

**WINSTON-DILLARD SCHOOL DISTRICT #116
2025-2026 BUDGET CALENDAR AND TIMELINE**

| | |
|----------------------------------|--|
| Jan - March 2025 | Analyze revenue forecast information as made available for the 2025-2026 year, pending official estimate to be received from the State in late March or first of April. Analyze current expenditures and revenue for 2024-2025, begin reviewing staffing needs and utility costs. |
| Mar – April 2025 | Collect budget data and assemble into a budgetary format. Work with individual building principals, supervisors to arrive at tentative dollar allocations. Present budget priorities at May budget meeting. |
| April 11, 2025 April 25, 2025 | Publish Notice of First and Second Public Budget Meetings: (First publication cannot be more than 30 days prior to the meeting date, and the second publication cannot be less than five days prior to the meeting date). Publish notice of a public meeting to discuss the budget for the fiscal year July 1, 2025 to June 30, 2026. A copy may be inspected or obtained on or after May 14, 2025. |
| May 14, 2025 | Budget Committee Meeting: Elect presiding officer. Present the budget message and the budget document. Provide members of the public with an opportunity to ask questions about and comment on the budget. |
| May 28, 2025 | Budget Committee Deliberations: Approve the Tax Levy Rate and approve the 2025-2026 proposed budget. |
| Optional Date | Budget Committee Deliberations: Approve the 2025-2026 budget. (If needed) |
| May 30, 2025 | Publish Notice of Budget Hearing (5 to 30 days before the hearing, form ED-1): Publish notice and a financial summary of the approved budget, the current year’s budget and the preceding year’s actual data. Include the basis of accounting, location, date, time of hearing and statement of change in activities and sources of financing from last year. |

June 11, 2025

Budget Hearing and Regular Board Meeting: Purpose of the hearing is to deliberate on the budget approved by the budget committee and to consider any additional public comments. The governing body conducts the hearing. The governing body can make any adjustments that it deems necessary to the approved budget before July 1, 2025:

- a) Increase expenditures of any fund up to \$5,000.00 or 10 percent, whichever is greater.
- b) Adopt the budget, enact a resolution to make appropriations, impose and categorize property taxes.

July 15, 2025

Tax Certification: Two copies each to the Assessor's Office of:

- a) Resolutions adopting the budget, making appropriations and imposing and categorizing tax.
- b) Notice of property tax certification (ED-1 and ED-50).

July 15, 2025

A completed hard copy of the budget is to be given to the Department of Education and Douglas ESD.

August 15, 2025

File an electronic version of the budget to the Department of Education.

September 30, 2025

A completed hard copy of the budget is to be given to the County Clerk.