

The Board of Trustees of Minidoka County Joint School District No. 331 feels it is in the best interest of the District that the Superintendent will meet on a regular basis with administrative and supervisory personnel. The purpose of administrative meetings is to review and coordinate the total educational program.

Procedures:

The following procedures will assist in the implementation of this policy:

1. The Superintendent's Cabinet will meet quarterly and will consist of the following:
 - a. Superintendent
 - b. ~~Director of School Improvement~~ [Student Achievement Directors](#)
 - c. ~~Director of~~ Special Services
 - d. ~~Director of Federal Programs~~ [School Improvement/Federal Programs Director](#)
 - e. Activities Director (Athletic Director)
 - f. ~~Information Technology (IT) Director~~
 - g. Elementary Principals
 - h. Secondary Principals
 - i. [Department Heads](#)
 - i. ~~Supervisor of Maintenance~~
 - j. ~~Supervisor of Transportation~~
 - k. ~~Supervisor of Food Service~~
2. Elementary and secondary principals and assistant principals will meet at least monthly.



LEGAL REFERENCE:

ADOPTED: December 19, 2005

AMENDED/REVISED: October 20, 2014; September 17, 2018