



## Governing Board Agenda Item

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Meeting Date: March 12, 2026

From: Caitlyn Kauffman, Marana High School Principal

Subject: Student Club

Priority: To ensure that students are safe, known and valued

Consent  Action  Discussion

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### Background:

Marana High School is requesting approval of the following student club. Below is a description of the club, as written by members and Christy Oldham, sponsor.

National Technical Honor Society Student Club: The purpose of the National Technical Honor Society is to recognize outstanding achievements of Career and Technical Education students and offer career development tools, leadership skills, and scholarship opportunities.

### Recommended Motion:

I move that the Governing Board approve the formation of the National Technical Honor Society Student Club at Marana High School.

Approved for transmittal to the Governing Board:   
Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Caitlyn Kauffman, Marana High School Principal  
Phone: (520) 616-6400*

**MARANA UNIFIED SCHOOL DISTRICT NO. 6**  
**APPLICATION FOR CHARTERING/RE-CHARTERING A**  
**STUDENT ACTIVITIES CLUB**

Check one:    This is an initial request to seek approval for a new club.  
                   This is a renewal charter of a previously approved club.

**YEAR OF CHARTER/RE-CHARTER**   2026

NOTE: All fundraisers are subject to approval by the Principal/Designee according to Governing Board policies.

SCHOOL                   Marana High School  
NAME OF CLUB       National Technical Honor Society Chapter #5563

ACCOUNT CODE \_\_\_\_\_

PURPOSE/GOALS OF CLUB   Recognize outstanding achievements of CTE students  
  Offer career development tools, leadership skills, and scholarship opportunities  
\_\_\_\_\_  
\_\_\_\_\_

STAFF ADVISOR(S)       Christy Oldham, CTE Advisor

APPROXIMATE NUMBER OF CLUB MEMBERS   25-30 40.

MEETING DATE AND PLACE                   MHS Library during Tiger Time (once every 3 months)

**OFFICERS:**  
**\*\*\*MUST BE ORIGINAL SIGNATURES\*\*\***

PRESIDENT	<u>Caitlin Keely</u>	Signature	<u>Caitlin Keely</u>
VICE PRESIDENT	<u>Elizabeth Lujan</u>	Signature	<u>Elizabeth Lujan</u>
SECRETARY	<u>Sebastian Lopez</u>	Signature	<u>Sebastian Lopez</u>
TREASURER	<u>Jayden Trimpe</u>	Signature	<u>Jayden Trimpe</u>

  
Principal or District Administrator's Signature

2/12/26  
Date

*This form must be completely filled out and submitted to the Student Council, Site Designee (secretary or bookstore manager), Principal/Designee and the Procurement Department.*

**MARANA UNIFIED SCHOOL DISTRICT NO. 6**  
**MODEL FOR CREATION OF A STUDENT CLUB CONSTITUTION**

A. **CLUB NAME:** National Technical Honor Society Chapter #5563

B. **PURPOSE**  
The purpose of the club is: Recognize outstanding CTE students, offer career development, leadership skills, and scholarship opportunities.

C. **MEMBERSHIP**  
Any registered student at Marana High School may join by attending meetings and signing a membership list.

(Your particular club may have additional requirements for membership.)

- D. **OFFICERS AND ELECTIONS**
1. The president shall preside over all meetings and prepare agendas for the meetings.
  2. The vice president shall preside over meetings in the absence of the president and shall be the chairperson of the fund-raising committee.
  3. The secretary will keep accurate minutes at all meetings and be in charge of all correspondence and paper work.
  4. The treasurer will keep accurate records of all financial transactions and balance the club account with the staff advisor on a regular basis.

Elections will be held at the first convened meeting of the school year.

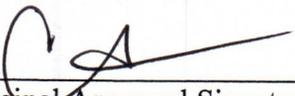
E. **MEETINGS**  
The president or staff advisor, as needed, will call meetings.

F. **REMOVAL OF OFFICERS**  
Officers may be removed by a 3/4 vote of the membership at an official meeting.

G. **AMENDMENTS**  
This constitution can be amended by a 2/3 vote of the membership at a regular meeting.

H. **POWER OF THE PRINCIPAL**  
All provisions of this constitution and decisions made by the club are subject to veto by the Principal or the designee.

I. **QUORUM**  
A quorum of 51% is required in order to transact business.

  
Principal Approval Signature

2/12/20  
Date

Adopted Date: \_\_\_\_\_

*This form must be submitted to the school Principal for Governing Board approval.*

**MARANA UNIFIED SCHOOL DISTRICT NO. 6**

**Student Activities  
Policies and Procedures Club Agreement**

By signing this agreement, I have read the Student Activities Handbook and agree to comply with the policies and procedures as outlined in the handbook.

I understand I am not authorized to order or receive any materials and/or services without first obtaining an approved, pre-numbered purchase order through the Procurement Department; otherwise I may be liable for payment.

*Failure to comply with the policies and procedures can result in the dissolution of the Staff Advisor's involvement with a student activities club.*

**This form must be filled out for each club.**

School: Marana High School

Club Name: National Technical Honor Society

Staff Advisor Name (Please Print): Christy Oldham

Staff Advisor's Signature: 

Date: \_\_\_\_\_

Principal's Signature: 

Date: 2/12/20

**Return to the Procurement Department**