

**Minutes of Regular Meeting
October 26, 2021**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, October 26, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad. Ms. Stacy Arias was absent.

CALL TO ORDER 5:31 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:35 p.m.

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus, around existing center, and potential campus projects

Section 551.071 Consultations with Attorney

- a. Discuss contemplated litigation by former staff member
- b. Discuss pending litigation in Cause No. DC-21-14315 pending in the 298th District Court
- c. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.074 Personnel Matters

- a. Discuss employment, evaluation, reassignment, or discipline of college personnel
- b. Discuss District President's reporting duty to the Board under Texas Education Code Section 51.253(c)

Sections 551.076 and 551.089 - Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or implementation of security assessments or devices relating to information technology resources or the implementation of critical infrastructure

RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PRESENTATIONS

1. Plano Balloon Festival Check Presentation - Jo Via, Plano Balloon Festival Executive Director
2. Recognition of a Retiree on the Occasion of Her Retirement - Dr. Neil Matkin, District President
3. I.T. Overview - Mike Dickson, Chief Innovation Officer

PUBLIC COMMENT

There were no public comments on agenda items.

Approval of the October 26, 2021 Consent Agenda Items

2021-10-C1 Approval of the Minutes of the September 28, 2021 Regular Meeting

2021-10-C2 Consideration of Approval to Not Participate in the State Employee Charitable Contribution Program

2021-10-C3 Consideration of Approval of an Interlocal Agreement with the City of Plano on Behalf of the Plano Animal Shelter for Veterinary Technology Field Training

On motion of Trustee Menon, and second of Trustee Collins, the October 26, 2021 Consent Agenda was approved by a vote of 8-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2021-10-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy: CDE (Local) Accounting – Financial Ethics - ADD

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board policy.

No action was required.

2021-10-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: BBE (Local) Board Members – Authority; CHE (Local) Site Management – Mail and Delivery – ADD; DEC (Local) Compensation and Benefits – Leaves and Absences; DM (Local) Termination of Employment; FAA (Local) Equal Educational Opportunity – Service Animals – ADD; FFDA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence; GD (Local) Community Expression and Use of College Facilities

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was approved as presented by a vote of 8-0.

2021-10-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Execute a Contract with SSC Signs & Lighting for the Plano Campus Wayfinding Signage Package

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for the District President to execute a contract with SSC Signs & Lighting for the Plano Campus wayfinding signage package.

The motion was approved as presented by a vote of 8-0.

2021-10-4 Consideration of Approval of the Ad Valorem Property Tax Roll for the Tax Year 2021

On motion of Trustee Moses, and second of Trustee Gomel, this item was approved by a vote of 8-0.

2021-10-5 Consideration of Approval of Upgrades to Four Conference Centers, Three Board of Trustee Meeting Spaces, and Ten Meeting Rooms

On motion of Trustee Moses, and second of Trustee Collins, this item was approved by a vote of 8-0.

2021-10-6 Consideration of Approval of the Bid Report for October 26, 2021

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for October 26, 2021, which included five new solicitations and four contract revisions:

I. NEW SOLICITATIONS

Purchase Request #1		
Apparel Items	\$	500,000
Purchase Request #2		
HVAC Maintenance and Repair		300,000
Purchase Request #3		
Custodial Services		1,000,000
Purchase Request #4		
Theater Equipment, Supplies & Installation Services		300,000
Purchase Request #5		
Property and Liability Insurance		1,139,237
TOTAL OF NEW SOLICITATIONS	\$	<u>3,239,237</u>

II. CONTRACT REVISIONS

Purchase Request #6		
Smallwares and Equipment	\$	100,000
Purchase Request #7		
Roofing Services		500,000
Purchase Request #8		
Professional Engineering Services		750,000

Purchase Request #9		
Video Conferencing Systems		2,000,000
TOTAL OF CONTRACT REVISIONS	\$	<u>3,350,000</u>
GRAND TOTAL	\$	<u><u>6,589,237</u></u>

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 8-0.

PUBLIC COMMENT

The following individual made a public comment: Valerie Adams.

INFORMATION REPORTS

Information Item – Annual Internal Audit Report
 Personnel Report for October 2021
 Monthly Investment Report as of September 30, 2021
 AECOM Report as of September 30, 2021

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:41 p.m.