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I RAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

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	PURPOSE O	F CONFEREN	ICE			R	EPORT TO	: (CIRCLE ON	IE)		STL	IDENT T	RAVEL OVE	RNIGHT	//N		
		A TRAVEL				BOAR			TEAM		# STUDEN	TS		# CHAPE	RONES		
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TRAVEL REQUEST FORM (POLICY 546.00F)

Oct 2018 MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331 TITLE OF CONFERENCE DESTINATION **CHECK ONE** XX 2019 CPM Teacher Conference San Francisco, CA **IN-RADIUS OUT-RADIUS** PURPOSE OF CONFERENCE REPORT TO: (CIRCLE ONE) STUDENT TRAVEL OVERNIGHT Y/N **BOARD** STAFF **TEAM** Professional Development # STUDENTS # CHAPERONES REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO FUNDING SOURCE (MARK ONE) OUT OF RADIUS AND STUDENT REQUESTS ARE DISTRICT PD APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. SPECIAL ED ACTIVITIES REVIEWED AT THE SEPTEMBER BOARD MEETING. FEDERAL 251 SAFETY VOCATION **MEALS** MILEAGE Y/N DATE(S) OF PARKING BREAKFAST LUNCH DINNER IN-DAILY TOTAL DESTINATION MILES RENTAL CAR TOTAL DISTRICT TOTAL STAFF NAMES OF ATTENDEES SUB REGISTRATION **AIRFARE** LODGING TRAVEL BAGGAGE SHUTTLE TAXI \$10 \$15 STATE \$20 OUT-CITY OR .45 CAR REIMB STATE \$30 AIRPORT PER MILE AVAILABLE 21-Feb-19 30 \$ 30 22-Feb-19 30 \$ 30 23-Feb-19 30 \$ 30 Travis Kent 50 \$ 130 275 \$ 225 \$ 672 \$ 220 24-Feb-19 30 \$ 30 \$ \$ \$ \$ Ś \$ \$ OFFICE USE ONLY ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECIEPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED. BUDGET CODE: 100 Professional Development funds fr: Schools PROGRAM DIRECTOR INITIAL: TOTAL COST OF REQUEST 1,522 SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR 10/2/2018 9:48:01 AM PDT - DocuSigned by: 24FBECCC94AD4BD... SIGNATURE OF SUPERINTENDENTS

10/2/2018 2:20:36 PM PDT

BOARD APPROVAL DATE

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RAVEL REQUEST FORM (POLICY 546.00F)

Oct 2018

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331 TITLE OF CONFERENCE CHECK ONE DESTINATION XX Empower 19 (ASCD) Chicago, IL **IN-RADIUS OUT-RADIUS** PURPOSE OF CONFERENCE REPORT TO: (CIRCLE ONE) STUDENT TRAVEL OVERNIGHT Y/N BOARD STAFF **TEAM** Professional Development # STUDENTS # CHAPERONES REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO FUNDING SOURCE (MARK ONE) OUT OF RADIUS AND STUDENT REQUESTS ARE DISTRICT PD APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. SPECIAL ED ves ACTIVITIES REVIEWED AT THE SEPTEMBER BOARD MEETING. FEDERAL SAFETY VOCATION **MEALS** MILEAGE Y/N DATE(S) OF PARKING RENTAL CAR BREAKFAST LUNCH DINNER IN- DAILY TOTAL DESTINATION MILES DISTRICT TOTAL STAF TOTAL NAMES OF ATTENDEES SUB REGISTRATION AIRFARE LODGING TRAVEL SHUTTLE TAXI \$10 BAGGAGE REIMB \$15 STATE \$20 OUT-CITY OR .45 CAR AIRPORT STATE \$30 PER MILE AVAILABLE 15-Mar-19 \$ 15 \$ 30 \$ 45 16-Mar-19 10 \$ 15 \$ 30 \$ 55 17-Mar-19 10 \$ 15 \$ 30 \$ 55 Ashley Johnson \$ 100 FREE \$ 525 Shared \$ 210 18-Mar-19 \$ 10 \$ 15 \$ 30 \$ 55 50 50 \$ \$ \$ \$ \$ \$ \$ \$ \$ OFFICE USE ONLY ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECIEPTS REQUIRED FOR MON PERDIEM EXPENSES INCURRED. BUDGET CODE: PROGRAM DIRECTOR INITIAL: TOTAL COST OF REQUEST \$ 835 SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: Pahly Johnson 9/25/2018 6:37:29 PM PDT SIGNATURE OF SUPERINTENDENT:

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REQUESTS THAT ARE RI			MENTA	AL RUL	ES AND RE	EGULATIO	ONS,	OR CO	NSIDERED IMPE	RATIVE TO	THE OPERAT	TION OF THE D	ISTRICT	W STODEN		I COLID	Name and Address of the Owner, where		
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CHOIR/BAND/ORCH STUDENTS	Feb 2, 2019						\$	-	-							\$ 2,500		\$ 1,800	
	Jan 30, 2019		\$	15	\$	20	7	35		-									
	Jan 31, 2019		\$	15	\$	20	\$	35	1										
JEFF COLLIER	Feb 1, 2019		\$	15	\$	20	\$	35	1						\$ 225	\$ 155		\$ 400	\$ 140
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SIGNATURE OF SUPER	INTENDENT:	X		10-4-18							Bonnie	Hein	BOARD APPR	0VAL	IR	

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BOARD APPROVAL DATE 10-15-16

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						BOARD	ST	AFF	TEAM								
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	FEB 8-10, 2019		-	OUI-STATE \$50		AIRPORT		PER MILE	AVAILABLE	-							
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MCCAFFREY		-			\$ -	CITY		Υ	1.5	,		,,,	~	, ,	y 200		7 105
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STEVE HAUGEBERG] /						\$ 75	\$	70	\$ 200		
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JESSE LETTINGTON					\$ -	-						\$ 75	\$	70	\$ 200		
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_	FEB 8-10, 2019				\$ -												
RICK MAY					\$ -	-							\$	70	\$ 200		
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		\$ -	\$ -	\$ -	\$ -			\$ 158		\$ 27	\$ -	\$ 375	\$	420	\$ 1,200	\$ 750	
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BUDGET CODE:	FOOTBALL S	TUDENT ACTI	VITIES/STA	FF MEMEBERS	PROGR	AM DIRECTOR IN	IITIAL:					TOTAL (COST OF	REQUI	EST .	\$	4,550
SIGNATURE(S) OF SUP	ERVISOR/ADM	INISTRATOR	₹:	——————————————————————————————————————							1	-	. He	en	<u> </u>		
SIGNATURE OF SUPER	INTENDENT:	al	11/2	11 11 11							Do	NA	BOARD	APPRO	OVAL .		
		The		10-11-18									DATE /	10-1	5-18		

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	TITLE OF C	CONFERENCE	E				DESTI	NATION					CHEC	CONE		
	GLAZIER CO	ACHING C	LINIC			LA	S VEGA	S, NEVAD	A		IN-RADIU	S		OUT-R/	ADIUS	х
	PURPOSE OF	CONFEREN	ICE			REP	ORT TO:	(CIRCLE ON	E)		STU	DENT TR	RAVEL OVI	RNIGHT	//N	
	O IMPROVE CO					BOARD			EAM		# STUDEN	ITS		# CHAP	ERONES	
REQUESTS THAT ARE RE ARE SUBJECT TO APPRO	EQUIRED BY GRAD	NT, GOVERNA	MENTAL RU	LES AND REGULATION	ONS, OR CO	NSIDERED IMPE	RATIVE TO	THE OPERATI	ON OF THE D			FUND	DING SOU	RCE (MARK	ONE)	
RADIUS AND STUDENT						ACH MONTH.				OUT OF	DISTRICT PD		SPECIAL ED		ACTIVITIES	Х
								he real			FEDERAL		SAFETY		VOCATION	
	DATE(S) OF			MEALS			/ILEAGE		Y/N	DARWING	RENTAL CAR					TOTAL
NAMES OF ATTENDEES	TRAVEL	BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE	DISTRICT CAR AVAILABLE	PARKING BAGGAGE	SHUTTLE TAXI	SUB	REGISTRATIO	N AIRFARE	LODGING	STAFF REIMB
	FEB 8-10, 2019															
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RON JONES]							\$ 70	\$ 200		
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GREG HARWOOD					\$ -								\$ 70	\$ 200		
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SKYLAR MORGAN				-	\$ -	-							\$ 70	\$ 200		
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SIGNATURE(S) OF SUF	PERVISOR/ADM	INISTRATOR	R:		>						Ra	nui	Ho.	Cin		
SIGNATURE OF SUPER	RINTÉNDENT:			10-11-18							/ /		BOARD APE	ROVAL	<i>y</i>	

... AVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: Josh Aston SIGNATURE OF SUPERINTENDENT: DOCUSIGNED by: Terry Merrill SIGNATURE OF SUPERINTENDENT: DOCUSIGNED by: DOCUSIGNED b			TITLE OF C	ONFERENCE							DESTI	INAT	TION							CHEC	K C	ONE		
REQUESTS THAT ARE REQUIRED BY GRAMF, GOVERNMENTHAL RUES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEFENCIA STATE ARE SUBJECT TO COURS OF THE DISTRICT ARE SUBJECT TO THE DISTRICT ARE SUBJECT TO THE DISTRICT ARE SUBJECT TO THE DISTRICT ARE SUBJECT TO THE DISTRICT ARE SUBJECT TO THE DISTRICT ARE SUBJECT TO THE DISTRICT		N.				0.						Section 1997					IN-RA							хх
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