

**Request for Extended Travel**

NAME: Elementary, Middle & High School

DATE: March 8, 2017 DEPT/BUILDING \_\_\_\_\_

PURPOSE: 2017 AVID Summer Institute Group of 22  
6 - TBA Parkrose High School, 6- TBA Parkrose Middle School, 2 - TBA Prescott Elementary, 2-TBA Russell Elementary,  
4-TBA Sacramento Elementary, 2-TBA Shaver Elementary

DISTRICT BENEFIT: \_\_\_\_\_

TRAVEL DETAILS: 1. DESTINATION: Denver, CO

2. DATES: July 24-27, 2017

<i>ESTIMATED EXPENSES:</i>	<i>DESCRIPTION</i>	<i>COST</i>
TRAVEL	Airlines \$353.00 per person x 22	\$ 7,766.00
MEALS	Per Diem July 24-27 \$64.00 x 4 days x 22 people	\$ 5,632.00
LODGING	Hyatt Place Denver \$199.00 x 12 rooms x 3 nights	\$ 7,164.00
REGIS/FEES	Early Bird Registration \$760.00 x 22	\$ 16,720.00
SUBSTITUTE		\$ 0
OTHER	Supershuttle Non-Stop Shuttle Round Trip \$176.00 x 3	\$ 528.00
<b>TOTAL</b>		<b>\$ 37,810.00</b>

BUDGET SOURCE(S):	Registration Fund	Travel Fund
AVID is paying for 1 registration and travel		
PHS Nike	280.1300.0641.930.000.011	280.1300.0342.930.000.011
PMS Avid paying for 2 registrations		
PMS Title IIA	215.2240.0641.100.330.106	215.2240.3042.100.330.106
Prescott Title IIA	215.2240.0641.100.330.106	215.2240.0342.100.330.106
SIG	215.1272.0641.925.000.112	215.1272.0342.925.000.112
Russell Title IIA	215.2240.0641.100.330.106	215.2240.0342.100.330.106
Focus RU	215.1272.0641.926.050.102	215.1272.0342.926.050.102
Sacramento Title IIA	215.2240.0641.100.330.106	215.2240.0342.100.330.106
Sac Focus	215.1272.0641.927.050.102	215.1272.0342.927.050.102
Shaver AVID paying for 1 registration		
Title IIA	215.2240.0641.100.330.106	215.2240.0342.100.330.106

BUSINESS SERVICES DIRECTOR SIGNATURE: \_\_\_\_\_

 3/9/17

**SUPERVISORS RECOMMENDATION AND COMMENTS:**

goals AVID is a top priority of board and district

SUPERVISOR SIGNATURE

*Michele Jones*

**SEND FORM TO SUPERINTENDENT/DESIGNEE:**

**SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:**

*Karen F. Gray*

BOARD ACTION: \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ DATE: \_\_\_\_\_

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Advancement Via Individual Determination

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## AVID Summer Institutes

Watch this must-see Summer Institute video, featuring powerful testimonials about AVID success stories.

Summer Institute is AVID's annual professional learning event exclusively for AVID members. More than 39,000 new and veteran educators come each year to learn the latest in AVID methodologies and strategies to successfully implement AVID in their schools.



You must be an AVID member to attend. If you are not an AVID member and are interested in bringing AVID to your school or district, please fill out the New to AVID form and will be in touch.

### Past Summer Institute Speakers

View other available Summer Institute Speaker videos from 2006-2016 on our AvidAboutAVID page on YouTube.

## Summer Institutes 2017\*

As a committed educator with roadblocks, you may ask: What can AVID do for you? AVID will coach you to believe in your students, their futures, and reflect on why you do what you do. Be the difference in the lives of your students.

AVID members, click here to register for a 2017 AVID Summer Institute today! If you are not an AVID member and are interested in bringing AVID to your school or district, please fill out the New to AVID form and we will be in touch.

Have questions? Email [sichange@avid.org](mailto:sichange@avid.org). We look forward to seeing you this summer!

Dallas	June 21-23
Tampa	June 21-23
Orlando	June 26-28
San Diego 1-Downtown - CLOSED	June 28-30
Anaheim	July 5-7
Sacramento - CLOSED	July 10-12
San Antonio	July 12-14
Philadelphia	July 19-21
Denver	July 25-27
Minneapolis	July 25-27
San Diego 2-Mission Valley	August 1-3



*"I am a product of the AVID program and very proud of it. I married the life of an educator and became an advocate for students. I was a teacher and now, I am now a principal at a middle school working with a team of passionate teachers to become a model AVID school because we know that AVID breaks the cycle of poverty, it empowers students, it changes lives."*  
-- Janet Covacevich, Monte Vista Middle School Principal

\*Dates and locations are subject to change. Please review location information carefully before booking travel and lodging. Some event venues differ from previous years, and subsequent Institutes in the same host city are not necessarily held in the same venue (e.g., San Diego 1 and San Diego 2).

AVID Center is not responsible for making, changing, or canceling any hotel or airfare reservations. Hotel and airfare reservations do not guarantee registration for an event.