



# Livonia Public Schools

*District Services*

Date: January 19, 2024

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Purchase of Kitchen Equipment

I would like to discuss purchase of kitchen equipment for the Food and Nutrition Department at the next Committee of the Whole meeting. The district's Food & Nutrition Department has been awarded a grant from a partnership between the Michigan Department of Education and the United Dairy Industry of Michigan for the purchase of one refrigerator, which will be placed at Holmes Middle School, and four milk coolers, which will be placed at Cleveland, Grant, Niji-Iro, and Webster Elementary Schools.

The purchase, in the amount of \$32,020, will come from Stafford-Smith, Inc., located in Madison Heights, Michigan. The quote for this purchase is attached with pricing from the Wayne RESA/CoPro+/MAC Purchasing Consortium, per RFP WR-165-032020, which satisfied the Board's requirement to bid. The cost of the equipment (\$30,570) will be paid for with the grant dollars and the cost of the freight and installation (\$1,450) will be paid from the Food Services Fund.

Please let me know if there are any questions. Thank you.

Attachment

PF/ko

c: Board of Education