



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Budget Committee Meeting

Conducted via Teleconference

Call 1-833-682-3239, enter code: 135-702-398#

Agenda

June 4, 2024

9:00 a.m.

- I. FY24 Financial Report as of April 30, 2024
- II. Action Items with Budget impact:
 - 24-151 Approval of payment to University of Alaska Anchorage for 2024-2025 ANSEP
 - 24-152 Approval of contract 2024-2025 Karen McCain
 - 24-153 Approval of purchase Pre-K Creative Curriculum
 - 24-154 Approval of Drake Construction, Inc.
 - 24-156 Approval of MOA with Northern Industrial Training
 - 24-157 Approval of FY25 contract with Capital Projects Manager
 - 24-160 Approval of Budget Revision #3
 - 24-161 Approval of Contract Award for Medical Third-Party Administrator
- III. Future Business:
 - FY24 Audited Financial Statement
 - FY25 General Operating Budget Revision #1

Committee Members: Marie Greene (Chair), Alice Adams, Margaret Hansen, Joanne Harris
Director of administrative Service: Megan Williams

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

Northwest Arctic Borough School District
Financial Narrative
For Month Ending April 30, 2024

Included in the attached report are the reports for General Fund Revenue & Expenditures, Board Expenditures, and the Investment Account balance for month ending 4/30/2024.

The Board last received a report in April of 2024 with expenditures and revenue through March 31, 2024.

We are approximately 83% through the fiscal year and have expended 72% of our general operating budget, and received 93% of our budgeted general fund revenue. 90% of our General Fund budget is expended and encumbered.

On 4/25/2024, \$3 million was transferred from the District's general checking account to the Investment account with Wells Fargo to earn more interest. Funds will be transferred in/out of the investment account when determined it is needed.

The JNES Scholarship account balance is incorrect and Wells Fargo is working on correcting the postings to that account.

**Northwest Arctic Borough School District
General Fund Revenue
For Month Ending April 30, 2024**

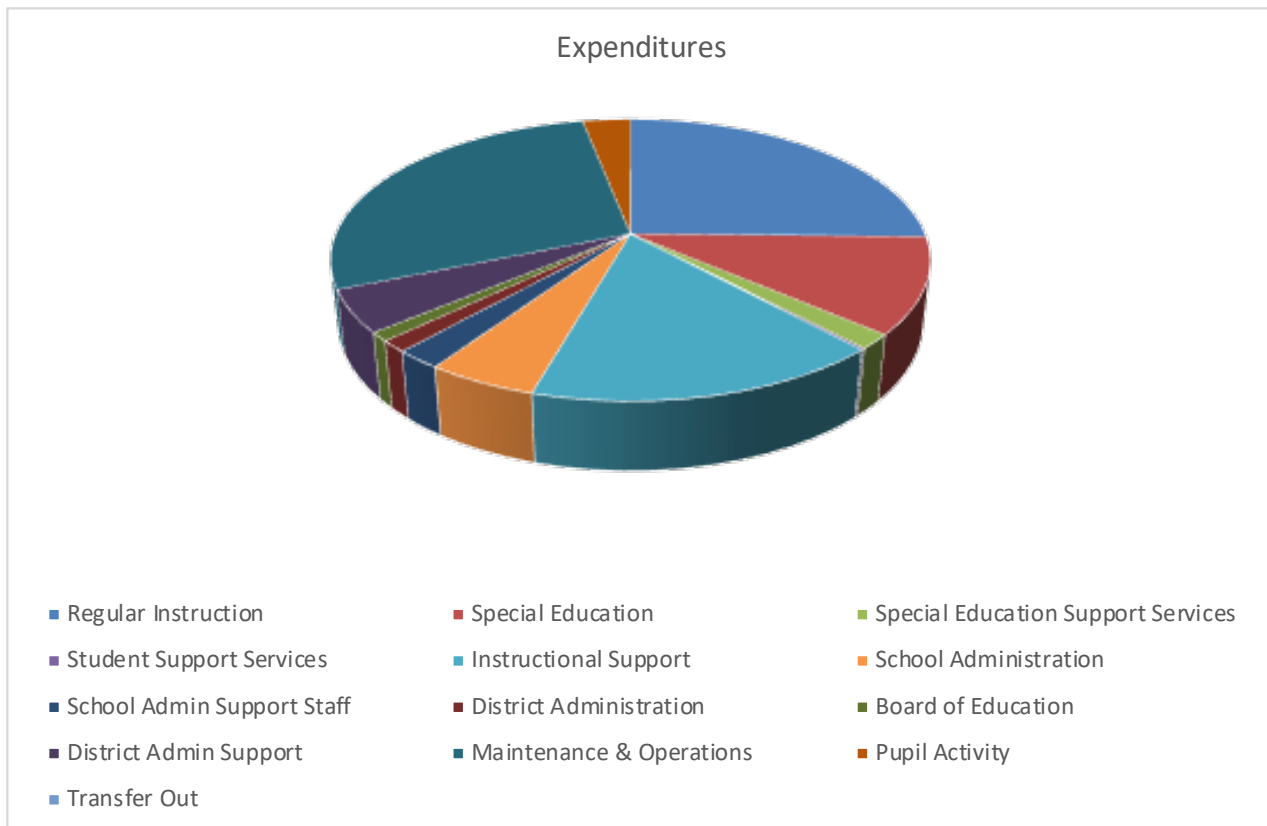
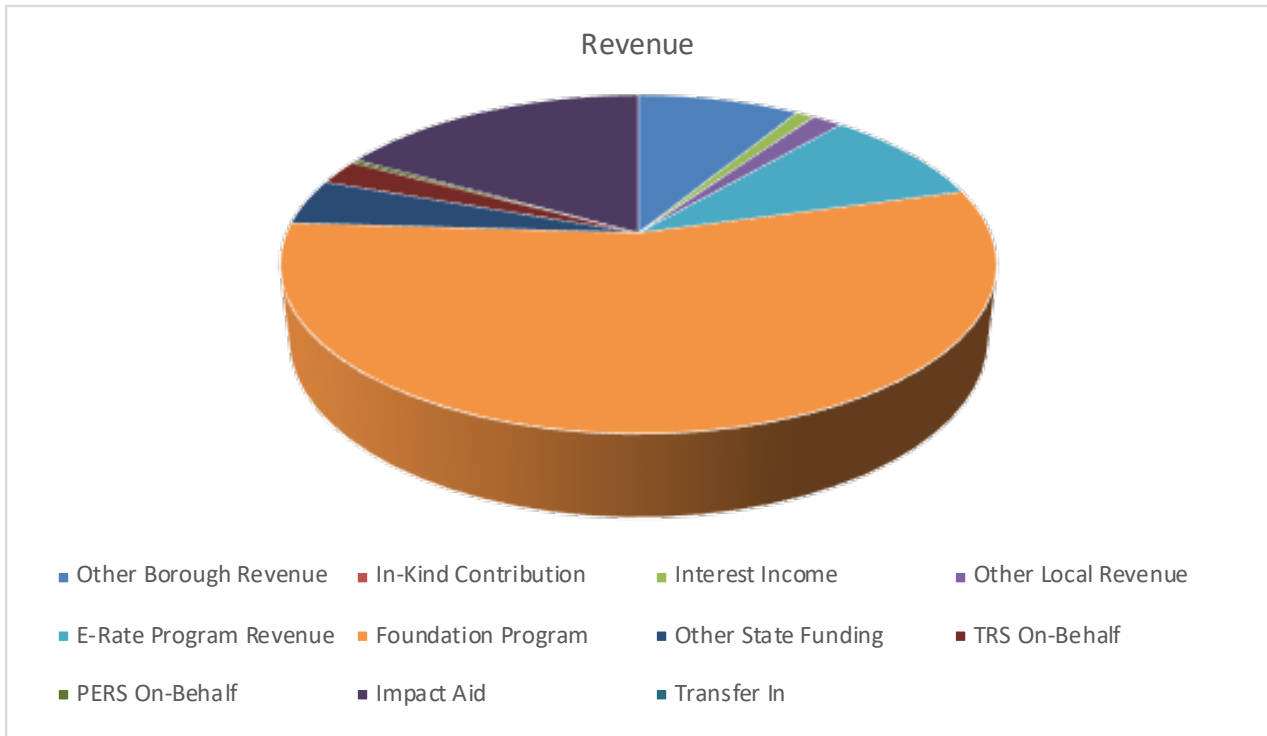
		Approved				
		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues By Object:						
011	Other Borough Revenue	6,645,111	4,983,833	-	1,661,278	75%
012	In-Kind Contribution	-	-	-	-	NA
030	Interest Income	600,000	568,845	-	31,155	95%
040	Other Local Revenue	725,000	934,371	-	(209,371)	129%
047	E-Rate Program Revenue	7,205,220	5,349,915	2,117,466	(262,161)	74%
051	Foundation Program	37,434,458	31,462,922	-	5,971,536	84%
090	Other State Funding	124,952	2,492,370	-	(2,367,418)	1995%
056	TRS On-Behalf	1,955,492	1,349,184	-	606,308	69%
057	PERS On-Behalf	326,903	212,132	-	114,771	65%
111	Impact Aid	6,510,519	9,647,867	-	(3,137,348)	148%
250	Transfer In	-	-	-	-	NA
Revenue Totals		61,527,655	57,001,440	2,117,466	2,408,749	93%
		93% % Received to date				

Percentage of All Funds Total Budget Expended:	72.20%	
Percentage of Year Passed:	83.33%	
General Checking Account Ending Balance	\$8,630,548	
Wells Fargo IILD Account	\$15,104,150	
JNES Scholarship Account	\$51,921	This balance looks odd, checking into it with the Bank.
Month End Cash In Bank Account	<u><u>\$23,786,618</u></u>	

Northwest Arctic Borough School District
General Fund Expenditures by Object & Function
For Month Ending April 30, 2024

		<u>Approved</u>				
		<u>Budget</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
Expenditures By Object:						
310	Certificated Salaries	14,843,111	10,318,722	3,010,681	1,513,708	70%
320	Non-Certificated Salaries	9,458,729	6,642,671	882,998	1,933,061	70%
331	Leave Pay Out	196,654	55,578	98,044	43,032	28%
333	Board Stipends	87,750	64,750	250	22,750	74%
360	Employee Benefits	10,395,005	8,373,745	2,223,077	(201,817)	81%
367	TRS On-behalf	1,955,492	1,349,184	-	606,308	69%
368	PERS On-behalf	326,903	212,132	-	114,771	65%
	SUBTOTAL: Personnel	37,263,644	27,016,782	6,215,050	4,031,812	73%
410	Professional & Technical Services	3,887,267	2,092,301	735,613	1,059,352	54%
420	Staff Travel	452,250	295,386	13,921	142,944	65%
420	Board Travel	108,852	71,516	12,001	25,336	66%
425	Student Travel	1,144,775	1,005,676	15,894	123,205	88%
430	Utility Services	8,387,769	6,216,081	2,686,002	(514,314)	74%
435	Energy-includes electricity & fuel	4,928,070	4,951,677	631,945	(655,551)	100%
440	Other Purchased Services	4,460,051	3,364,001	1,067,977	28,074	75%
445	Property & Liability Insurance	1,305,616	1,306,397	-	(781)	100%
450	Supplies, Materials & Media	1,504,821	822,288	100,088	582,445	55%
480	Tuition	20,000	6,945	-	13,055	35%
490	Dues & Fees	134,719	105,121	23,033	6,564	78%
510	Inventoried Equipment	25,000	42,843	-	(17,843)	171%
495	Indirect Cost Recovery	(315,000)	(270,307)	-	(44,693)	86%
	SUBTOTAL: Non-Personnel	26,044,189	20,009,924	5,286,473	747,793	77%
550	Transfer Out	1,825,000	-	-	1,825,000	0%
Expense Totals		65,132,834	47,026,706	11,501,523	6,604,605	90%
		72% Expended to date				
		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
Expenditures by Function						
100	Regular Instruction	16,585,899	11,906,078	3,750,389	929,432	72%
200	Special Education	6,980,017	5,163,802	733,488	1,082,726	74%
220	Special Education Support Services	1,491,768	793,907	130,919	566,942	53%
300	Student Support Services	4,000	86,727	-	(82,727)	2168%
350	Instructional Support	10,515,699	7,646,620	2,902,662	(33,583)	73%
400	School Administration	3,379,262	2,372,585	628,557	378,120	70%
450	School Admin Support Staff	1,329,141	1,008,873	101,659	218,609	76%
510	District Administration	797,755	613,307	107,338	77,111	77%
511	Board of Education	630,427	474,641	47,774	108,012	75%
550	District Admin Support	2,668,113	2,271,759	354,522	41,833	85%
600	Maintenance & Operations	17,165,708	13,240,322	2,668,727	1,256,659	77%
700	Pupil Activity	1,760,045	1,448,086	75,488	236,471	82%
900	Transfer Out	1,825,000	-	-	1,825,000	0%
Total Expenditures		65,132,834	47,026,706	11,501,523	6,604,605	90%

**Northwest Arctic Borough School District
General Fund Revenue & Expenditures by Function
For Month Ending April 30, 2024**



**Northwest Arctic Borough School District
Board Expenditures
For Month Ending April 30, 2024**

		Approved <u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Variance</u>	<u>% of Budget</u>
Expenditures by Object					
333	Board Stipends	87,750	64,750	23,000	74%
36?	Benefits	280,995	232,852	48,143	83%
410	Professional & Technical Services	108,150	78,952	29,198	73%
420	Travel	108,852	71,516	37,336	66%
450	Supplies	5,000	5,896	(896)	118%
490	Other Expenses (Dues & Fees)	39,680	20,675	19,005	52%
Total Expenditures		\$ 630,427.08	\$ 474,640.82	\$ 155,786.26	75%

Board Stipends

<u>Stipend</u>		<u>Members</u>	<u># of times</u>	<u># of Days</u>	<u>FY24 TOTAL</u>
\$ 250.00	Regular In Person Meetings	11	5	2	\$ 27,500.00
\$ 250.00	Regular Teams Meetings	11	3	2	\$ 16,500.00
\$ 250.00	Kivalina open house/ regular meeting	11	1	1	\$ 2,750.00
\$ 250.00	Board Retreat combined with October mtg	10	1	3	\$ 7,500.00
\$ 250.00	AASB Annual Conference November 4-7	7	1	4	\$ 7,000.00
\$ 250.00	Policy committee all day meeting	5	1	1	\$ 1,250.00
\$ 250.00	4 special meetings (Incl other board misc)	11	4	1	\$ 11,000.00
\$ 250.00	Lobby at DC and Juneau	5	1	6	\$ 7,500.00
\$ 250.00	AASB 2 member regular mtgs	2	4	1	\$ 2,000.00
\$ 250.00	President-NWALT, CWT, ATC Qtrly	3	4	1	\$ 3,000.00
\$ 250.00	NWALT Summit	3	1	1	\$ 750.00
\$ 250.00	Lobbying w NWALT Juneau and DC	1	2	2	\$ 1,000.00
TOTAL					\$ 87,750.00

Benefits

\$ 27,000.00	Health Insurance	10			\$ 270,000.00
\$ 87,750.00	Other Benefits	13%			\$ 10,995.08
TOTAL					\$ 280,995.08

Professional & Technical Services

\$ 25,000.00	Misc. Serv and training, AASB Inservice				\$ 25,000.00
\$ 80,000.00	Lobbyists				\$ 80,000.00
\$ -	Strategic Planning				\$ -
\$ 450.00	AASB Registration	7	1	4	\$ 3,150.00
TOTAL					\$ 108,150.00

Travel & Perdiem

\$ 2,475.00	Regular meeting Airfare - 5 members	6	5	1	\$ 12,375.00
\$ 1,434.00	Regular meeting Hotel - \$239.00 a night	6	5	3	\$ 21,510.00
\$ 360.00	Regular meeting Perdiem-\$60.00	6	5	3	\$ 5,400.00
TOTAL					\$ 39,285.00

\$ 305.00	Annual AASB Airfare \$300.00	7	1	1	\$ 2,135.00
\$ 744.00	Annual AASB Village to OTZ	3	1	1	\$ 2,232.00
\$ 225.00	Annual AASB Hotel \$225.00	7	1	4	\$ 6,300.00
\$ 650.00	Annual AASB Car-actual costs				\$ 650.00
\$ 80.00	AASB Perdiem	7	1	4	\$ 2,240.00
					\$ 13,557.00

AASB Quarterly Trainings

\$ 330.00	AASB travel - Anchorage	11	2	1	\$ 7,260.00
\$ 2,740.00	Village to OTZ	5	2	1	\$ 5,480.00
\$ 250.00	AASB hotel @250.00	11	2	3	\$ 16,500.00
\$ 80.00	AASB Perdiem	11	2	3	\$ 5,280.00
\$ 337.00	ASSB Car rental			4	\$ 1,348.00
					\$ 35,868.00

\$ 750.00	1 National Conference-Travel	9			\$ 6,750.00
\$ 378.00	Village to OTZ	4			\$ 1,512.00
\$ 250.00	Hotel @250.00	9	1	4	\$ 9,000.00
\$ 80.00	Perdiem	9	1	4	\$ 2,880.00
					\$ 20,142.00

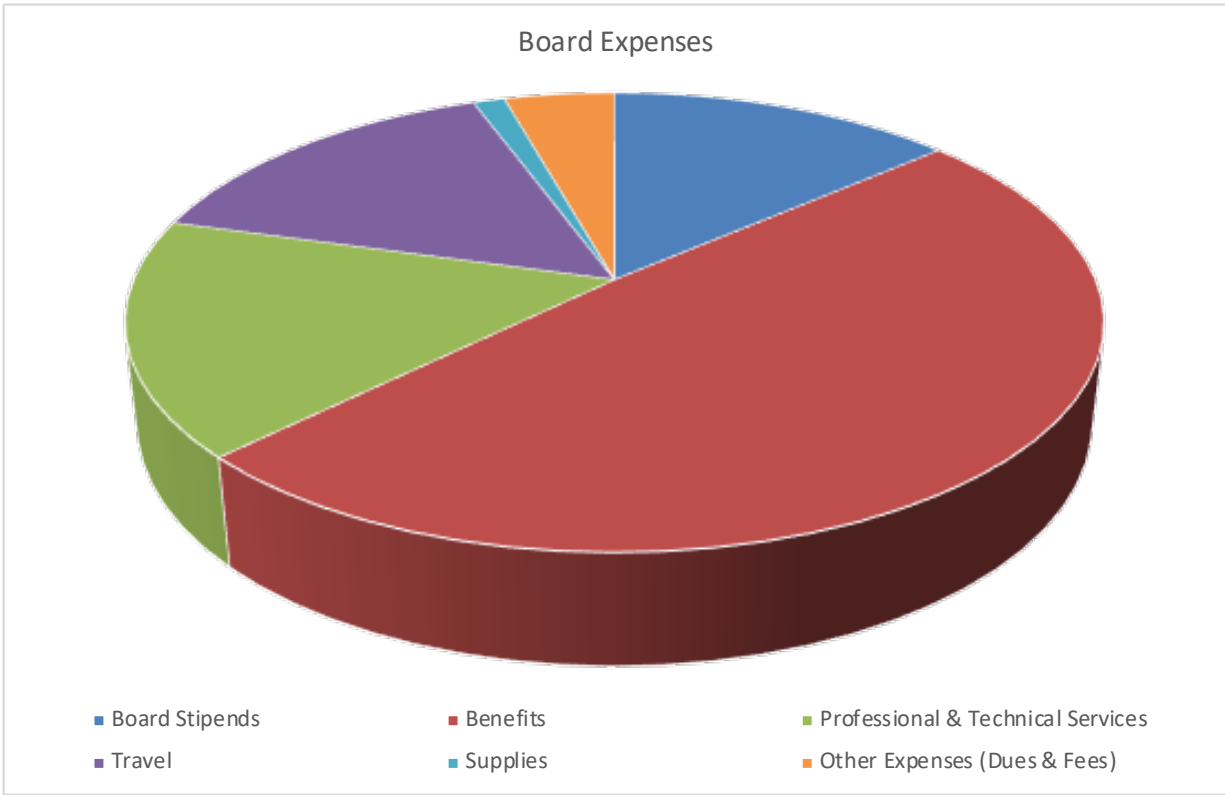
TOTAL \$ 108,852.00

Miscellaneous Exp

\$ 5,000.00	Supplies, media and freight for Board & Board meetings				\$ 5,000.00
\$ 39,680.00	CEE membership and AASB fees				\$ 39,680.00
\$ -	Joint ASC meeting supplies (Teams meeting)				\$ -
					TOTAL \$ 44,680.00

Grand Total \$ 630,427.08

**Northwest Arctic Borough School District
Board Expenditures
For Month Ending April 30, 2024**



**Northwest Arctic Borough School District
Investment Account Earnings
For Month Ending April 30, 2024**

	Fiscal Year	IILD GF Earnings	IILD CIP Earnings	Total Earnings	
1	FY19	\$ 112,675.74	\$ -	\$ 112,675.74	
2	FY20	\$ 134,699.78	\$ -	\$ 134,699.78	
3	FY21	\$ 1,694.94	\$ 2,564.11	\$ 4,259.05	
4	FY22	\$ 13,734.29	\$ 12,012.88	\$ 25,747.17	
5	FY23	\$ 316,919.38	\$ 17,754.50	\$ 334,673.88	
6	FY24	\$ 524,450.79	\$ -	\$ 524,450.79	Year to date
		\$ 1,104,174.92	\$ 32,331.49	\$ 1,136,506.41	

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Account Number: 1BC42815

Daily Account Activity

Your investment transactions during this statement period.

Cash Activity USD

Transaction / Trade Date	Settlement / Eff. Date	Activity	Description	Debit Amount / Disbursements	Credit Amount / Receipts
04/25/24	04/25/24	ACH/DDA Transaction	DESIGNATED DDA		3,000,000.00

Deposit Activities

INST INSURED LIQ DEPOSIT SAVINGS A000MK6

*As of April 30, 2024

**Interest earned
this period**

109,323.05

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
	Beginning Balance				11,994,826.58
04/01/24	Interest Rate 5.2998000%			54,110.73	11,994,826.58
04/01/24	Reinvest	54,110.73	54,110.73		12,048,937.31
04/25/24	Purchase	3,000,000.00	3,000,000.00		15,048,937.31
04/30/24	Interest Rate 5.2998000%			55,212.32	15,048,937.31
04/30/24	Reinvest	55,212.32	55,212.32		15,104,149.63
	Ending Balance				15,104,149.63

MEMORANDUM

TO: NWABSD Board of Education
Member

DATE: June 5, 2024

Number: 24-151

FR: Office of the Superintendent

SUBJECT: Approval of payment to the
University of Alaska Anchorage
for 2024-2025 ANSEP

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval for the payment of services to the University of Alaska Anchorage for the ANSEP Middle School Academy (\$160,000), Acceleration Academy (\$65,000), and STEM Ready (\$30,000) in the amount not to exceed \$250,000 for the 2024-2025 school year.

BACKGROUND AND/OR PERTINENT INFORMATION:

Each school year, middle school students across the district participate in the Middle School Academy through the University of Alaska Anchorage's Alaska Native Science and Engineering Program (ANSEP). The cost includes salaries, benefits, services, airfare, and supplies, totaling \$160,000 for 54 students.

Acceleration Academy up to 20 students; Acceleration Academy (Full-Time) is a full school day opportunity during the academic year. Students in grades 9 through 12 take free University courses and earn three years of college credits towards any degree by high school graduation. The cost includes tuition and fees for up to 20 students for \$65,000.

ANSEP STEM Ready Academy our fifth-grade students with engagement in hands-on Science, Technology, Engineering, and Mathematics (STEM) career exploration projects. These sessions are school district-specific. The cost includes salaries, benefits, services, and supplies for up to 30 students for \$30,000.

Funding: Native Youth in Action (NYIA) Fund 354

ALTERNATIVES:

1. Approval of payment to the University of Alaska Anchorage for ANSEP Services, for a total of \$250,000, as presented.
2. Disapproval of payment to the University of Alaska Anchorage for ANSEP Services for a total of \$250,000 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of payment to University of Alaska Anchorage for Middle School Academy costs for a total of \$250,000

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 5, 2024

NUMBER: 24-152

FR: Office of the Superintendent

SUBJECT: Approval of Contact
2024-2025 Karen McCain

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the 2024-2025 Memorandum of Agreement (MOA) with Karen McCain of McCain Services for a total amount not to exceed \$136,154.00

BACKGROUND AND/OR PERTINENT INFORMATION:

Karen McCain of McCain Services serves as Project Evaluator for select Federal and State Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluating existing projects, overseeing data collection, and completing all required performance reports. Karen McCain's involvement in the district's educational grant projects ensures NWABSD's grant projects are effectively managed, maximizing funding utilization and guaranteeing compliance with all federal and state requirements.

This MOA, which includes travel, is for a total of \$136,154.00 for the *entire* 2024-2025 school year. This MOA would only need an addendum if NWABSD is awarded any additional new grants next school year.

Funding for MOA	
General Grant Writing (general fund) Used when working on new grant applications only	\$15,000.00
Literacy Connection (LIT) Federal Grant FY24/25 (\$766,591) 7/01/2024 to 6/30/2025	\$41,500.00
Native Youth in Action (NYIA) Federal Grant FY24/25 (\$458,584) 7/01/2024 to 6/30/2025	\$22,278.00
Our Youth Our Future (OYOF) Federal Grant FY24/25 (\$972,211) 7/01/2024 to 6/30/2025	\$38,726.00
Alaska Early Education Program Grant (EEP Grant) (\$496,971) 7/01/2024 to 6/30/2025 (fund # pending)	\$18,650.00
Total	\$136,154.00

The grants Karen McCain assists the district in managing for the FY25 school year total \$2,694,357. Her outside evaluator costs for those grants equals 4.5%

ALTERNATIVES:

1. Approve the 2024-2025 Memorandum of Agreement (MOA) with Karen McCain of McCain Services for the amount not to exceed \$136,154.00 as presented;
2. Disapprove the 2024-2025 MOA for McCain Services for the amount not to exceed \$136,154.00 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$136,154.00 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 4, 2024

NUMBER: 24-153

FR: Office of the Superintendent

SUBJECT: Approval of Purchase
Pre-K Creative Curriculum

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the purchase of the Pre-K Creative Curriculum Program for \$129,664.50

BACKGROUND AND/OR PERTINENT INFORMATION:

The Creative Curriculum for Pre-K was developed in partnership with educators nationwide. It was specially designed for the year before kindergarten and builds an infrastructure for whole-child development. The complete curriculum honors the way children learn best—through play. It provides explicit Science of Reading and math instruction and supports teachers with digital tools that save them time.

Total Cost of \$129,664.50

Funds: Department of Early Learning and Development (DEED) Early Learning Grant Fund 285

ALTERNATIVES:

1. Approve the purchase of the Pre-K Creative Curriculum for the amount of \$129,664.50 as presented.
2. Disapprove the purchases of the Pre-K Creative Curriculum for the amount of \$129,664.50 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the purchase of the Pre-K Creative Curriculum for an amount of \$129,664.50 as presented

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 5, 2024

NUMBER: 24-154

FR: Office of the Superintendent

SUBJECT: Drake Construction Inc.

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is the Buckland teacher housing duplex builds and the delivery of the building materials from Anchorage to Buckland for the new duplex buildings.

BACKGROUND AND/OR PERTINENT INFORMATION:

Drake Marine Aggregate and AML bot bid on the project, with Drake winning with \$232,000.00. The backup is attached.

They are the only two barge companies that take the building materials to Buckland.

FUNDING SOURCE: AHFC Grant Funds

ALTERNATIVES:

1. Approve the administration request to pay Drake Construction Inc. an amount not to exceed \$232,000.00 to perform the move from Anchorage to Buckland for the new duplex buildings.
2. Disapprove the administrations request to pay Drake Construction Inc. an amount not to exceed \$232,000.00 to perform the move from Anchorage to Buckland for the new duplex buildings.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the administration request to pay Drake Construction Inc. To perform the move from Anchorage to Buckland for the new duplex buildings not to exceed \$232,000.00.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June

NUMBER: 24-156

FR: Office of the Superintendent

SUBJECT: Approval of MOA with
Northern Industrial
Training

ABSTRACT:

The administration requests School Board approval to enter into a contract with Northern Industrial Training (NIT) in the amount of \$479,070 to provide training in Heavy Equipment Operator (CET) training, and Commercial Driver's License (CDL) training, and Heavy Equipment Mechanic Training.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) with Northern Industrial Training (NIT). All MOAs that exceed \$50,000 require Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

This MOA will use Technical Vocational Education Program (TVEP) funds and State Training and Employment Program (STEP) funds pending award from the State. ATC is partnering with Northern Industrial Training of Palmer to provide CDL, Heavy Equipment Operator, and Heavy Equipment Mechanic training services in Kotzebue and the NIT facility in Palmer. This model provides the most economical delivery of this type of certification and training and includes classroom and hands-on training, testing and certification. Training will be paid for through grant funding and student tuition.

Heavy Equipment Operator	Aug 26 – Sep 27 2024
CDL Training	Sep 30 – Oct 25 2024
Heavy Equipment Mechanic	TBD
CDL Training	Mar 31 – Apr 25 2025
Heavy Equipment Operator	Apr 28 – May 30 2025

Funding: Grant, Tuition, & ATC General funds

ALTERNATIVES:

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$479,070 as presented;
2. Disapprove the MOA with Northern Industrial Training as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$479,070 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: May 15, 2024

NUMBER: 24-157

FM: Office of the Superintendent

SUBJECT: Approval FY25 Contract;
DD Strait Consulting, LLC

ABSTRACT

Contracts over \$50,000 require the approval of the Board.

ISSUE

Renewal of the time and materials contract for DD Strait Consulting, LLC, in an amount not to exceed \$115,000 to cover the cost of project management services for FY 2025.

BACKGROUND AND/OR PERTINENT INFORMATION:

Capital projects and their management are part of the capital budget, they are not part of the operating budget. Costs are reimbursed to the district when grants are awarded for capital improvements.

Starting in May 2022 Dena Strait, through DD Strait Consulting, LLC, (DDSC) has supported the District's capital projects under the mentorship of long-time Capital Projects Manager Kathy Christy as she phased into retirement. At this time, DDSC is responsible for any new projects or efforts as they arise, and Ms. Christy is closing out projects she has managed.

Funding for DDSC FY24 project management efforts was approved through two board actions and funding for the position for that fiscal year is complete.

In early 2024 DD Strait Consulting, LLC was selected as the replacement capital projects manager following a competitive request for proposal process. That contract may be renewed up to four additional years and the position must be advertised every five years.

Scope of Work for the position includes grant applications to various entities, management of any funded projects, and additional duties as requested.

The total contract is not to exceed \$115,000 and will cover all services in FY25. The amount includes both direct costs and reimbursable costs, such as travel and printing of grant applications. As a contractor instead of a district employee, DDSC does not receive District benefits.

Budgets for anticipated FY25 expenditures include:

Budgets for anticipated Project Management efforts		Reimbursed by Grant if awarded?	
Selawik & Noorvik Fire Alarm Project Management	\$15,000	yes	
Davis-Ramoth K-12 School Renovation	\$20,000		
Buckland Phase II Project management	\$15,000	yes	
Buckland Boiler Replacement grant applications	\$5,000	yes	
Districtwide DDC Project Management	\$20,000	yes	
Districtwide Fire Alarm grant applications & Design team management	\$15,000	yes	
Deering – Managing design team, DEED FY26 grant application and early FY27 grant work	\$15,000	yes	
General Assistance as requested by the District, attendance at Board meetings, etc.	\$10,000	No, but from capital budget	
	\$115,000		

ALTERNATIVES:

1. Approve renewal of FY25 contract to DD Strait Consulting, LLC for capital project management services not to exceed \$115,000 as presented.
2. Do not approve renewal of FY25 contract to DD Strait Consulting, LLC for capital project management services not to exceed \$115,000 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve renewal of capital projects management contract for FY25 to DD Strait Consulting, LLC in an amount not to exceed \$115,000 as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 5, 2024

NUMBER: 24-161

FR: Office of the Superintendent

SUBJECT: Approval of contract
award for Medical Third-
Party Administrator

ABSTRACT:

Board approval is required for all contracts and agreements of \$ 50,000 or more.

ISSUE:

At issue is the approval of contract award for a health insurance plan third-party administrator of the District's medical plan.

BACKGROUND AND/OR PERTINENT INFORMATION:

The District put out a request for proposals (RPF) for a Health Insurance Plan Third-Party Administrator (TPA) to solicit bids to consider alternative providers who can offer enhanced services, cost-effectiveness, and innovative solutions that align with the evolving needs of our District. Meritain has administered the District's Medical plan for many years, since 2009, and the current plan year contract is set to expire 11/30/2024.

The District intends to award a three (3) year contract with two (2) separate one (1) year options to renew at the discretion of the District. The term for the initial contract will begin December 1, 2024 and end November 30, 2027.

The District's Medical TPA review committee reviewed three proposals and recommends awarding the contract to Premera Blue Cross. Premera's proposal offers a larger list of providers in-network at a lower estimated administrative cost to the District. Premera is an established Medical plan third-party administrator with the staffing to manage NWABSD's medical plan, and their proposal also included an implementation plan if NWABSD is to award them the contract.

ALTERNATIVES:

1. Approve the contract award for Medical Third-Party Administrator to Premera Blue Cross;
2. Disapprove the contract award for Medical Third-Party Administrator to Premera Blue Cross;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATIONS:

The Administration recommends that the Board approve the contract award for Medical Third-Party Administrator to Premera Blue Cross.