

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: May 8, 2018



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        May 1, 2018

**To:**            Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**        Emorie Davis Bird  
**Title:**        Director of Human Resources

**Subject: Hiring: Softball Coach – Napi Elementary 2017-2018**

**Description:** Tony Wagner, Director of Student Activities, is recommending the following individual for hire for the 2017-2018 sports season:

🚩 Benjamin Brewster, Softball Coach, Napi Elementary \$430.00 (Exp: 0)

**Financial Impact:** Extra-Curricular Salary Schedule

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Softball Coach</b>		Applicant Recommended <b>Benjamin Brewster</b>	
Department/Location <b>Napi Elementary School</b>		Supervisor <b>Carson Bryant/Tony Wagner</b>	
Type of Position <b>Extra-Curricular</b>	Starting Date <b>TBD</b>	Term <b>2017-2018 Sports Season</b>	

**Recruiting**      Date Posted: 2/28/2018      Closing Date: Open Until Filled

Comments: No interview needed per district policy #5120:  
**Selection Process, section C.** Exceptions: The competitive selection process may be unnecessary in the following circumstances:  
 A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).  
 B. **Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.**  
 C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work.  
 The superintendent is directed to establish and implement procedures to carry out this policy.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Brewster, Benjamin			

Interview Committee	Title	Name	Title
N/A			

**Recommendation:** Ben Brewster is an excellent classroom teacher. His behavior management skills are admirable and I believe he can transfer his skills to successfully coach our softball team. Mr. Brewster is very knowledgeable of softball rules and techniques. I believe Ben Brewster is the best choice for our softball team.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	On file	yes	Ok
Tribal background check	On file	yes	Ok
TB documentation	on file	Yes	Ok

Salary: \$430.00      Placement: Exp: 0      Contract Days: 1/8/18-2/17/18

Prepared by:     Sherie Blue          Date 5/2/18      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_