



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

April 26, 2021

To: Dr. Josh Swanson, Superintendent  
From: The Business Office  
Re: Capital Budget Approval

This is the second reading of the capital outlay and building fund budgets for fiscal year 2022. The documents presented include no changes from the March board meeting.

In keeping with the 2021-22 budget timeline, the capital outlay and building fund budgets are brought to the board for discussion in March and for approval in April. This timeline allows for adequate planning and implementation of projects needed for the 2021-22 school year. Most of larger projects included within the capital budget are spent during the summer months, so approval of this budget is needed earlier than the general operating budget in order to secure bids and quotes.

There are four budget areas within the capital outlay and building funds, mostly due to legal restrictions on the use of the designated revenue streams. Each budget area has its own revenue source and corresponding expenditures aligned to meet the Minnesota Department of Education's guidelines on appropriate use. See the attached table which shows a breakdown of the budget areas, along with a summary of the revenue, expenditures and fund balances for fiscal year 2022.

The expenditure budgets comprise of planned projects to be undertaken in the coming year. They represent the district administrations' recommendation of priority projects necessary to achieve the district's academic & facility goals for fiscal year 2022. The budget recommendation is a culmination of the input and prioritization process, which included site administrators, department administrators with direct oversight of the budget areas, and the superintendent's cabinet. Where applicable, the department of education has reviewed and given its approval of certain projects, including health & safety and long-term facility maintenance projects.

Category	Revenue/Funding Source	Expenditures
<b>Capital Outlay &amp; Building Funds</b>		
Operating Capital	State funding formula (split between State Aid and Levy) per Adjusted Pupil Unit (APU) based upon building age and square footage	<ul style="list-style-type: none"> <li>• Minor building and equipment repair and replacement</li> <li>• Vehicle replacement cycle</li> <li>• Cafeteria table replacements</li> <li>• Classroom furniture</li> <li>• Curriculum adoption needs, new course development</li> <li>• Music instrument replacement</li> <li>• Custodial, Grounds &amp; Transportation equipment</li> <li>• Annual snow removal, dome setup/takedown, inspections</li> <li>• Cellphone tower revenue for allowing companies to lease space for their tower which we use the revenue to invest into activity department expenditures</li> </ul>
	Lease levy	Costs for leased spaces as approved by the MDE
Long-Term Facility Maintenance (LTFM)	Proceeds from 2020 bond sale & annual levy	MDE Approved Deferred Maintenance Projects such as: <ul style="list-style-type: none"> <li>• CMS updated running track and field</li> <li>• CMS media center updates</li> <li>• Playground equipment</li> <li>• Flooring replacement</li> <li>• Gym floor refinishing</li> <li>• HS turf field replacements</li> <li>• Roofing, paving, parking lot repairs</li> <li>• Door/hardware replacement</li> </ul>
	Annual levy for MDE health & safety related projects	MDE Approved Projects such as: <ul style="list-style-type: none"> <li>• Program management staff</li> <li>• Training (blood-borne pathogen, first aid, CPR, vaccine)</li> <li>• Personal protective equipment</li> <li>• Elevator, fire &amp; other inspections</li> <li>• Equipment, lighting, and hazard replacements/repairs</li> <li>• Annual playground surface</li> </ul>
Capital Projects Levy (Technology)	Voter approved annual levy	<ul style="list-style-type: none"> <li>• Technology staff salary &amp; benefits</li> <li>• Student &amp; staff devices (lease payments)</li> <li>• Other technology equipment &amp; peripherals</li> <li>• Infrastructure needs (servers, wiring, switches, data lines)</li> <li>• Software &amp; licenses</li> </ul>