

Manor Independent School District

Board of Trustee Meeting Agenda Item

May 2, 2022

INFO ITEM SHEET

RE: Review and consider proposed vendors and proposals for the Printer/Copier Lease Project.

Supporting Documents:

1. *Lease Schedule Documents from Canon Solutions America, Inc.*

District Goals*: Goal 5

Goal 1: ACADEMIC ACHIEVEMENT GAPS- By 2026, 100% of Manor ISD scholars will graduate prepared for college, career, trade, and/or military services based upon their individual goals.

Goal 2: COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

Goal 3: COMMUNITY & FAMILY ENGAGEMENT- By 2026, Manor ISD will collaboratively engage in opportunities with 100% of families, as well as new and existing community partners.

Goal 4: EQUITY & INNOVATION- By 2026, 100% of Manor ISD scholars, staff, campuses, and school communities will have equitable access to innovative academic, human, financial, capital, technological, and all other necessary resources and supports.

Goal 5: FACILITIES & MAINTENANCE- By 2026, Manor ISD will proactively provide facilities to ensure 100% of scholars will have safe, well-maintained, environmentally sustainable, and community accessible facilities.

Goal 6: STAFF DEVELOPMENT- By 2026, Manor ISD will attract, develop, and retain highly-effective staff through an environment of equitable opportunity, growth, & innovation.

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Background Information:

Manor ISD will be obtaining Copier/Printing Services.

The District received quotes from vendors through the following Interlocal purchasing cooperative: Texas Department of Information Resources Number DIR-CPO-4437, as permitted by Texas Education Code Section 44.031(4).

Fiscal Implications:

The project will be covered by the annual technology budget. The selected proposal will be provided at the May 16, 2022 Regular Board Meeting. The pricing for the top ranked vendor, Canon Solutions America, Inc, is \$479,760.00.

Administrative Recommendation:

The Administration will recommend the approval of the proposal by Canon Solutions America, Inc. at the May 16, 2022 regular board meeting.

Mr. Joe Mendez

Contact Person

Dr. Andre Spencer

Approved by Superintendent