

Sheridan School District 48J
Board Advisory Memo

Date: 7/16/14
To: All Board Members
From: Food Service
Subject: 2014-2015 Food Products and Non-Food Supplies Requirements RFP Award

Recommendation: Award of the 2014-2015 the Food Products and Non-Food Supplies Requirements RFP to SYSCO Portland.

Two bids were received for the Oregon Child Nutrition Coalition (OCNC) Food Products and Non-Food Supplies Requirements RFP on June 18, 2012. Our school district is a member of this coalition.

The bid totals were:

Food Services of America - \$9,139,827.95 + \$90,410 = adjusted \$9,230,237.90

SYSCO Portland - \$8,141,914.86 + \$91,950 = adjusted \$8,233,864.80

Adjustment numbers are calculated based on weighted quality indicators identified in the bid such as fees for delivery of commodity processed products, fees for delivery of produce and fees for purchase of items not listed on the bid but stocked by the distributor. The RFP results were reviewed and approved by the OCNC Board members on June 20, 2012.

This bid meets the State and Federal purchasing requirements for food, non-food supplies, chemicals, produce, milk, and bread. Copies of the RFP and the response from SYSCO are posted on OCNC's web site at www.ocnc.org.

The RFP included four possible extensions. Based on the January and July Consumer Price Indexes, Pacific Cities and US City Average for the City of Portland Oregon for the previous year the OCNC Board and Sysco agreed on a 1.25% increase on the fixed fees which is half of the current COLA amount.

Legal authority for acceptance of this bid lies with the individual school district's governing boards.

Approval motion: I recommend the District award the 2014-2015 Food Products and Non-Food Supplies Requirements RFP to SYSCO Portland.