

ASSISTANT SUPERINTENDENT'S MONTHLY REPORT – MARCH 2024

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| Student Learning and Achievement | <ul style="list-style-type: none"> • Worked with core literacy team to explore the approved K-3 reading programs, met with vendors and reviewed samples • Met with Middle School World Language Team to review progress with courses and student recommendations • Planned for spring summative testing district wide • Began planning for summer programming • Supported temporary vacancies in Human Resources, Pupil Services and at Wells Road School • Met with Secondary Social Studies to plan for curriculum conversations • Met with coaches and administrators to review mid-year assessment data |
| Community Engagement | <ul style="list-style-type: none"> • Co-facilitated an Early Childhood Meeting and Kindergarten classroom visit for town/school providers at Kelly Lane • Communicated “Early Entry” process for families looking for exemption from Kindergarten age change • Planned for and began promoting the series of Community Conversations • Launched composting at Wells Road School • Attended Senior Men’s Breakfast with district students and staff to share STEAM experiences |
| Safety and Social Emotional Well-Being | <ul style="list-style-type: none"> • Conducted mid-year DESSA screening • Ran Wellness mid-year meeting • Attended Emergency Planning Meeting |
| Budget Development and Fiscal Management | <ul style="list-style-type: none"> • Worked with Central Services team to fine tune the budget proposal and answer budget questions • Successfully conducted search committees for Human Resources Coordinator and Director of Pupil Services |
| Embracing Diversity | <ul style="list-style-type: none"> • Met with Legacy Foundation to collaborate on enrichment experiences for students • Co-facilitated GET meeting with a focus on tools for leading equity work |
| Professional Learning | <ul style="list-style-type: none"> • Facilitated the District Leadership Team meeting with a focus on planning for vertical curriculum work • Facilitated the monthly Administrative Council meetings • Held mid-year new teacher check-in and an orientation for new staff hired since August • Facilitated training for K-12 department leaders on use of the EduClimber data management and analysis platform • Managed early release professional learning in January and planned for full days in April and May • Held Educator Development Committee meeting with a focus on understanding concepts in new teacher evaluation system • Began Right to Read Professional Learning with CSDE • Completed observations and mid-year meetings with teachers • Met with staff in district to support their professional growth |