

611R Home Schooling- Shared Time

1. Students Eligibility

1.1 Resident students who attend approved *home schools* full-time and are in compliance with the Minnesota Compulsory Instruction Law may apply for limited shared time enrollment privileges in I.S.D. #709.

1.2 Students requesting shared time enrollment privileges must be enrolled at their *home school* for the majority of their usual school day. Shared time enrollment is limited to two courses per semester or, one block-class, unless the assistant superintendent makes an exception. Elementary shared time must be agreed upon in consultation with the classroom teacher and school principal. Shared time must be less than 50% of the instructional day at the elementary level.

1.3 Shared time students do not qualify for an I.S.D. #709 high school diploma, participation in honor rolls, class rank and other recognition available to full-time public school students.

1.4 *Home school* students must be enrolled completely in the Duluth Public Schools their senior year to receive a Duluth Public Schools diploma. The *home school* transcript will need to be evaluated in order to award credit.

1.4.1 If the transcript is from an accredited *home school* association or program, grades for credits may be given at face value.

1.4.2 If the transcript is without validation from an accredited *home school* association or program, the grade value will need to be validated. In order to be validated, documentation of credit and grade value can be verified through indicating that required subject areas are in fact being taught; include class schedules, copies of materials used for instruction, student portfolio of work, description of methods used to assess student achievement, and methods for achieving the course outcomes. In the absence of documentation the district may request further assessment to determine grade level and credit value.

1.4.3 Credits may be adjusted to equate them to the district's semester system.

1.4.4 Summer school classes will be evaluated and equated to the district maximum of 1.0 credit per year.

1.5 In order to be approved for a specific course, a student must have completed all prerequisite course requirements and may be required to demonstrate appropriate skill and/or knowledge levels.

1.6 When participating in a shared-time course, shared time *home school* students will be subject to all the same school and district policies, regulations and rules which apply to public school students, including student rights and responsibilities, grading, and attendance and performance expectations.

2. Program Availability

2.1 Shared time enrollment will be provided only as space is available in the program class, grade level and/or school building as determined by the high school principal in consultation with the assistant superintendent.

2.2 Class hours will not be altered to provide for shared time students.

2.3 Shared time students enrolled for two courses not offered consecutively must leave school property when not in class or may attend a supervised study hall in between the two courses. (A study hall does not count as one of the two courses a home school student may enroll in each semester.)

2.4 If the school lunch period falls between the two courses, the shared time student may purchase a school lunch and eat in the student eating area. Shared time students whose families fall within the income guidelines for free or reduced-price meals may qualify for a free or reduced-price lunch. Inquiries should be directed to the Child Nutrition Services Department.

2.5 *Home school* shared time students may take the state Basic Standards Tests and MCA II's as arranged with the principal.

2.5.1 The *home school* will be charged for the cost of the test and the scoring.

2.5.2 *Home school* student test results will be reported separately from public school student test results.

2.6 All students who are expecting a public school diploma, must pass the required Minnesota Basic Standards Tests and the MCA II's (Minnesota Comprehensive Assessment II's). (Minn. Stat. 120B.02)

3. Application Process

3.1 Students accepted for share time enrollment will be counted as enrolled in the district for the purpose of calculating state aid and must complete all applications and information accordingly.

4. Attendance Area

4.1 Shared time students must attend public school at the high school in their attendance area.

4.2 If a course a *home school* student wants to take is only offered or only has space available at a different high school than the one in his or her attendance area, the assistant superintendent may allow the student to attend a public high school outside of the student's attendance area.

4.3 If a shared time student wants to take courses at a high school other than the high school in his or her attendance area, the student may request an intra-district transfer in the same manner as public school students.

5. Transportation

5.1 Students accepted for shared time enrollment are eligible for district transportation from home to school if they are at an existing bus stop at the regularly scheduled bus stop time, and if they meet district policy guidelines for distance from school.

5.2 Students accepted for shared time enrollment are eligible for district transportation from school to home if they are at the school bus departure location at the end of the school day, if they get off the bus at a regularly-scheduled bus stop, and if they meet district policy guidelines for distance from school.

5.3 Students must be eligible for state transportation aid. (Minn. Stat. 123B.92)

5.4 Transportation arrangements will be made by the

Transportation Department, at the request of the home school.

Presented: 11/17/15 ISD 709