

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 8/18/22 Minutes submitted by: K. LaTourette
Members present: Amy Johnson, Kim LaTourette, Ed Sbordone
Members absent: Greg Flanagan,
Other attendees: Ken Crow, Carrie DePuy
Place of meeting: Meeting Access: BO/RM Subcommittee (8/18/22 at 6:00 p.m.)
Web: <https://zoom.us/j/99276311645> Dial In: (929) 205-6099 Meeting ID: 992 7631 1645

Meeting called to order: at 6:03 p.m.

II. Approval of Minutes

A. June 15, 2022 – Special

Motion: Made by: Ed Sbordone

Seconded by: Kim LaTourette

To approve the minutes of the June 15, 2022, special meeting as presented

Recording of vote: Aye – Unanimous

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2021-22 at June 30, 2022 – Carrie DePuy spoke about the deficit and what has been worked on since our last meeting. She explained on a chart how the deficit is going to be covered - with POs, Excess Cost Grant, grant expenditures, non-lapsing account, the IDEA Grant. It is down to \$651,000. This will have to be closed out by September 1st. We had a large number of prior year encumbrances in our Fund 19 account and they will be closed.

B. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2022-23 at July 31, 2022 - We are only one month in and all is moving along as it should. It is comparable to last year.

C. Google Vault Reconciliation – April 1, 2022 – June 30, 2022 - We had a handful of entries, possibly 6, all FOIA request oriented. Paul Gouveia helped Carrie with this process.

D. Transportation Update – Carrie mentioned that we have 12 students going to Shepaug. They will be meeting at NFMS at 6:20 a.m. to avoid the long bus ride. Parents will be responsible for getting the students to NFMS. Kim Humiston from First Student is going through dry runs soon to prepare for the start of school.

E. Food Services Update – Chartwells is meeting with all the principals. All the staff from Aramark were hired, so that worked out well. They are motivated to work hard and to sell school lunches. Due to Smart Fund (\$220,000), we will be able to provide free meals until those funds run out. They will be able to provide adult lunches now as well, which they have not done in the past. Chartwells will be sending out communication soon to families.

F. Facilities Update – Carrie spoke with Phil Ross. Everything is going well, and they are working hard trying to get everything together for the start of school. Lots of moving in and cleaning going on! We will have a ribbon cutting at the Consolidated/Meeting House Hill School on September 10th at 10 a.m.

IV. ACTION ITEMS - none

V. OTHER - none

Motion to adjourn: Made by: Ed Sbordone
Recording of vote: Aye – Unanimous

Seconded by: Kim LaTourette
Meeting adjourned at: 6:19 p.m.