

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
15125 Farmington Road  
Regular Meeting  
July 21, 2014**

President Johnson convened the meeting at 7:17 p.m. in the Board Room, 15125 Farmington Road, Livonia.

<b>Members Present</b>	Tammy Bonifield, Colleen Burton, Dan Centers, Mark Johnson, Dianne Laura, Eileen McDonnell, Randy Roulier
<b>Members Absent</b>	None
<b>Written Communication</b>	None
<b>Audience Communication</b>	None
<b>Response to Prior Audience Communication</b>	None
<b>Consent Agenda</b>	<p>It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the superintendent:</p> <ul style="list-style-type: none"><li>IV.A. Minutes of the Regular Meeting of June 23, 2014</li><li>IV.B. Minutes of the Public Hearing of June 23, 2014</li><li>IV.C. Corrected Minutes of the Regular Meeting of June 2, 2014</li><li>VI.A. Bills for Payment—July 22, 2014</li></ul> <p>Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier Nays: None</p>
<b>Expulsion of Secondary Student</b>	<p>It was moved by Mr. Roulier and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District expel one Emerson Middle School student, grade 7, for serious violations of Livonia Public Schools' Board of Education policies.</p> <p>Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier Nays: None</p>
<b>Leaves of Absence</b>	<p>It was moved by Mrs. McDonnell and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence for Johanna Anand and Karen Ervin, effective for the 2014-2015</p>

school year.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

**Resignation**

The Board was informed of the resignation of David Dreyer, effective June 30, 2014.

**Remove from Recall List**

It was moved by Mr. Centers and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District remove the following teachers from any form of a recall list, thereby eliminating her/him from any rights to future employment: Matthew Eckerman and Michelle Lee.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

**Recall of Teacher**

It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and recall to district employment as a teacher for the 2014-2015 school year: Daniel Yowell, 1.0 English/Language Arts/CTE English at the Livonia Career Technical Center.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

**Approval of Teachers**

It was moved by Mrs. Laura and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2014-2015 school year to the following teachers: Amanda Finn, Yuko Hasegawa, Miki Higa, Ayako Koizumi, Kathleen Snyder, Meredith Thompson, and Ai Yumiba

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

**Appointment of Lead Administrator**

It was moved by Mr. Roulier and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint the selected candidate (Karen Young) as Lead Administrator at the Japanese Magnet School.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

**Second Reading and Adoption of Board Policies:**

It was moved by Mrs. Bonifield and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language for the following Board Policies:

**EBA - Disposition of Real Property**

**BOARD POLICY  
DISPOSITION OF REAL PROPERTY**

**EBA  
JULY 21, 2014**

The Board of Education believes that it is in the interest of the Livonia Public Schools School District to preserve, maintain, and retain ownership of its lands and buildings that have current or future educational value. The primary covenant of this policy is that the sale and permanent dispossession of the real property of this district is disfavored. The Board will analyze any unsolicited or solicited requests for the sale and permanent dispossession of its real property to determine whether there is an interest for the district to sell or dispossess assets which substantially outweigh the Board's primary policy disfavoring such action.

**GAJB - Gifts to Staff Members**

In the event the Board of Education decides to exercise its property powers to sell real estate, the Board must authorize the conditions for sale. The Board reserves the right to reject any and all offers at its sole discretion. No property will be offered for sale until an independent appraisal is completed. Employees of the school district and members of the Board of Education shall be prohibited from purchasing directly or indirectly any real estate offered by the district.

**GBC – Personnel Selection and Recruitment**

The Board may authorize the administration to use qualified consultants who have expertise in land development matters on an hourly basis. The compensation paid to consultants can never be based upon percentage or commission formulas unless approved by the Board in which case the Board would seek a payment formula which allowed the district to opt for the lesser of either a fixed payment schedule or a percentage on a commission formula.

**GBRGB – Tutoring**

Proceeds derived from the sale of real estate will be held in trust in a special capital project fund account identified separately from any other capital project funds which shall be used for purchasing other real estate for the district and/or for renovating, replacing, or developing real estate, facilities, or long-term assets as authorized by the Board of Education.

**GBT – Professional Publishing**

**IB – Instructional Program Goals and Objectives**

**ICFA – Curriculum Guides and Course Outlines**

**IDA – Basic Instructional Program**

**BOARD POLICY  
PERSONNEL  
GIFTS TO STAFF MEMBERS**

**GAJB  
JULY 21, 2014**

Employees shall not accept gifts of any kind from students, parents, or those doing or interested in doing business with the school district, except as set forth in this policy.

**IDFA – Interscholastic Athletics**

It is recognized that students, parents, and those doing or interested in doing business with the school district may, as an expression of appreciation and goodwill, offer occasional or seasonal gifts or invitations to be entertained. Such gifts or invitations may be accepted only on an occasional basis. When such gifts or invitations are accepted, and exceed \$75 in value, they must be immediately disclosed, in writing, to the superintendent or designee. The written disclosure must identify (a) the gift, favor, or invitation, (b) its value, (c) the individual and organization from whom it was received, and (d) the date it was received and must be signed by the employee(s) receiving the gift, favor, or invitation.

**IDG – Adult Education**

**IF – Instructional Resources**

Employees are prohibited under any circumstances from accepting a gift, favor, or invitation which tends to influence the manner in which the employee performs his/her official duties.

**IFA – District Technology Network and Related Resources**

Under no circumstances may an employee solicit, directly or indirectly, any gift, favor, or invitation from any student, parent, volunteer, or those doing or interested in doing business with the school district.

Employees may, in the course of their duties, accept an invitation to lunch, dinner, or other functions to discuss school district business or operations. When such invitations to lunch, dinner, or other functions are accepted, and exceed \$40 in value, they must be

**IFAC –  
Equipment and  
Supplies  
Selection**

immediately disclosed, in writing, to the superintendent or designee.

The Board always welcomes appropriate letters of appreciation to staff members.

**IFBC – Library  
Media Centers**

**BOARD POLICY  
PROFESSIONAL PERSONNEL  
SELECTION AND RECRUITMENT**

**GBC  
JULY 21, 2014**

The Board of Education desires candidates who have outstanding personal and professional qualities, who will promote the very highest teaching success in our community.

Only teachers who have a valid teaching certificate will be considered for positions in the Livonia Public Schools School District. Teaching and other specialists must be qualified for full state approval in the area of their specialty.

All teaching candidates recommended to the Board of Education for positions with the school district must be personally interviewed. Promising candidates may be given the benefit of interviews by more than one staff member. The superintendent or designee is, however, authorized to make a commitment for the school district subject to the approval of the Board of Education after a complete review of the qualifications and other pertinent data.

Teaching candidates are encouraged to visit the school district prior to final selection by our staff whenever possible.

**BOARD POLICY  
PROFESSIONAL PERSONNEL  
TUTORING**

**GBRGB  
JULY 21, 2014**

Teachers and other professional employees shall not tutor or give private lessons for pay, or provide other professional services (e.g., social workers, psychologists) to students for pay for whom they have responsibilities as part of their regular assignments.

Before committing themselves to any assignment of tutoring, private lessons or other professional services, employees should make certain there is no conflict with this board policy.

The principal, or the director of human resources in the case of teachers not assigned to a particular school, should be informed of such arrangements.

Any deviation from the above must be approved by the superintendent or designee.

**BOARD POLICY  
PERSONNEL  
PROFESSIONAL PUBLISHING**

**GBT  
JULY 21, 2014**

Prior to submitting any articles for publication in which the Livonia Public Schools School District is mentioned, staff members are encouraged to show these to the superintendent or designee.

**BOARD POLICY  
INSTRUCTIONAL PROGRAM  
GOALS AND OBJECTIVES**

**IB  
JULY 21, 2014**

The general objectives of the instructional program are indicated in the following statement of educational goals.

Quality education should help every student:

- Acquire the greatest possible understanding of him/herself and an appreciation of his/her worthiness as a member of society.
- Acquire understanding and appreciation of persons belonging to social, cultural, and ethnic groups different from his/her own.
- Acquire to the fullest extent possible for him/her mastery of the basic skills in the use of words and numbers.
- Acquire a positive attitude toward school and toward the learning process.
- Acquire the habits and attitudes associated with responsible citizenship.
- Acquire good health habits and an understanding of the conditions necessary for the maintaining of physical and emotional well-being.
- Acquire an opportunity and encouragement to be creative in one or more fields of endeavor.
- Understand the opportunities open to him/her, preparing him/herself for a productive life, and should enable him/her to take full advantage of these opportunities.
- Understand and appreciate as much as he/she can of human achievement in the natural sciences, the social sciences, the humanities, and the arts.
- Prepare for a world of rapid change and unforeseeable demands in which continuing education throughout his/her adult life should be a normal expectation.

**BOARD POLICY  
INSTRUCTIONAL PROGRAM  
CURRICULUM GUIDES AND COURSE OUTLINES**

**ICFA  
JULY 21, 2014**

The Board of Education delegates to the professional staff the responsibility for developing and writing curriculum guides, courses of study, and other such materials describing the nature of the instructional program in detail. Such teacher guides will include statements of general course objectives; specific teaching-learning objectives, multiple suggestions regarding teaching procedures, methods and techniques from which individual teachers may make selection; equipment and materials of diverse kinds including both book and non-book materials; and procedures through which assessment may be made of the extent of learning and the achievement of stated objectives.

In recognition of the broad differences in the nature and needs of students and the particular teaching styles and techniques of teachers, it is expected that these instructional guides will provide a general structure indicative of the unique nature of the school district. All teachers will exercise sensitivity and creativity in their planning and in their instruction and management of individual students and student groups.

The administration shall keep a file of current curriculum guides and similar teaching guide materials in the curriculum department where they may be accessible to members of the Board of Education, to parents, and to citizens of the community in general. Such materials shall be regularly reviewed and revised so that they represent current practice and updated resources.

The school district's curriculum will be consistent with requirements of the state and federal government.

**BOARD POLICY** **IDA**  
**BASIC INSTRUCTIONAL PROGRAM** **JULY 21, 2014**

The program of studies for kindergarten through 12th grade in the school system shall comply with the law and accrediting agency requirements. The program of studies of the school district shall meet the needs of the students.

The Board of Education shall establish and enforce standards for school operation to ensure equal education programs, curricula, offerings, and opportunities.

**BOARD POLICY** **IDFA**  
**INSTRUCTIONAL PROGRAM** **JULY 21, 2014**  
**INTERSCHOLASTIC ATHLETICS**

A program of interscholastic athletics shall be encouraged as an integral part of the total program of physical education. Unlike the intramural sports program, the interscholastic athletics program is designed for those students who have a particular interest, ability, and the desire to invest the time and energy required for competition with other schools and for competition for membership on those teams representing Livonia Public Schools School District.

The Board shall review and approve by resolution the school district's participation and membership in the Michigan High School Athletic Association. In conjunction with this review, the Board delegates to the superintendent or designee the responsibility for the supervision and control of activities, along with approval of the MHSAA constitution and bylaws code of conduct in the current handbook.

**BOARD POLICY** **IDG**  
**INSTRUCTIONAL PROGRAM** **JULY 21, 2014**  
**ADULT EDUCATION**

The Board of Education believes that learning is a continuous process and that adult education is important to the development and enrichment of individuals and the community.

Classes shall be offered for credit toward a high school diploma as well as those which will supplement and broaden personal educational goals.

**BOARD POLICY** **IF**  
**INSTRUCTIONAL PROGRAM** **JULY 21, 2014**  
**INSTRUCTIONAL RESOURCES**

The Livonia Public Schools School District shall provide materials and other physical resources, consultative assistance, and auxiliary supportive personnel to teachers and principals within budget limitations where appropriate. To this end, the teaching and administrative staffs are encouraged to be alert to the development of new materials in the field of non-book aids, to the need for consultative resource people from within and from outside the school system, and the need for the identification of resources and resource people within the community which may enrich the instructional program.

**BOARD POLICY** **IFA**  
**DISTRICT TECHNOLOGY NETWORK** **JULY 21, 2014**  
**AND RELATED RESOURCES**

The district will maintain a technology network and related resources to enhance student learning and communication with the community and staff. Content will relate to curriculum and instruction and the educational programs, opportunities, services, and other informational items related to Livonia Public Schools School District. All information on the technology network must conform to board policies, administrative procedures, and district guidelines.

Use of the technology network and related resources is a privilege and subject to the policies and procedures of the district. These policies and procedures apply to all persons using the district technology network and related resources, including all students, teachers, administrators, other employees, contractors, vendors, and volunteers. Violation of these policies and procedures may result in forfeiture of use privileges, and disciplinary action for students and employees.

**BOARD POLICY  
INSTRUCTIONAL PROGRAM  
EQUIPMENT AND SUPPLIES SELECTION**

**IFAC  
JULY 21, 2014**

It is the intent of the Board of Education to provide necessary, appropriate and adequate equipment and supplies for carrying on all approved instructional activities and courses of study within the schools. The instructional staff periodically is expected to develop and revise a list of basic equipment, instructional materials and supplies at the various levels which will serve as a guide in making purchases.

It is also expected that all schools will maintain a continuous inventory of such equipment and supplies as a basis for budgeting and ordering. It is expected that priorities will be developed in terms of relationship of such equipment and supplies to the basic program.

Audiovisual Materials

Within district instructional materials centers, there will be established and maintained an audiovisual library which shall serve all of the teachers of the district.

**BOARD POLICY  
INSTRUCTIONAL PROGRAM  
LIBRARY MEDIA CENTERS**

**IFBC  
JULY 21, 2014**

The Board of Education has established library media centers to provide and promote the intellectual, cultural, social and ethical development of students and to provide materials which extend and deepen the experiences encompassed in the curriculum.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier  
Nays: None

**Adjournment**

President Johnson adjourned the meeting at 7:41 p.m.

**Off/Supt/jw**