

Board Committee Report

Governance Committee

Date of Report: July 21, 2024

Written/ Submitted by: Becky Lund (GC Chair)

Date of Last Meeting: July 8, 2024

Date of Next Meeting: August 12, 2024 (beginning at 6:00 pm)

Motion/ Action Items for the Board Meeting:

For the Consent Agenda:

1. 1st reading/ **emergency approval** of revised policy NP 405 (Anti-Nepotism)
2. 1st reading/ **emergency approval** of NEW Procurement Policy (to be given the number NP 705)
3. 1st reading/ **emergency approval** of revised Bylaws
4. 2nd reading/potential approval of revised policy NP 307
5. 2nd reading/potential approval of revised policy 709
6. Approve Governance Committee's 2024-2025 goals

Other:

Appoint Shannon Hooge to fill the vacant teacher seat on the Board. This appointment would begin immediately and end on June 30, 2025.

Notes: To be in compliance with new state statutes by August 1st, Nova Classical has to make changes to our Bylaws and Anti- Nepotism policy as well as have a Procurement Policy. To do so, I am asking the Board to use our "emergency approval process" as stated in policy NP 208, section IV C

(https://www.novaclassical.org/?_wpdm_pdf_viewer=478|1675263811852), which allows the Board to approve a policy temporarily in one meeting. The Governance Committee will continue to review all three documents this year and have them go through the full approval process so this isn't a "one and done" with any of these items, and especially not with the draft Procurement Policy because it's completely new and resources for it are only now being shared. (It currently meets the minimum standards set by state statute, but we may want to add more details to guide our practices especially as we see what other schools and organizations do.)

The proposed GC goals for 2024-2025 are next in this document.

The Governance Committee is recommending Shannon Hooge for the open teacher board seat. He brings insights from Nova Classical's SpEd program having taught in the Lower School and Upper School programs. He is also the parent of a current US student and a Nova Classical graduate. Shannon has volunteered in multiple activities at Nova Classical

and has been a member of our Response-to-Intervention team (our child-identification process).

DRAFT 2024-2025 Governance Committee Goals

Goal	Notes	Due Date/ Complete?
<p>1. Work with the Executive Director to review and recommend policies that support Nova Classical’s mission.</p>	<p>Including the 4 policies scheduled for review that we were not able to get to last year, we have at least 21 policies (not including the “yearly review” policies) to do this coming year. However, we also have several additional policies to review as mandated by changes in state statutes. Our Bylaws are also scheduled for their regular review this year. (In addition to the revisions mandated by August 1st.)</p>	<p>TBD; see Goal #2.</p>
<p>2. Revise Nova Classical’s policy review plan to continue regular reviews within a manageable framework.</p>	<p>This would include revising policy NP 208 (Development, Etc. of Policies).</p> <p>Other factors to include:</p> <ul style="list-style-type: none"> - State timelines for review (yearly, 3 years, etc.) - Cross-referenced policies - Still include every policy in the review plan (at least every 5 years?) - A clear record of all policies, when they were last reviewed, and a window for their next review - How to approach new policies vs old (More frequent review? More community feedback? More research? Etc.) 	<p>June 2025</p>
<p>3. Provide the 2024 Election Report and conduct the 2025 board election.</p>	<p>Several revisions to state statutes are regarding charter school boards and board elections. These need to be incorporated in our policies, election rules,</p>	<p>The Election Report is due to the Board by October 2024.</p> <p>The 2024 board election will be completed by the end of May 2025.</p>

	election information, and election timeline.	
4. Implement and update the board training process.	<p>There are new statutes regarding mandated training for all board members, including training mandated before new board members start their terms. These need to be included in our board training process; it may be prudent to create a calendar, list of possible topics, and (in accordance to state statute) a method for the Board to give input on what topics are needed each year, including a board assessment piece.</p> <p>It would also be helpful to develop any “yearly” trainings (such as those for new members like Robert’s Rules and Open Meeting Law) so that they are easily accessible each year and only need small updates as opposed to being recreated each time.</p>	Ongoing.
<p>5. Continue to think about two goals from last year:</p> <p>Recommend at least 1 new board member to the FoN Board.</p> <p>Find ways to educate the Nova Classical community on the work of the Board/Board committees.</p>	These don’t require “checking-in” on a monthly basis, but shouldn’t be neglected over the coming year.	June 2025