



* 3 days on site
2 buildings

DISTRICT CONTRACT

This agreement is established on **January 14, 2019** between Easterseals' Illinois Autism Partnership and **River Forest School District 90**. The contents of this agreement describe the district's obligation for payment of identified services and also includes an outline of Illinois Autism Partnership's deliverables.

The Illinois Autism Partnership facilitates engagement with families and provides individualized support to districts and schools through a variety of methods, including training, professional development, coaching, and consulting. The goal of this partnership is to work in collaboration with districts and schools to create positive and sustainable outcomes for students with autism and other related disabilities.

The Illinois Autism Partnership will work with districts and schools to increase the implementation of evidence-based practices. Please refer to *Attachment A*, "Estimated Costs Worksheet" for an overview of the total service cost.

Mutual Obligations:

- Indemnification
 - Each party to this Agreement agrees that they shall hold harmless, indemnify and defend the other party, its shareholders, directors, officers, agents, and employees against any and all claims, causes of action, injuries and damages including, but not limited to, personal injury and property damage, of the other party, its agents, contractors or employees.

District/Cooperative/Agency Obligations:

- Payment Terms
 - Payment and signature of the contract by the district/school/agency will confirm Easterseals agreement to provide the services within the mutually agreed upon timeframe.
 - See *Attachment A*, "Estimated Costs Worksheet," for a description of the total costs associated with this contract.
 - Please remit payment within two weeks of the final invoice.
- Insurance
 - Please provide Easterseals with a copy of the agency/district/school's insurance.
- Personnel
 - Agreement from general and special education administrators on implementation of the initiatives identified.
 - Inclusion of a district or school coach or other key personnel to participate in scheduled onsite activities.
- Cancellation
 - Provide two weeks' advance notice for any cancellation or changes in service dates, with the exception of emergency closures.
- Travel
 - Provide payment for all associated travel expenses, including mileage, hotel, and/or meals when identified in advance as a requirement for delivery of the contractual services.



Illinois Autism Partnership Obligations:

- Technical Assistance
 - Provide all services as outlined in *Attachment A*, "Estimated Costs Worksheet."
 - Use practices aligned with the current evidence based research recommended for educating students with disabilities.
 - Coordinate delivery of services with the district.
 - Develop and share a service delivery plan with the district outlining key details, including:
 - Dates of service
 - Times of services
 - Identification of the type of service
 - Training topics, as applicable
 - Provide advance notice for any cancellation or changes in services dates.
 - Work with the district to reschedule canceled services, if/when necessary.
- Program Reviewers/Coaches
 - Provide coaches that are knowledgeable of current special education practices and experienced in implementing evidence-based practices.
 - Assign coaches to the district for implementation of the services.
 - Coaches employees of Easterseals and are not entitled to any benefits from the district or school.
 - Coaches are required to report any suspicions of abuse or neglect to the Department of Child and Family Services hotline.

This contract may be canceled by either party with thirty days written notice.

District Signature:

Representative	Signature	Date
<i>Easterseals Signatures:</i>		
Sarah K. Smith		1/14/19
Manager of Training	Signature	Date
Barbara Zawacki		
Chief Operating Officer	Signature	Date



ATTACHMENT A Estimated Costs Worksheet

District information

District	River Forest School District 90	District Contact	Denise Matthews, <i>Director of Special Education</i>
Date of Contract	January 14, 2019	Address	7776 Lake Street River Forest, IL 60305
Contract	#2019-47-B		

Description of Services

Type of Service:	Comprehensive Specialized Program Review – Skills Program
Location of Service:	Willard School, 1250 Ashland Ave, River Forest, IL 60305 Roosevelt Middle School, 7560 Oak Ave, River Forest, IL 60305
Date/Time of Service:	TBD
Cost:	\$13,000 + mileage/tolls
Includes:	2 Program Reviewers, 3 days on-site (6 hours each) – interviews and observations, comprehensive records review, comprehensive final report

The district will have the opportunity to pursue ongoing professional development and coaching opportunities with Easterseals' Illinois Autism Partnership based on the results of the Comprehensive Program Review.

Overview of Services

Illinois Autism Partnership

The Illinois Autism Partnership facilitates engagement with families and provides individualized support to districts and schools through a variety of methods, including training, professional development, coaching, and consulting. The goal of this partnership is to work in collaboration with districts and schools to create *positive and sustainable outcomes for students with autism* and other related disabilities.

Review Process

The Illinois Autism Partnership's Comprehensive Program Review is designed to provide a comprehensive review of autism programming for Illinois public schools. Because of their diverse needs, students with autism may require extensive and varied special education services that can sometimes overwhelm a school district. Given the variability of individual strengths and deficits of students with autism spectrum disorders, it is necessary to provide a continuum of program and support options. The Illinois Autism Partnership provides a multi-faceted comprehensive program review to assist school districts in assessing existing program options and services as well as determining areas for continued growth and development.

The Comprehensive Program Review provides a customized review of current practices in autism education, instruction, and service delivery. Included is a needs assessment (based on research-based autism quality indicators for schools) for students with autism from preschool through transition that includes multiple personnel/provider interviews, school site and classroom observations, review of written documentation of program elements (e.g. behavior support plans, data collection methods, individualized education plans, etc.) as well as elicitation of parent feedback and concerns.



The following domains are addressed in the Comprehensive Program Review:

- **Learning Environment**
- **Structure/Routine**
- **Learning Climate**
- **Assessment/Individualized Education Program**
- **Curriculum and Instruction**
- **Communication Supports**
- **Staff/Peer Relations**
- **Behavior**
- **Family Involvement**
- **Teaming**
- **Transition**

Data and Report

Upon completion of the observation and data collection phase of the review, Easterseals' Illinois Autism Partnership staff provides a comprehensive report relating to the findings of each of the essential components of quality programming and practices for students with autism and related disabilities. The tool used is designed to be used in both inclusive and special education classrooms that serve learners with Autism Spectrum Disorders in grades K-12. The tool is intended to assess both the environment along with the programming specific to learners on the autism spectrum. While many strategies and recommendations relate to Evidence-Based Practices for students with autism, the considerations for improvement, outlined implementation strategies, and opportunities for professional growth and development are **beneficial for all learners**, with or without IEPs.

Ongoing Support

The district will have the opportunity to pursue ongoing professional development and coaching opportunities with Easterseals' Illinois Autism Partnership based on the results of the Comprehensive Program Review.

Total Costs

Estimated Total:		<u>\$13,104.40</u>
• Specialized Program Review - 3 days on-site		<u>\$13,000.00</u>
• Travel Expenses		<u>\$104.40</u>
○ Estimated Mileage: 180 x \$.58	<u>\$104.40</u>	
○ Tolls:	<u>\$0.00</u>	

Payment Arrangements:

- 50% Down payment Due to IAP within 2 weeks of signing contract: **\$6,552.20**
- **Make checks payable to *Easterseals* and mail to:**
 Easterseals
 Attention Kim Nunez
 1939 W. 13th St. Suite 300
 Chicago, IL 60608