noon on Friday, January 19, 2018, at the Central Office, 72 South Green Street, Tupelo, Mississippi. (The meeting had originally been scheduled for Tuesday, January 16, but was postponed by unanimous consent of the Board because inclement weather had required closing of schools. Notices of the rescheduled date of the meeting were posted in the manner required by Board Policy for the posting of notices of Special Meetings. A copy of the Notice is marked **Exhibit 1** and held in the Exhibit Book of this meeting date and incorporated herein.)

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mr. Rob Hudson, Mr. Eddie Prather, and Mr. Kenneth Wheeler. Mrs. Sherry Davis entered the meeting later. Mr. Prather announced a quorum, and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

Mr. Hudson moved to approve the agenda for the regular January 19, 2018 Board meeting subject to the following changes:

- Postpone recognition until February meeting (Section V. #B)
- Postpone Reports under Communication until February meeting (Section VI)
- Postpone Consideration of Revision of Policies (Section VIII. D. 1)
- Postpone Executive Session to discuss student matter (Section XI. C.)

The motion was seconded by Mr. Wheeler, and the Board voted unanimously to approve the agenda for the regular January 19, 2018, Board meeting with the announced changes. The President of the Board declared the motion passed. A copy of the agenda is marked **EXHIBIT 2** and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

December 5, 2017, Noon Regular Meeting, HLC

Mr. Wheeler made a motion to approve the minutes from the December 5, 2017, noon regular meeting as presented. The motion was seconded by Mr. Hudson and approved unanimously. Mr. Prather declared the motion passed.

December 7, 2017, 11 am Special Called Meeting, HLC

Mr. Wheeler made a motion to approve the minutes from the December 7, 2017, 11 am special called meeting as presented. The motion was seconded by Mr. Babb and approved unanimously. Mr. Prather declared the motion passed.

December 19, 2017, 10:30 am Special Called Meeting, Central Office

Mr. Wheeler made a motion to approve the minutes from the December 19, 2017, 10:30 am special called meeting as presented. The motion was seconded by Mr. Babb and approved unanimously. Mr. Prather declared the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Hudson moved to acknowledge, approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

1. Contractual Agreements (TPSD Policy DJAAB Contract Signing Authority)
Contracts to be Acknowledged and Awarded: #CO1856 and #CO1857; Charter Bus Contract BC#2017-2018-003
Rental of School Facilities: #SFR1819 through #SFR1822
Contracts to be Ratified: #CO1850, #CO1854 and #CO1855
2. Donations (TPSD Policy DFAB Revenues for Non-Tax Sources)
#2017-2018-027 through #2017-2018-034
4. Grant Permission to Accept Grants (TPSD Policy DEEG Grant Management)
TPSD Grant #1808, and #1810
5. Grant Permission to Delete 271 Assets from the TPSD Asset Listing (TPSD Policy DM)

B. Office of Assistant Superintendent Mr. Andy Cantrell

Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)

Student Readmissions

- a. Student Case #58-2016-2017
- b. Student Case #63-2016-2017

Overnight Field Trip Requests:

- THS DECA, DECA State Competition, Jackson, MS 2/14-16/18
- THS Show Choir, Competition, Indianapolis, IN 3/1-4/18
- THS Show Choir, Invitational, Jackson, MS 2/23-24/18
- THS Show Choir, Invitational, Jackson, MS 2/2-3/18
- THS FCCLA, Culinary Arts Club Conference and Competition, Jackson, MS 2/28-3/2/18

- THS FCCLA, Early Childhood Club Conference and Competition, Jackson, MS 2/28-3/2/18

C. Approval of School Board Meeting Attendance Annual Report for 2017

The motion was seconded by Mr. Babb and was approved unanimously. President Eddie Prather declared the motion passed. A copy of the Consent Agenda report is marked **EXHIBIT 3** and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Required Monthly Financial Reports – Month Ending November 30, 2017

Mrs. Sherry Davis entered the meeting at this point.

Following a review of each report and discussion, on a motion by Mr. Babb, seconded by Mrs. Davis, the Board voted unanimously to approve the following financial reports:

- Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditure Report with Current Budget Status
- Cash Flow Report for District Maintenance Fund
- Consolidated Fund Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statement

Board President Eddie Prather declared the motion passed. The Financial Reports for Month Ending November 30, 2017, are marked **EXHIBIT 4** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Docket of Claims

Board Member Sherry Davis recommended approval of the Docket of Claims for the period December 1 through January 5, 2018, Docket of Claims #49637 through #50227 in the amount of \$2,674,519.28, and the Athletic Activity Ref Pay paid to officials and fees in the amount of \$4,671.58 for the period December 1 through December 31, 2017. The grand total is \$2,679,190.86. The motion was seconded by Mr. Wheeler and approved unanimously. Mr. Prather declared the motion passed.

This affirms that the claims are legal and proper and they are allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972.

The Docket of Claims Report is marked **EXHIBIT 5** and held in the Exhibit Book of this meeting date and incorporated herein.

3. Rejection of Bids

It was recommended by Mrs. Rachel Murphree, that the district reject bids received for the purchase of Macbook Pros, based on the need of an extra 3 year warranty offered

on these devices that was not written into the bid specifications. It was also recommended that the Board authorize the district to rebid the devices.

On a motion by Mr. Babb, seconded by Mrs. Davis, the Board voted unanimously to reject the bids and authorize the district to rebid the devices. Mr. Prather declared the motion passed.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goals #3 and #4)

1. Licensed Personnel Recommendations

Upon a motion by Mrs. Davis, seconded by Mr. Wheeler, the Board voted unanimously to approve the licensed personnel recommendations (includes Addendum) as presented. Mr. Prather declared the motion passed. The Personnel Report is marked **EXHIBIT 6** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Intent Form Process

Mr. Turner presented a narrative of the intent process. He identified that intent forms had gone out to staff so they can reveal if they intent to return for the next school year. Additionally, he advised the Board that the administrators will be completing the intent process on their staff during February.

C. Office of Executive Director of Operations Mr. Charles Laney (TPSD Goals #2 and #4)

1. Awarding of Advertised Bids—Carver Elementary Renovations

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously to award the advertised bids for the Carver Elementary Renovations Project to Sullivan Enterprises for the price of \$1,178,000.00 with two alternates rejected, and for the Superintendent to sign all related documents. Mr. Prather declared the motion passed.

A copy of the abovementioned bid for Carver Renovations Project is marked **EXHIBIT 7** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Awarding of Advertised Bids—Pierce Street Elementary Renovations

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously to award the advertised bids for the Pierce Street Elementary Renovations Project to Sullivan Enterprises for the price of \$542,000 with two alternates included, and for the Superintendent to sign all related documents. Mr. Prather declared the motion passed.

A copy of the abovementioned bid for Pierce Street Renovations Project is marked **EXHIBIT 8** and held in the Exhibit Book of this meeting date and incorporated herein.

3. Awarding of Advertised Bids—Tupelo High School Renovations

On a motion by Mrs. Davis, seconded by Mr. Wheeler, the Board voted unanimously to award the advertised bids for the Tupelo High School Renovations Project to Sullivan Enterprises for the price of \$4,698,000.00, and for the Superintendent to sign all related documents. Mr. Prather declared the motion passed.

A copy of the abovementioned bid for Tupelo High School Renovations Project is marked **EXHIBIT 9** and held in the Exhibit Book of this meeting date and incorporated herein.

4. Permission to Bid—Tupelo High School Athletic Suite Renovations, phase 2

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously to permit the bidding of renovations to the THS Athletic Suite, phase 2 at the THS rubber floor gym. Mr. Prather declared the motion passed.

5. Permission to Reject and Re-bid Renovations at Fillmore Center

On a motion by Mrs. Davis, seconded by Mr. Hudson, the Board voted unanimously to reject all previous bids because they exceeded the project budget, and to rebid renovations to the Fillmore Center. Mr. Prather declared the motion passed.

D. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3)

Information Items

1. THS Gym Renovations Update—Mr. Charles Laney gave an update on THS Gym Renovations.

2. Miscellaneous—Dr. Loden updated the Board on possible make up days for the recent school closings due to inclement weather, and on legislation regarding next year's budget.

UNFINISHED BUSINESS

Approval of 2018-2019 School Calendar

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to approve the 2018-2019 school calendar as presented. Mr. Prather declared the motion passed. A copy of the 2018-2019 school calendar is marked **EXHIBIT 10** and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

Change of February 20, 2018 Meeting to February 13, 2018

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously to change the February 20, 2018 regularly scheduled Board meeting to February 13, 2018. Mr. Prather declared the motion passed.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

- **February 13, 2018 Noon and 5 pm Regular Board Meeting**
- **Teacher of the Year**
- **Athletic Program Update**
- **1st Semester GPA and MHSAA Scholar Athlete Information**
- **Wellness Policies**
- **March 20, 2018 9:00 am Board Work Session, Noon Annual Organizational Meeting**
- **Hire Principals**

Mr. Rob Hudson left the meeting at this point.

B. Future Agenda Topics – Board Members

No future agenda topics were requested by the Board.

C. Executive Session – Personnel Matter

Mr. Wheeler made a motion, seconded by Ms. Davis, to go into temporary Executive Session to discuss a personnel matter. The motion was adopted unanimously, and Mr. Prather declared the motion passed.

The room was cleared except for members of the Board, and Mr. Tims. The temporary Executive Session was called to order and the Board first considered the reason for entering Executive Session. Mr. Prather stated that there was a need to discuss a personnel matter. Upon a motion by Mr. Wheeler, with a second by Mrs. Davis, the Board voted unanimously to remain in Executive Session. The President of the Board declared the motion passed and went out into the hallway to let everyone know that the Board would remain in Executive Session.

The Board then began the discussion concerning the personnel matter. The Board took no action on this matter.

Following this discussion, Mr. Wheeler moved that the Board return to Open Session. The motion was seconded by Ms. Davis and adopted unanimously. Mr. Prather left the room to inform the public that the Board was returning to Open Session.

Open Session

Mr. Prather then announced that the Board was again in Open Session, and said that the Board had discussed a personnel matter and that no action was taken.

ADJOURNMENT

There being no further business to come before the meeting, Mr. Babb made a motion to adjourn, which was seconded by Mr. Wheeler and adopted unanimously. Mr. Prather announced that the motion had passed and declared the meeting adjourned at 1:30 p.m.

APPROVED:

ATTEST:

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES**

Eddie M. Prather, President

Rob Hudson, Secretary