

Alpena County Central Dispatch

720 W. Chisholm Street, Suite #13, Alpena, MI 49707

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Date: January 22, 2026

To: Full Board of Commissioners

Re: Budget Adjustment Request

Commissioners:

The Treasurer's Office has been informed that Alpena County 911 received a duplicate payment from Verizon in September 2024 in the amount of \$4,398. This payment duplicated an identical amount received in August 2024.

Verizon has appropriately requested a refund of the duplicate funds.

As we are in the early months of the new fiscal year, rather than charging this reimbursement against the current 2026 operating budget, I am requesting a one-time budget adjustment in the amount of \$4,398 from the 911 Fund Balance (261-000-390) into a new 2026 budget line item the Treasurer's Office is creating for this purpose.

Appropriate documentation will be attached.

Thank you for your consideration of this request.

A handwritten signature in blue ink that reads "Kim Elkie".

Kim Elkie
Director