

Thorne Bay School

ADVISORY SCHOOL COUNCIL Agenda and Minutes

Date: 2/17/2021

Join Zoom Meeting

<https://us02web.zoom.us/j/82844589116?pwd=bFJDc0NaVWdFTG81NVRDVWhyVGRIQT0>

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Meeting ID: 828 4458 9116

Passcode: 805292

- I. **Welcome and Call to order:**
- II. **Approval of agenda:**
- III. **Approval of minutes from the 20 January 2021 meeting:**

- A. **20 Jan 2021 Minutes:**

- <https://docs.google.com/document/d/1UESxt8BoMDkEw-mplXU9gZzo>

- [XCUH70n3jwxNQtqrYxA/edit?usp=sharing](https://docs.google.com/document/d/1UESxt8BoMDkEw-mplXU9gZzoXCUH70n3jwxNQtqrYxA/edit?usp=sharing)

- IV. **People to be Heard:** No one had public comment
- V. **Student Council Report** (5min): Loubeth gave a report - homecoming parade last week - students posted around time and people were out there waiving.

Dance went very well. Nothing as of yet, coming up.
- VI. **Communications (letters and other correspondence)** (5 min):

VII. Department/Committee Reports (5 min): N/A

A. **Activities Director:** excused

B. **Coaches:** none present

C. **Extracurricular Activities/Non-Sports Related:**

1. Homecoming Parade: City Hall joined us for a fun event! We appreciate the mayor's support
2. Homecoming Dance: The students worked together to create a fun-filled evening

D. **Testing Coordinator:** not present - traveling

VIII. Superintendent's Report and Training (15 min.):

- A. Advisory School Council Training session (apx. 15 minutes) See link for training documents: [ASC Training Materials](#)
- B. Travel for all students/staff - must go through the authorized SISD Travel procedures and must be provided to Terri Kohn, District Office Administrative Assistant and must be approved in writing by Superintendent in advance; Terri will invoice the ASC afterwards
- C. Posting of Meeting Notice must be done five days prior to the meeting
- D. Posting of minutes following a meeting - per Board Policy Administrative Regulation, "All unofficial minutes of the Advisory School Council shall be available to the Advisory School Council members, staff and the public no later than ten days following the meeting."
- E. At least one member of the ASC should be present for all City Council Meetings and provide the City Council members and it's audience with updates about the school, any new developments, upcoming events, progress made on goals, request for assistance from the City Council/community members for various projects/events/planning, etc. This person should then report back to the ASC with any results from the meeting or opportunities for student involvement with City committees/activities, etc.
- F. District Calendar

Door Prize DRAWING: Winners: Dawson Schneider and Katherine Reynolds - congratulations!!!!

IX. Administrative Reports: N/A

A. **Principal's Report**

1. Presentation of rough draft of school philosophy statement
 - a) Thoughts: Collaboration, inclusive student engagement, helping to create productive citizens and successful lifelong learners, PHlight club webs of support (collaborate with our web of support),

2. Presentation of rough draft of school goals and objectives for the remainder of the school year
3. Presentation of student achievement data/attendance data - without identifying any individual student
 - a) Inquiry: What type of metric would the ASC prefer attendance to be calculated by? How often would we like this information?
 - b) Power School can create automated reports, but we do need to know what to ask it to perform as a function in order to spare staff from extraneous duties
 - c) Achievement data - 5 students High Honor Roll and 5 students Honor Roll in grades 7-12!
4. Presentation of staffing information based on projected enrollment for the 2021-22 school year; request for ASC participation on interview committees for certified personnel and/or information per Article 15 of the Collective Agreement
[Negotiated Agreement Certified Staff 2020-23](#)
 Article 15: Hiring Practices – General
 1. A. The Administration will work with the local Advisory School Council to identify position requirements, teacher attributes, qualifications, and site criteria for vacant positions.
 1. B. The Advisory School Council president will assign a member of the Advisory School Council to the Interview Committee. This person will participate in the interview(s) unless circumstances do not allow time for the group to meet. In this case, the Administration will strive to meet the criteria established by the Advisory School Council.

B. Advisory School Council Chair's Report:

1. Cohorts - high school students can be in one cohort
2. Discipline Plan - ASC has advised site administrator - Administrator will review Board Policy and Student Handbook to be sure any changes are within these parameters. Administrator makes this decision and provides guidelines to staff.
3. Meal Plan - to be discussed at next meeting
4. School Improvement Plan - what is currently happening in our school and what would like to see happen at our school. Comprehensive Needs Assessment. Community Effort - take it to the City Council. Target resources. Goal is to develop a council.

C. Advisory School Council Treasurer's Report: (10 min)-

1. Superintendent will write a formal notice to the Tongass Credit Union to remove Margie Eads from account; ASC must formally approve this and a copy of the approved minutes will need to be submitted with letter to credit union
2. Do we want to remove Joanna? ASC believes we need to add Heather and Joanna and require two of three approved signers.
3. We need to add Heather Mendonsa to the account.

D. Items for Advisory School Council Consideration: N/A

E. Unfinished Business-

1. Quarterly Power Students -
<https://docs.google.com/document/d/1C8Fp1eRicy918kUPfeH70r53VeknZvwGl-CpK7A2qls/edit?usp=sharing>
 - a) Wolverine Student
 - b) Submit application/resume
2. Prom - Tabled until next meeting

F. New Business-

1. Gym issues: not connected to school's PA system; video surveillance
 - a) Motion: The principal will put in a work order to the maintenance department to connect the TB School PA system to the gym and to the district office; The principal will also put in a work order to the maintenance department
2. Flag pole light - table this decision until next meeting
3. Cleaning of Gym after practices and events - tabled
4. Process and Procedures for Student Fundraising (NEEDS TO BE DEVELOPED AND APPROVED BY ASC) and should include: tabled
 - a) Form outlining process for student and parent to acknowledge and sign
 - b) Parent involvement in the process
 - c) Who organizes the fundraising activities
 - d) Fundraising Activity must have prior approval of the ASC as well as the Superintendent
5. Develop a School Philosophy - tabled
6. Develop goals and objectives aligned with District Plans and State and Federal Mandates - tabled

Motion was made and seconded to add Heather Mendonsa to the ASC Tongass Credit Union account as a signer and to remove Margie Eads. Motion passed.

X. Schedule Next Meeting:

- XI. **Attendance:**
- XII. **Adjournment:**
- XIII. **“After Meeting Workshop” starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)