



SHERRY HARDIN
Principal
Head Start Director

WEST ORANGE – COVE CISD

North Early Learning Center
Head Start - Pre-Kindergarten - PPCD

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Date: May 23, 2016
To: Board of Trustees
From: Sherry Hardin
Subject: Approval to submit application for supplemental funding.

I am requesting permission from the Board of Trustees to submit an application for supplemental funding that will cover the cost of updating the seat belts on school buses used to transport NELC students. After carefully reviewing and comparing standard restraints (that expires every 5 years) vs. vest restraints (that require replacing only as needed), and quotes from the following companies, we would like to proceed with purchasing the vest restraints. Vest restraints will be a one-time cost (except as needed) rather than replacing the standard restraints every five years. We recommend Buck's Wheel and Equipment Company. They have continuously answered all of our questions and have provided quality customer service.

The following quotes were received:

280 Seat Belts	Standard Restraints	Vest Restraints
Buck's Wheel & Equip Co.	35,000.00	29,594.00
Chalk's Truck Parts, INC	29,830.00	29,120.00
Heavy Duty Bus Parts	33,320.00	Not Applicable

X

Ruth Hancock
Board of Trustees President

Cc: Robin Hataway
Accountant