

To: School Board Members

From: Cheri Wysong

Re: Summer Activities at Washington Schools

Washington (312) School finished strong with good overall attendance:

PREP/EC (39) = 85.75%, Kindergarten (94) = 95.91%, Grade 1 (86) = 95.89%, and

Grade 2 (93) = 96.41%. The highest overall classroom was Mrs. Kircher with a 98.79%.

Our final celebration of Kindness and Character was held in our gym on May 17. Congratulations to the students who were honored for their KINDNESS. They included Kenadie Ginger, Andrew Whitlatch, Carter George, Jeremiah Williams, James Neal, Aleigha Lawrence, Cayden Boykin, Jaiden Durbin, Stormie Nicol, Cadence Jones, Grace Fitzgerald, Clayton Taylor, Candace roach, and Ashton Bennison. We would also like to celebrate the following students for exhibiting the character trait of PATIENCE: Parker Lehn, Aiden Cvengros, Addasyn Casner, Benjamin Lash, Jeffery Davis, Ace Spinner, McKylee Rhoades, Jaiden Durbin, Zion Wieneke, Zayne Cushing, Ellivia Markham, Rhyllie Allen, Liberty Law, and Joey Laker. We are looking forward to another year of celebrating outstanding students.

1. Schedules, materials orders and class lists for the 2016-2017 school year are completed.
2. Registration will be at the High School on Thursday August 4. Registration times are 8:00 a.m. - 8:00 p.m. This is a change from previous years when we have offered 2 days at one location. We are in hopes that the majority of parents will take advantage of the single day to get all of their students registered in one convenient location! After August 4, parents will need to come to each attendance center to complete the registration for each child.
3. Janitors are in the process of cleaning classrooms: emptying the rooms, cleaning lights, woodwork, walls, windows, furniture, scrubbing and waxing floors, touching up paint, and setting the rooms back up for next school year. A BIG Thank You to Cindy and Patty for all the hard work to get our buildings looking amazing for the first day of school!
4. Work has begun on the coal room area. We are hopeful for a quick and un-eventful project.
5. The pilot ceiling project in 2 spaces of Washington School are scheduled to begin soon.
6. Jackie is busy finishing up year end activities, cleaning out files, shredding, sorting, completing materials orders, and preparing for registration and a new year.
7. Washington and Lincoln Elementary students collected caps again this year for their park bench project and The Pana Parks Revitalization Committee partnered with us to collect additional caps in the community. On June 9, they delivered 906 lbs. of plastic and picked up two new benches for the pool area of the park. Students collected \$336.78 in coins to help pay for the Park bench project. I have hopes to beat our record of 1320 pounds of plastic when I make the Elementary

Schools delivery on June 28<sup>th</sup>!!! A big THANKS goes out to Tom Funk who hauled the bags of plastic caps from the schools to a storage unit that was donated to us by PBI. (who also deserve a big THANKS) In the last 3 years, we have kept over 5000 lb of plastic caps from going into the landfill! Thanks to everyone for being earth conscious and helping out with this project.

8. The cap collection project was an excellent way to help students understand the importance of recycling but also to identify a problem and figure out how to fix it. Students at Washington collected box tops to help fund the purchase of new benches for our school. The new benches will be placed near the playground equipment to give parents additional places in the shade to relax while their children play. A BIG Thanks goes out to everyone who has contributed plastic caps and box tops to our project!!

9. Additional THANK YOU's go out to Tracy Strawn, Sharon Ambrose, and Wendy Schmitz for monetary donations to help fund programs in our classrooms.

10. The Spirit Friday collection this year was split between the Pana Pool project and the Pana Education Foundation. Both are worthy causes that help our students and our community.

11. PTO will be funding several projects for Washington School over the summer:

1. New “insides” for our welcome sign. The sun has damaged the plastic letter shelves beyond repair so that the north end of the sign is no longer viable to hold those messages. The maintenance crew will install the new pieces once they arrive.
2. Our beloved teeter totters have finally worn out..... PTO has graciously agreed to partner with the Washington School activity fund (keep collecting those box tops!!) to replace them. We have ordered 2 new ones that will be installed as soon as they arrive.
3. PTO will also fund new mulch for under the playground equipment as they have for the last several year.

Thank you to the new PTO officers Jenny Lehn, Bobbi Jo Jostes, and Kelly Barringer for meeting needs of the students in our school—you ARE appreciated!

12. Handbooks were reviewed by committees which included teachers and parents in addition to administration. I need approval for the Washington School Handbook for the 2016 - 2017 school year. Suggestions were made and are detailed below. There are only minor changes.

### **Washington School Handbook (updates)**

- a. Pgs. 2-3 - Calendar of Events for 2016 – 2017
- b. Pg. 14. **TIMES OF STUDENT ATTENDANCE:** #4 added “While we know emergencies happen, messages about change of transportation arrangements need to be phoned in before 2pm, (or just send a note in the morning), if at all possible.”
- c. Pg. 14-15 **ATTENDANCE POLICY.** Added #4: “Children with a temperature of 100 degrees or above will be sent home from school. Children who have a fever of 100 degrees or above, should remain at home until they have been fever free for 24 hours. Students must also be vomit free for 24 hours before returning to school.”

d. Pg. 15 made change to #8 to reflect the truancy policy of 5 tardies and/or absences in a 9 week period.....(instead of 7)

A discussion was held about efficiency of data collection to enforce #8. Teachers will individually ensure that Mrs. Wysong is aware of chronic issues so she will move forward with our stated procedures

e. Pg. 16 **NO PETS ON SCHOOL GROUNDS:** Added: , “not even on a leash” to our policy to address specific issues that we have had during the year.

f. Pg.19

**ADMINISTRATIVE PROCEDURES FOR HANDLING HEAD LICE AT WASHINGTON SCHOOL (introductory paragraph remains the same)** Policy changed to reflect new guidelines and thinking. “The school will observe recommendations of the CDC and the American Academy of Pediatrics regarding head lice.

1. Parents or guardians are required to notify the school nurse if they suspect their student has head lice.
2. Parents or guardians will be notified if their child is found to have head lice at school so they can begin treatment.
3. The school will provide written information to parents or guardians about the diagnosis, treatment, and prevention of head lice.
4. The student will be checked upon returning to school after treatment.

**ADDED section: MYTHS & FACTS ABOUT HEAD LICE**

**Myth: Only dirty people get head lice.**

Fact: Personal hygiene or household or school cleanliness are not factors for infestation. In fact, head lice often infest people with good hygiene and grooming habits.

**Myth: Head lice can be spread by sharing hairbrushes, hats, clothes and other personal items.**

Fact: It is uncommon to spread head lice by contact with clothing or other personal items, such as combs, brushes or hair accessories, that have been in contact with a person with head lice.

**Myth: Head lice can jump or fly, and can live anywhere.**

Fact: Head lice cannot jump or fly, and only move by crawling. It is unlikely to find head lice living on objects like helmets or hats because they have feet that re specifically designed to grasp onto the hair shaft of humans. Additionally, a louse can only live for a few hours off the head.

**Myth: You can use home remedies like mayonnaise to get rid of head lice.**

Fact: There is no scientific evidence that home remedies are effective treatments. A healthcare provider can discuss appropriate treatment options, including prescription products.

g. P. 19 – updated Bad Weather Procedures and Routes

We are looking forward into the 2016 - 2017 school year: we will continue working with RtI Reading, RtI Math, PLC, continue development of Common Formative Assessments, the continued collection of data to be used for the student growth portion in the Teacher Evaluation process (SLO process), address needs for the continuation/modification of P.B.I.S. Tier 2, the further implementation of the Common Core Standards, and the pilot/ learning phase of the MAP assessment tool to eventually replace AimsWeb. WOW- lots of fun and excitement coming up in 16-17!!