

September 22, 2025

PERSONNEL CONSENT AGENDA

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current -agenda and placed upon the regular agenda for consideration and action.

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Stephanie Schwartz, part-time .5 FTE, Special Education Teacher at Discovery Elementary, effective September 3, 2025. This appointment is contingent upon receipt of appropriate licensure. This is a replacement for CeCe VanDorp.
2. Alyssa Larsen, Special Education ESP at Parkside Elementary, effective September 2, 2025. This appointment is contingent upon agreement between ISD #877 and Education MN-Buffalo Education Support Professionals, Local #7334, extending a probationary period.
3. Rebekah Rockford, ECSE ESP at Tatanka Elementary, effective September 8, 2025.
4. Allison Swanson, School Secretary at Parkside Elementary, effective September 3, 2025. This is a replacement for Grace McCoy.
5. Brittney Teigland, Benefits/Business Office Assistant, effective September 22, 2025. This is a replacement for Connie Wrightsman.
6. Melissa Steward, Admin. Assistant to Superintendent/Board of Education, effective September 17, 2025. This is a replacement for Anita Underberg.
7. Kaitlin Kostron, Nutrition Services Assistant at Buffalo Community Middle School, effective September 16, 2025.
8. Samantha Solots, District-Wide Custodian Specialist, effective September 8, 2025. This is a replacement for Tom Kottke.
9. Sabrina Taylor, ECFE Preschool Assistant, effective September 8, 2025.
10. Sadie Fox, KidKare Assistant, effective September 2, 2025.
11. Kelsey Koodie, KidKare Assistant, effective September 2, 2025.
12. Keziah Koodie, KidKare Assistant, effective September 2, 2025.
13. Ashley Garcia Hernandez, KidKare Assistant, effective September 2, 2025.
14. Nevaeh Varhol, KidKare Assistant, effective September 2, 2025.
15. Sarah Schaar, KidKare Supervisor, effective September 3, 2025.
16. Hailey Drewes, KidKare Assistant, effective September 2, 2025.
17. Ayda Erlandson, KidKare Assistant, effective September 22, 2025.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignation/retirement/termination:

1. Jennifer Nichols, Physical Education Teacher at Buffalo Community Middle School, retirement effective June 5, 2026.
2. Debra Krebs, ECFE Classroom Assistant, resignation effective May 31, 2025.
3. Samuel Muhlbauer, AVID Tutor at Buffalo Community Middle School, resignation effective June 5, 2025.

4. Emily Daluge, Nutrition Services Assistant at Hanover Elementary, resignation effective August 25, 2025.
5. Carrie Pope, Nutrition Services Assistant at Buffalo High School, resignation effective August 27, 2025.
6. Carrie Beyer, Nutrition Services Assistant at Buffalo Community Middle School, resignation effective September 12, 2025.
7. Becky Niskanen, ESP at Buffalo Community Middle School, resignation effective September 5, 2025.
8. Olivia Jonasson, KidKare Assistant, resignation effective August 15, 2025.
9. Matthew Tietz, 2nd Shift Custodian at Hanover Elementary, termination effective August 25, 2025.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/change of assignments:

1. Holly Paczkowski, Special Education Teacher at Montrose Elementary School of Innovation, increase from .532 to .626 FTE, effective August 25, 2025.
2. Kelli Barth, Science Teacher at Buffalo High School, teach one additional class during 1st Trimester, effective August 25, 2025 to December 1, 2025.
3. Tracy Lorenz, Science Teacher at Buffalo High School, teach one additional class during 1st Trimester, effective August 25, 2025 to December 1, 2025.
4. Becky Karna, Business Teacher at Buffalo High School, teach one additional class during 1st Trimester, effective August 25, 2025 to March 9, 2026.
5. Micah Morris, Science Teacher at Buffalo High School, teach one additional class during 1st Trimester, effective August 25, 2025 to December 1, 2025.
6. Carrie Schmitt, Special Education Teacher at Buffalo High School, teach one additional class during 1st Trimester, effective September 2, 2025 to December 1, 2025.
7. Emily Pearson, ECFE Preschool Teacher, increase from .964 to .997 FTE, effective August 25, 2025.
8. Charles Aldrich, ESP at Buffalo High School, increase from 15 to 17.5 hours/week, effective September 2, 2025.
9. Angela McClelland, LLC ESP at Buffalo High School, additional assignment as Special Education ESP, effective September 3, 2025.
10. Rebekah McShane, ESP at Parkside Elementary, transfer from Instructional/Supervisory ESP to Special Education ESP, effective September 2, 2025.
11. Janice Skelly, ESP at Buffalo Community Middle School, transfer from Special Education ESP for 30 hours/week to Media/Instructional/Supervisory ESP for 35/week, effective September 2, 2025.
12. Brooke Wahlenberg, additional appointment as long-term substitute custodian at Discovery Elementary, effective September 16, 2025.
13. Kylinn Bruce, KidKare Assistant, increase from 10 to 17.5 hours/week, effective September 2, 2025.
14. Olivia Flatten, KidKare Assistant, increase from 17.5 to 20 hours/week, effective September 2, 2025.
15. Allyson Ross, KidKare Assistant, increase from 17.5 to 22.5 hours/week, effective September 2, 2025.
16. Daniel Ross, KidKare Assistant, increase from 15 to 27.5 hours/week, effective September 2, 2025.

17. Marcy Sarkinen, KidKare Assistant, increase from 5 to 7.5 hours/week, effective September 2, 2025.
18. Taylor Zachman, KidKare Supervisor, increase from 15 to 17.5 hours/week, effective September 2, 2025.
19. Sadie Bienias, KidKare Assistant, increase from 10 to 11.25 hours/week, effective September 5, 2025.
20. Olivia Flatten, KidKare Assistant, increase from 20 to 28.75 hours/week, effective September 4, 2025.
21. Margaret Russek, ECFE Preschool Teacher, increase from .963 to .997 FTE, effective August 25, 2025.
22. Stephanie Adelman, ECFE Teacher, increase from .971 to .988 FTE, effective August 25, 2025.
23. Stephanie Halverson, ECFE Teacher, increase from .83119 to .883 FTE, effective August 25, 2025.
24. KellyAnn Loekrem, Special Education Teacher at Buffalo High School, teach one additional class during 1st Trimester, effective September 2, 2025 to December 1, 2025.
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LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Caroline Ashton Kissel, 3rd Grade Teacher at Hanover Elementary, request for leave of absence, effective on or about November 5, 2025 and ending on or about February 27, 2026.
2. Mark Tuchscherer, Business Ed Teacher at Buffalo High School, request for leave of absence, effective August 25, 2025 and ending September 24, 2025.
3. Dena Peavey, Custodian at Discovery Elementary, request for leave of absence, effective June 25, 2025 and ending September 24, 2025.
4. Jennifer Anderson, Nutrition Services Assistant at Buffalo Community Middle School, request for leave of absence, effective August 28, 2025 and ending on December 5, 2025.