



Consent Item

Date: June 9, 2025

Division: Finance

Subject: Renewal of RFP #3105-23 Student and Staff Extracurricular Materials, Equipment, and Related Services

Background Information:

- The Board of Trustees previously awarded RFP #3105-23 Student and Staff Extracurricular Materials, Equipment, and Related Services on June 12, 2023. If approved, this renewal would be the third year of a five-year term.
- The awarded vendors are experienced in providing inflatables, dunk tanks, disc jockey services, petting zoos, and other related products and services. If renewed, the awarded vendors will continue to support the educational process Lewisville ISD campuses provide through hosting field days, end-of-year parties, and other various events throughout the year.
- If renewed, the awarded vendors would continue to provide Student and Staff Extracurricular Materials, Equipment, and Related Services in accordance with all applicable terms and conditions, laws, regulations, professional standards, and insurance requirements.

Administrative Consideration:

- Funds for these purchases and services will come from campus and/or department budgets.
- Previous annual expenditures:
 - 2023-2024: \$22,538
 - 2024-2025: \$23,133
- Estimated annual expenditures in this bid commodity: \$23,000 - \$50,000 but will not exceed the approved budgets.
 - Due to the possibility that the \$50,000 annual purchase threshold could be exceeded, Administration is recommending this bid be renewed.
- This procurement complies with Section 44.031 of the Texas Education Code.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the renewal of RFP #3105-23 Student and Staff Extracurricular Materials, Equipment, and Related Services, the recommended vendors, and the estimated annual expenditures for one year.

Timeline/Report:

- Term: June 2025 – June 2026