



## SOUTHEAST ISLAND SCHOOL DISTRICT

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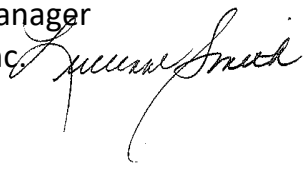
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### MEMORANDUM

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**TO:** SISD BOARD OF EDUCATION

**THRU:** Deidre Jenson, Interim Superintendent

**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc. 

**Date:** April 5, 2023

**SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE**  
*Goal #3: Increase Communication District and Community Wide*

**FY 2024 INSURANCE** – We are still awaiting information on our medical premiums and expect to receive communication later this month.

The annual general liability, property, auto insurance questionnaires have been completed and we await the quote.

**E-RATE** - USAC sent a few questions to which we responded, and we expect approval for our FY 2024 E-rate funding by month end. There has not been any Alaska approvals as of yet. We should be receiving the State of Alaska BAG grant announcement in the next couple weeks and will be completing that as well.

**FY 2023 TIMBER RECEIPTS** – We received notification from the DCCED/DCRA that we should expect our letter of notification for our FY 2023 Timber Receipts soon.

**FY 2024 BUDGET** – Later in the Board meeting you will review the FY 2024 2<sup>nd</sup> Proposed Budget and move to a third reading. We will continue working on this for the next months and make necessary updates as staffing is settled, enrollment (and intensives) is current, possible approved legislative action with regard to funding, and any other items that may occur to affect the general operating fund budget.

**OTHER** – Quarterly reports have been submitted for payroll. Q3 grant reimbursements are in progress. Our end of year purchasing cut off is April 15<sup>th</sup>. That allows us to receive and close out all open purchase orders by the fiscal year end.

***Mission:** Together we will foster student skills to achieve their goals and thrive in an ever-changing world.*

***Vision:** Students are equipped to realize their dreams and aspirations.*