

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS**

May 26, 2020  
1:00 p.m.

**Public Hearing on Truth In Taxation**

Chairman Adrian opened the floor at 1:00 p.m. and asked if there were any public comments for the Public Hearing on Truth in Taxation and, with there being none, he closed the floor at 1:03 p.m.

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian via Zoom conferencing on Tuesday, May 26, 2020 at 1:03 p.m.

**Pledge of Allegiance**

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call**

Roll was called, the following Commissioners were present: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, and Kozlowski.

**Agenda**

Moved by Commissioner Fournier and supported by Commissioner McRoberts to approve the agenda, with the addition of the CCAB Resolution. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**Public Comment**

None.

**Consent Calendar**

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – April 28, 2020
- B) **Court Committee** – April 30, 2020

**ACTION ITEM #CC-1: Poll #1 placed on the Main Agenda.**

- C) **IT Committee** – May 6, 2020

**ACTION ITEM #IT-1: The Committee recommends to approve the City Agreement for IT services between the City of Alpena and the County of Alpena for the period of five years (July**

1, 2020 through June 30, 2025) with a continuing 2% increase and will do an addendum every year keeping the City informed of any changes. This will be sent for attorney review. ***Not Approved in Consent Calendar***

ACTION ITEM #IT-2: The Committee recommends to approve a one-page agreement between the County and the City to show the extra costs for the backup system and the VMware software as presented with the Chairman of the Board authorized to sign it. This will be sent for attorney review. ***Not Approved in Consent Calendar***

D) **Personnel Committee – May 12, 2020**

ACTION ITEM #PM-1: The Committee recommends we adopt the County of Alpena COVID-19 Preparedness and Response Plan as presented.

ACTION ITEM #PM-2: The Committee recommends we eliminate the vesting period for Defined Contribution for the non-union/elected division.

E) **Airport Committee – May 14, 2020**

ACTION ITEM #AC-1: **Placed on the Main Agenda.**

F) **Finance/Building Maintenance and Recreation Committee – May 20, 2020**

ACTION ITEM #FM-1: The Committee recommends we approve the Allegra Invoice #1176 in the amount of \$2,195.00 with monies coming out of line item #101-426-727.001 (Emergency Preparedness Supplies). This Invoice is for 500 KN-95 masks provided to the Thunder Bay Transportation drivers to protect due to the COVID-19 pandemic and was approved by the Chairman of the Board.

ACTION ITEM #FM-2: The Committee recommends we approve the Sheriff's Office Sealed Bid recommendations to accept the following bids for the sale of 5 patrol vehicles:

- 1) Vehicle #1 - 2009 GMC Sierra \$2,551.00
  - 2) Vehicle #2 - 2012 Chevrolet Silverado \$3,510.00
  - 3) Vehicle #3 - 2010 GMC Sierra \$1,500.00
  - 4) Vehicle #4 - 2005 Chevrolet Tahoe \$1,300.00
  - 5) Vehicle #5 - 2006 Chevrolet 1500 4x4 \$2,550.00
- Total Sale Amount \$11,411.00 with monies to be put in a line item for future Sheriff Office Vehicle purchases.

ACTION ITEM # FM-3: The Committee recommends we approve the Sheriff's Office request to seek Sealed Bids to sell Patrol Vehicle #45 (2014 Ford SUV Inceptor) and for the sale proceeds to be put into a line item for future vehicle purchases.

ACTION ITEM #FM-4: The Committee recommends we approve the Sheriff's Office request to seek Sealed Bids to Purchase a New Patrol Vehicle with monies coming out of the FY19 Stone Garden Homeland Security Grant and not to exceed \$47,000 with no cost to the County as presented.

ACTION ITEM #FM-5: The Committee recommends we approve the BKV Group Invoice #52285 in the amount of \$11,130.75 for the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-6: The Committee recommends we approve the Huron Engineering Invoice #3613 in the amount of \$1,672.50 for the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-7: The Committee recommends to approve the Alpena Ground Services Invoice increase request to add two full time employees to address manning issues at an annual increase of \$99,840.00 which will increase the annual contract from \$242,220.00 to \$343,060.00 with monies coming out of line item #295-536-801.000. This will be submitted for reimbursement through the CARES Act Funding.

ACTION ITEM #FM-8: The Committee recommends we approve the Gosling Dzubak Engineering Sciences proposal to conduct the Short Term Storm Water Characterization Study at the Airport for a period of one year in the amount of \$23,230.00 with monies submitted for reimbursement through the CARES Act Funding.

ACTION ITEM #FM-9: The Committee recommends we approve the Primary Airport Services Invoice #1096-15 in the amount of \$419.65 and authorize the Treasurer to transfer \$419.65 from line item #295-536-625 (PFC Equity Fund) to line item #295-536-805 (Consulting Services) to pay this invoice.

ACTION ITEM #FM-10: The Committee recommends we approve the Primary Airport Services Invoice #1112-07 in the amount of \$119.90 and authorize the Treasurer to transfer \$119.90 from line item #295-536-625 (PFC Equity Fund) to line item #295-536-805 (Consulting Services) to pay this invoice.

ACTION ITEM #FM-11: The Committee recommends we approve the Primary Airport Services Invoice #1102-17 in the amount of \$845.30 and authorize the Treasurer to transfer \$845.30 from line item #295-536-625 (PFC Equity Fund) to line item #295-536-805 (Consulting Services) to pay this invoice.

ACTION ITEM #FM-12: The Committee recommends we approve the RS&H Invoice #2100047000-1 in the amount of \$25,500.00 for engineering services for the FY20 Airport Improvement Projects with monies coming out of line item #295-536-625 (PFC Equity Fund) to line item #295-536-805 Consulting Services.

ACTION ITEM #FM-13: The Committee recommends to approve opening up the County Building next Tuesday, May 26, 2020 with guidelines and the County Executive Manager will work with the EOC Manager, Board Chairman, and County Clerk to make sure the County will be in compliance.

Moved by Commissioner Thomson and supported by Commissioner McRoberts to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**Action Items #IT-1 and #IT-2: City Agreements for IT Services**

Discussion was held regarding the following Action Items pulled from the Consent Calendar.

**ACTION ITEM #IT-1: The Committee recommends to approve the City Agreement for IT services between the City of Alpena and the County of Alpena for the period of five years (July 1, 2020 through June 30, 2025) with a continuing 2% increase and will do an addendum every year keeping the City informed of any changes. This will be sent for attorney review.**

**ACTION ITEM #IT-2: The Committee recommends to approve a one-page agreement between the County and the City to show the extra costs for the backup system and the VMware software as presented with the Chairman of the Board authorized to sign it. This will be sent for attorney review.**

Moved by Commissioner Karschnick and supported by Commissioner McDonald to table the above Action Items until the June 2020 meeting. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**POLL ACTION ITEM #1 - Feasibility Study and MIDC Grant Application**

Commissioner John Kozlowski presented the Poll Action Item below for approval.

**POLL #1: The Committee recommends to authorize MIDC Administrator Attorney Bill Pfeifer to do a feasibility study and to pay Attorney Bill Pfeifer for doing this work and not to exceed \$10,000 and to submit a MIDC Grant Application for 2021 that is due May 31, 2020. This study will include a public defenders regional office for criminal court and family court along with Montmorency and Alcona County. This expense will be submitted for reimbursement through the MIDC Grant for 2021 if approved and money may or may not be reimbursed from the State.**

Moved by Commissioner Karschnick and supported by Commissioner Fournier to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**Truth In Taxation**

Equalization Director Ted Somers presented 2020 Truth in Taxation.

**ACTION ITEM #2: Recommendation to approve the levy as presented, with Truth in Taxation.**

Moved by Commissioner Peterson and supported by Commissioner McRoberts to approve the levy as presented with Truth in Taxation. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**Equalization L-4029 Form**

Equalization Director Ted Somers presented the prepared Equalization L-4029 form and resolution.

RESOLUTION #20-15  
Dated: May 26, 2020

THE HONORABLE BOARD OF COMMISSIONERS:

RESOLUTION IMPOSING 2020 SUMMER PROPERTY TAX LEVY PURSUANT TO  
PUBLIC ACT 357 OF 2004 AND NOTICE OF CERTIFICATION OF COUNTY  
ALLOCATED TAX LEVY.

WHEREAS, Alpena County is authorized under the General Property Tax Act, Public Act 206 of 1893, as amended to levy and collect County allocated property taxes; and

WHEREAS, the General Property Tax Act has been amended by Public Act 357 of 2004, being MCL 211.44a, to require all Michigan Counties to impose a summer tax levy.

BE IT FURTHER RESOLVED, that pursuant to Public Act 357 of 2004, the Alpena County allocated tax shall be levied and collected on July 1, 2020 at a rate, allocated after application of the "Headlee" millage reduction fraction, of 4.8004 mills.

BE IT FURTHER RESOLVED, that the Treasurer of each City and Township in Alpena County is directed to account for and deliver the County allocated tax collections for 2020 in accordance with the provisions of Public Act 357 of 2004; and

BE IT FURTHER RESOLVED that this Resolution constitutes certification of the levy of County allocated tax on July 1, 2020 at a rate, allocated after application of the "Headlee" millage reduction fraction, of 4.8004 mills.

NOW, THEREFORE, BE IT RESOLVED that the total 2020 millage rate for July 1<sup>st</sup>, 2020 for Alpena County of 4.8004 mills is hereby adopted; and

BE IT FURTHER RESOLVED that the 2020 Alpena County July levies shall be as follows:

County Operating	4.8004	Levied July 1, 2020
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BE IT FURTHER RESOLVED, that the County Clerk shall deliver a copy of this resolution by first-class mail to the Treasurer of each City and Township in Alpena County, and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk be authorized to sign the form L-4029 2020 Tax Rate Request with the above mentioned millages, and

WHEREAS, The County Revenue will be reduced due to the State distribution to Alpena County of the Convention Facility and Health and Safety Facility payment, and

NOW THEREFORE BE IT HEREBY RESOLVED, that this Resolution be adopted by the Alpena County Board of Commissioners, at the regular meeting on May 26, 2020.

**ACTION ITEM #5: Recommendation to approve the Equalization L-4029 form prepared by Ted Somers, Equalization Director, and resolution as presented, and to authorize the Chairman of the Board and the County Clerk to sign.**

Moved by Commissioner Thomson and supported by Commissioner Fournier to approve the L-4029 form and resolution as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**Alpena County Revised Remonumentation Plan**

Remonumentation Director Dave Guthrie presented the Alpena County Revised Remonumentation Plan.

**ACTION ITEM #6: Recommendation to approve the Alpena County Revised Remonumentation Plan as presented.**

Moved by Commissioner McRoberts and supported by Commissioner Karschnick to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**MDOT Contract and Resolution #20-14**

Airport Manager Steve Smigelski presented the MDOT Contract and Resolution #20-14 for new runway sweeper.

**RESOLUTION #20-14  
ADOPTING AND APPROVING THE EXECUTION OF GRANT 3-26-0004-2419,  
ACQUIRE SRE-HIGH SPEED BROOM  
BETWEEN THE COUNTY OF ALPENA  
ALPENA, MICHIGAN, AND THE  
FEDERAL AVIATION ADMINISTRATION**

**BE IT RESOLVED** by the members of the Alpena County Board of Commissioners, Alpena, Michigan:

**Section I.** That the County of Alpena, Michigan, at its Regular meeting, held on May 18, 2020, authorized the Chairman of the Board, Robert Adrian, to execute said Grant in the amount of \$560,826.00 and the County Clerk, Bonnie Friedrichs, to attest said execution, and that such Grant Agreement shall be as set forth herein below;

**Section II.** That the Chairman of the Board will execute said Grant Agreement in two (2) copies on behalf of the Alpena County Board of Commissioners and that the County Clerk will attest said execution and said execution will hereby be confirmed, ratified, and approved.

**ACTION ITEM #7: Recommendation to approve the MDOT Contract and Resolution #20-14 for the new runway sweeper and authorize the Chairman of the Board to sign all pertinent documents as presented with two copies of the contract and resolution to be provided to MDOT Aeronautics.**

Moved by Commissioner McRoberts and supported by Commissioner Peterson to approve the MDOT Contract and Resolution #20-14 as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**CRTC See and Avoid Radar Mast Installation at the Airport**

Airport Manager Steve Smigelski presented the request from the CRTC to install a See and Avoid Radar Mast at the Airport.

**ACTION ITEM #8: Recommendation to approve the installation by the Combat Readiness Training Center of a See and Avoid Radar Mast and associated equipment of a mobile configuration at Alpena County Regional Airport, as presented.**

Moved by Commissioner Kozlowski and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**IT Consultant Agreement**

Commissioner Dave Karschnick, Chairman of the IT Committee, presented an extension of the IT Consultant Agreement with Jeanette Tolan.

**ACTION ITEM #9: Recommendation to extend IT Consultant Agreement with Jeanette Tolan to June 30, 2020 as the current IT Consultant Agreement will expire on May 30, 2020.**

Moved by Commissioner Karschnick and supported by Commissioner McRoberts to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**Community Corrections Advisory Board**

Commissioner McRoberts presented Northeast Michigan Corrections Committee Advisory Board Grant Application for approval.

**RESOLUTION #20-16**

**Approval of the  
FY 2021 Community Corrections Grant Application of the  
Northeast Michigan Council of Governments**

**WHEREAS**, the Northeast Michigan Council of Governments (NEMCOG) serves as the Fiscal Agent and Program Manager for the Northeast Michigan Community Corrections Advisory Board (NMCCAB), and

**WHEREAS**, this County is a member of either the NEMCCAB strongly desires to continue to participate with Community Correction's Programs and Services, and

**WHEREAS**, NEMCOG has worked with the OCC to develop a Community Corrections FY 2021 Grant Application for the NEMCCAB, and

**WHEREAS**, the FY 2021 Community Corrections Grant Application has been prepared by NEMCOG in the amount \$321,373 for Community Corrections Programs and Services in the counties of: Alcona, Alpena, Cheboygan, Crawford and Otsego, and

**WHEREAS**, the Northeast Michigan Community Corrections Advisory Board, has approved this Grant Application, and recommends its approval by the member counties,

**THEREFORE BE IT RESOLVED**, that Alpena County hereby approves the Northeast Michigan Community Corrections Advisory Board's, FY 2021 Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of \$321,373 for Programs and Services.

Moved by Commissioner McRoberts and supported by Commissioner Peterson to approve the above Resolution as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried

#### **Appointment of Fairgrounds Adhoc Committee**

Chairman of the Board Robert Adrian appointed Commissioners Karschnick, Kozlowski, Fournier and McDonald to the Fairgrounds Adhoc Committee with Commissioner Kozlowski serving as chairman.

**ACTION ITEM #11: Recommendation to concur with the Chairman's appointment of Fairgrounds Adhoc Committee, as presented.**

Moved by Commissioner Peterson and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

#### **Land Preservation Agreement**

County Clerk Bonnie Friedrichs presented Land Preservation Agreements representing a 20- year request.

**ACTION ITEM #12: Recommendation to approve the Land Preservation Agreements as presented.**



Moved by Commissioner Thomson and supported by Commissioner McRoberts to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**Public Comment**

County Clerk Bonnie Friedrichs informed the board that she mailed ballot proofs today.

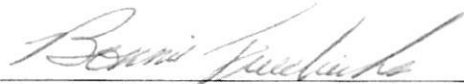
Board Chairman Adrian stated next month's meetings will be scheduled in person or via Zoom, depending on the Governor's Stay At Home Order and subsequent Executive Orders.

**Adjournment**

Moved by Commissioner McRoberts and supported by Commissioner Fournier to adjourn. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried. Meeting adjourned at 1:56 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk

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