

From: **Kim Chalich** <[kchalich@isd1.org](mailto:kchalich@isd1.org)>  
Date: Wed, Dec 3, 2025 at 9:20 AM  
Subject: letter  
To: Lisa DeMars <[ldemars@isd1.org](mailto:ldemars@isd1.org)>

Good morning Ms. DeMars,

Please accept this letter as formal notice of my resignation from my position as Media Technician at Aitkin High School. My last day of employment will be Thursday, December 18, 2025.

I am grateful for the opportunity to have worked for ISD#1 and for the support I have received over the years. Please let me know how I can assist with ensuring a smooth transition during my remaining time. I wish you all the very best in the years ahead.

Sincerely,

Kim Chalich