

October 16, 2015

TO: Dr. Dave Palzet
FROM: Matt Vandercar
RE: Lunch aide recommendation

I am recommending Andrea Green for the lunch aide position at Pleasantdale Elementary School. She will work two hours during the lunch and recess periods when school is in session. I would like her to begin on Monday, October 26.

I am excited about having Andrea here and confident she will establish herself as an effective member of the Pleasantdale staff.