

ACADEMIC ACHIEVEMENT  
GRADING/PROGRESS REPORTS TO PARENTS

EIA  
(LOCAL)

RELATION TO  
ESSENTIAL  
KNOWLEDGE AND  
SKILLS

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of the designated District objectives. The student's mastery level shall be a major factor in determining the grade for a subject or course.

GUIDELINES FOR  
GRADING

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment achievement and that a sufficient number of grades are taken to support the grade average ~~grade~~ assigned. Guidelines for grading shall be clearly communicated to students and parents.

**In accordance with grading guidelines, a student shall be permitted a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.**

GRANTING OF  
CREDIT

The District shall offer a student the following options to receive course credit for graduation, if all other conditions are satisfied:

1. Passing a one-semester course
2. Two-semester average of a full-year course is greater than or equal to a grade of 70
3. Credit by examination
4. Passing an approved correspondence course

PARENT / TEACHER  
CONFERENCE

A conference shall be scheduled at the request of a teacher or a parent anytime during the school year.

GRADING PERIOD  
REPORTS

Teachers shall send out report cards to parents every nine weeks of a student's performance in each class or subject.

PROGRESS REPORTS

Teachers shall send three-week and six-week progress reports to parents of a student whose performance is not satisfactory and/or who may be in danger of a failing mark for the grading period.

ACADEMIC  
DISHONESTY

Students found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty

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shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

~~RECORDING FAILING  
GRADES~~

~~Teachers shall record a grade of no lower than 65 in the permanent record for the first nine weeks of school. Teachers shall record the actual grade earned in each student's permanent record for each succeeding grading period.~~

GRADING SYSTEM

The grading system in District schools shall be based on alpha letters for prekindergarten and kindergarten, and numeric symbols for grades 1–12 with exceptions noted in ELEMENTARY, below. All student records, report cards, and permanent grade labels shall reflect alpha characters for prekindergarten and kindergarten and numeric characters for grades 1–12.

PREKINDERGARTEN  
AND  
KINDERGARTEN

Grading designations of “Excellent” (E), “Satisfactory” (S), “Needs Improvement” (N), and “Unsatisfactory” (U) shall be used in all areas for reporting purposes to parents at the prekindergarten and kindergarten levels.

ELEMENTARY

In elementary grades 1–6, achievement in fine arts, health, and physical education shall be reported to parents as follows: “Excellent” (E), “Satisfactory” (S), “Needs Improvement” (N), or “Unsatisfactory” (U).