

# NPT Special Education Cooperative

Executive Board Meeting

January 18, 2024

9:00 a.m

NPT Special Education

600 E First Street, Pana IL 62557



- I. Preliminaries
  - A. Call to Order
  - B. Roll Call
  
- II. Recognition of visitors, public comment, and correspondence
  
- III. Approve Consent Agenda (Action Required)
  - A. Approve Minutes from Executive Board Meeting on December 19, 2023
  - B. Approve Bills/Treasurer's Report
  
- IV. New Business
  - A. Review and take action on Executive Session Minutes and Audio Tapes from July 2023-December 2023. There have been three Executive Sessions in the last six months to open to the public to take action on. (two from July 2023 and one from November 2023)
  - B. Review and Approve Engagement Letter from LMHN regarding FY 24 Audit
  - C. First Reading of Board Policy Updates
    1. 2:20-Powers and Duties of the Executive Board; Indemnification
    2. 2:110-Qualifications, Term, and Duties of Board Officers
    3. 2:200-Types of Executive Board Meetings
    4. 2:220-Executive Board Meeting Procedures
    5. 3:50-Administrative Personnel Other than the Executive Director of Special Education
    6. 4:10-Fiscal and Business Management
    7. 4:30-Revenue and Investments
    8. 4:60-Purchases and Contracts
    9. 4:90-Student Activity and Fiduciary Funds
    10. 4:160-Environmental Quality of Buildings and Grounds
    11. 4:170-Safety
    12. 5:30-Hiring Process and Criteria

**Proudly serving the Nokomis, Pana, and Taylorville School Districts.**

Executive Director: Mrs. Kelly Suey: [ksuey@nptsped.com](mailto:ksuey@nptsped.com)

Executive Committee: Dr. Scott Doerr, Mr. Jason Bauer, Mrs. Deborah Philpot

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13. 5:50-Drug and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

14. 5:90-Abused and Neglected Child Reporting

15. 5:120-Employee Ethics; Code of Professional Conduct; and Conflict of Interest

16. 5:150-Personnel Records

17. 5:190-Teacher Qualifications

18. 5:200-Terms and Conditions of Employment and Dismissal

19. 5:210-Resignations

20. 5:220-Substitute Teachers

21. 5:250-Leaves of Absence

22. 5:330-Sick Days, Vacation, Holidays and Leaves

23. 6:20-Cooperative Year Calendar and Day

24. 6:30-Organization of Instruction

25. 6:60-Curriculum Content

26. 6:65-Student Social and Emotional Development

27. 6:280-Grading and Promotion

28. 7:70-Attendance and Truancy

29. 7:160-Student Appearance

30. 7:250-Student Support Services

31. 7:290-Suicide and Depression Awareness and Prevention

32. 7:345-Use of Educational Technologies; Student Data Privacy and Security

33. 8:30-Visitors to and Conduct on Cooperative Property

D. Discuss and Approve the posting of a Business Administrator

E. BCBA Discussion

F. Discussion regarding 2024/2025 FACeS Program

G. Open Discussion

## V. Reports

A. Director's Report

B. Program Coordinator/Transition Report

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## C. Business Managers Report

- VI. Motion to enter into Closed Session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel.
- VII. Action on closed session agenda regarding the employment, evaluation, compensation, appointment, and discipline of personnel.
- VIII. Adjournment

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