

MINUTES
Pendleton School District 16R Board of Directors
WORK SESSION

October 8, 2024

8:00 am | Board Room and Virtual | 107 NE 10th Street, Pendleton, OR 97801

Present: Patrick Gregg, Chair
Beth Harrison
Anne Keeler
Ryan Lehnert
Mason Murphy
Preston Eagleheart
Kevin Headings, Superintendent
Michelle Jones, Director of Business Services
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment
Julie Smith, Director of Special Programs
Kevin Dinning, Director of Human Resources
Ronda Thornburg, Executive Secretary

Absent: Dale Freeman, Vice-Chair (with prior notice)

The meeting was in person and offered virtually.

1. Opening and Call to Order *Board Chair*

Chair Gregg welcomed everyone and called the work session to order at 7:58 a.m.

1.1. Pledge of Allegiance

The group stood and recited the Pledge of Allegiance.

1.2. Meeting Audio Recorded

Director Harrison stated that this meeting is being audio recorded.

2. Tier III Behavior Update *Kevin Headings*

Kevin Headings presented a progressive discipline plan for student behavior that is comprised of three tiers. Pendleton School District's priority is to take a proactive and preventative approach using the three tiers of strategies district-wide. He reviewed the current tier III and the long-range plan possibilities and ideas they are exploring.

3. Staffing Update *Kevin Dinning*

At the request of the board, Mr. Dinning prepared a staffing update. Fourteen certified positions have been added since 2019-20, and two elementary assistant principals in 2021-22 amid a declining enrollment of approximately 200 students over the past five years. Title I funds are focused at the PELC, which pays half of the paraprofessionals. The administration and licensed staff additions all target student support, including behavior, academic achievement, and skills gaps.

4. IMPACT Teams *Matt Yoshioka*

Impact Teams is another phrase used to describe and is one step beyond Professional Learning Communities (PLCs). Mr. Yoshioka explained collective teacher efficacy and why, as well as what self-empowered learners are and why. The Pendleton School District has contracted with consultants from a group called The Core Collaborative to guide some of our PLC teams through the process of becoming an "IMPACT Team." They meet four times a year to set goals, review prior assignments, and make plans for the next meeting. PSD Teams in year one are the Washington

Elementary Grades 3-5 teachers. PSD Teams in year 2 are PHS Science & Language Arts Teachers and SMS Science & Language Arts Teachers.

5. **Policies – First Reading** *Kevin Headings*

5.1. BFF – Board Members Standards of Conduct

A footnote was added including the contact information for Oregon DHS allowing board members easy access for reporting abuse/neglect in their role as mandatory reporters.

5.2. EBBA – Student Health Services

(New) – Delete current policy and AR EBBA-First Aid & EBBA-AR-First Aid – Infection Control. Replace with OSBA recommended policy. The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581- 022-2220 on health services. The changes result in a requirement to develop "a written prevention-oriented health services plan for all students" (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings.

5.3. EBBAA – Infections Control and Bloodborne Pathogens

See above.

5.4. EBBB – Injury or Illness Reports

See above.

5.5. EBC – Emergency Plan and First Aid

(New) – Delete current policy EBC/EBCA Emergency Procedures and Disaster Plans and replace with OSBA recommended policy. House Bill 3584 was passed in the 2023 legislative session. The bill requires districts to adopt policy language about using electronic communication to notify parents, guardians and employees within 24 hours of a safety threat action that was not a drill. The bill states the communication should be "provided in a manner that communicates relevant facts and details as necessary and useful."

5.6. EBCA – Safety Threats

(New) – See above.

5.7. EBCB – Emergency Procedure Drills and Instruction

See above.

5.8. GBEB & AR – Communicable Diseases in Schools

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581- 022-2220 on health services. The changes result in a requirement to develop "a written prevention-oriented health services plan for all students" (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings.

5.9. GBEB – Staff – HIV, AIDS and HBV

Delete current policy. Replace with above referenced OSBA recommended policy and AR.

5.10. JH – Student Welfare

See GBEB above.

5.11. JHC – Student Health Services and Requirements

Delete current policy. Replace with OSBA recommended policy EBBA.

5.12. JHCA/JHCB – Immunization and School Sports Participation

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes result in a requirement to develop "a written prevention-oriented health services plan for all students" (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings.

- 5.13. **JHCC & AR – Communicable Diseases**
Delete current policy & AR. Replace with OSBA recommended policy GBEB & AR.
- 5.14. **JHCCA – Students – HIV, HBV, and AIDS**
Delete current policy. Replace with above reference OSBA recommended policy GBEB & AR.
- 5.15. **JHCCF – Pediculosis (Head Lice)**
Delete current policy and AR. Replace with OSBA recommended policy. Guidance on exclusion of students found with head lice has changed in recent years. There is now a consensus from other agencies, i.e., National Association of School Nurses, Center for Disease Control and Prevention, Oregon School Nurses Association, which recommends against excluding students with head lice or nits from the classroom. Additionally, a rule, originally found in an Oregon Health Authority rule (OAR 333-019-0010), which allowed schools to create exclusionary practices for head lice, has since been repealed.

6. **Policies – First Reading** *Kevin Dinning*

- 6.1. **AC – Nondiscrimination**
House Bill 2281, effective January 1, 2024, requires a district school board to designate one or more civil rights coordinators for the district.
- 6.2. **CB – Superintendent**
With the passage of Senate Bill 283, the law was revised regarding superintendent contracts to remove mention of laws relevant to education service district boards added by Senate Bill 1521 in 2022 to ORS 332.505.
- 6.3. **CBC – Superintendent's Contract**
See above.
- 6.4. **CBG – Evaluation of the Superintendent**
Minor edits.
- 6.5. **CCG – Evaluation of Administrators**
Minor edits.
- 6.6. **GBN/JBA – Sexual Harassment**
House Bill 2280 modified the definition of sexual harassment affecting schools and has since been followed up with new rule revisions. The revised definition changes the meaning of assault within the sexual harassment context and adds a section describing the meaning of "without consent," which is also a new definition added to the law.
- 6.7. **GCDA/GDDA – Criminal Records Checks and Fingerprinting**
To clean up duplicate language, a new version of the model policy has been developed and eliminates the need for an administrative regulation.
- 6.8. **GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting**
Delete. See above.

6.9. JBA/GBN – Sexual Harassment

House Bill 2280 modified the definition of sexual harassment affecting schools and has since been followed up with new rule revisions. The revised definition changes the meaning of assault within the sexual harassment context and adds a section describing the meaning of "without consent," which is also a new definition added to the law.

The OSBA Policies and ARs listed above were presented for initial review and discussion. Please provide input prior to the second reading and formal adoption.

7. Action Items

7.1. Human Resources *Kevin Dinning*

7.1.1. Approve Personnel Report

Mr. Dinning presented the personnel report for consideration and action.

New Hire	Classified	Jennifer Henderer Gaige Futter	Paraprofessional Custodian	Sunridge PHS
Resignation	Classified	Alexis Leake Kimberly Swanson Holly Hale Rayella Walker <i>(Effective 11/1/2024)</i>	Paraprofessional Custodian Paraprofessional Maintenance/Custodial Lead	Sunridge PHS PELC District
	Extra Duty	Oscar Alegria	Assistant Boys Soccer Coach	PHS
Extra Duty	Soccer	Kaden Clark	Assistant Boys Coach	PHS

Director Murphy motioned that the personnel recommendations for the October 8, 2024, work session be approved as presented. Director Eagleheart seconded. Motion passed unanimously.

8. Review Agenda – October 14, 2024 Regular Board Meeting *Board Chair*

No additions or deletions.

9. Agenda Items for Future Work Sessions *Board Chair*

Potential topics suggested:

- November: Cell Phone Policy, At-A-Glance Reports, Site Action Plans
- December: FFA Students, OSBA Annual Convention Report
- January: CTE/Schools to Careers, Dual Credit/AP Classes, TAG Program
- February: PVLA/Home Connections, Graduation Data
- March: Sports and Extracurriculars
- April: OSBA Professional Development
- May: After School Programs, Facilities
- June: End-of-Year Reports - Washington/McKay/Sherwood

10. Suggestions and Comments from Visitors *Board Chair*

No suggestions or comments.

11. School Visit Reports *Board Members*

Tentative assignments are as follows:

- PELC – Mason Murphy
- McKay – Ryan Lehnert
- Sherwood – Dale Freeman
- Washington – Beth Harrison

SMS – New Board Member
PHS/Hawthorne – Preston Eagleheart
All Schools – Patrick Gregg

Anne Keeler will be assigned to Sunridge Middle School moving forward.

Chair Gregg went to the open house at Sunridge and had positive input from Principal Kelm.
Director Lehnert met with Anne Sokoloski at McKay. As a new principal, she is not afraid and jumps right in.

12. Information

12.1. First Student, Inc. Update *Matt Yoshioka*

First Student is not hiring at this time as they are fully staffed.

12.2. AP Exam 2024-25 *Matt Yoshioka*

Pendleton High School sent the dates and information to Mr. Yoshioka and thought it would be good to share with the board.

12.3. 2025-27 PERS Rates *Michelle Jones*

In even years, school districts receive updated PERS employer rates for the upcoming biennium. There are substantial increases moving forward. For Pendleton School District, the 2023-2025 rates are 2.83 %, increasing to 13.82% for Tier One/Two and 0%, increasing to 10.64% for OPSRP for the 2025-2027 rates. This equates to over \$2 million in increased payroll expenditures for the 2025-26 school year. Three groups will be in negotiations this year, and the trickle-down effect is not known at this time. Mrs. Jones reminded the board the ESSER funds are going away. She will be attending the OASBO conference in November, with a focus on PERS and PERS bonds. Rates are set and cannot change. She will be keeping the board apprised as information becomes available.

Chair Gregg brought in a letter from Director Dale Freeman submitting his resignation from the board as of September 30, 2024. He expressed his appreciation for Dale's service on the board for the past nine years. The resignation was accepted, and a vacancy was declared as of October 8, 2024.

Director Eagleheart expressed Dale's time and commitment to the board, saying he will be missed.

13. Adjournment *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 9:23 a.m.

Patrick Gregg, Board Chair

Kevin Headings, Superintendent

Ronda Thornburg, Executive Secretary

Date