

**Pana Education Foundation Committee Minutes
Pana Community School District #8
January 18, 2023**

Call to Order

Becky Carter-Beeson called the meeting to order at 7:00AM in the Pana School District Office.

Roll Call

Members present for the meeting were Becky Carter-Beeson, Mike Cothorn, Josh Ishmael, Eric Kingery and Lori Magnussen. Jason Bauer (Superintendent) was also present for the meeting. Absent were Sarah Burris and Mark Beyers (school board member).

Approval of Minutes

Josh made a motion to approve the minutes of the PEF meeting of December 2022, motion seconded by Eric. All yes.

Treasurer's Report

Mike reported that the statement balance at the end of the year was \$76,514.70. The CD balance is \$180,814.65, including a beneficiary CD. There were also several notable deposits in December – most of these were donations. (please refer to spreadsheet) Mike noted there were 2 CDs maturing in late January and the Committee noted there were several CDs that could be consolidated while renewing. With a motion from Josh and second from Eric, the Committee voted to renew and consolidate the CDs. Mike noted also that two scholarship payments would be made this month (Kircher, Gruber).

Josh made a motion to approve the Report, seconded by Eric. All yes.

Please refer to the attached Interoffice Memorandum Treasurer's Report.

Old Business

Committee Reports:

1. **Scholarship Committee**
Tabled – nothing new to report.
2. **Courtyard Committee**
Tabled - nothing new to report.
3. **Mini-Grant**
Tabled – nothing new to report.
4. **Publicity**
Mr. Bauer noted that the annual check from the Foundation to the District will be presented January 31st at the Stew/Stras game.
5. **Social Media**
Mike continues to maintain the social media stream.

New Business

5. **2023 Newsletter**
Becky reported his newsletter is in progress – she will touch base with Amanda Skinner on this.
6. **Business Sponsor Letter**
The Committee decided this letter will be sent in accordance with the start of the next school year.
7. **License Plate Fundraiser**
Discussion centered on how to start this fundraiser for the fall of next year. Jason will write a draft of ad for PNP and we will start sending forms to repeat clients in April. Committee set the cost of the plates for this year at \$40.
8. **PEF Tax Letters**
Mike noted that these letter have been mailed out.
9. **Technology Showcase**
This will be held Friday, May 5th from 11:30 – 1pm with lunch provided by Pizza Man.

Date of next PEF Meeting: **February 15, 2023, 7AM.**

Motion to adjourn was made by Mike and seconded by Lori. All agreed. Time was 7:45AM.