

**Court Committee Meeting Minutes**  
**MIDC Michigan Indigent Defense Commission**  
**Tuesday, January 19, 2021 at 4:00 p.m.**  
**Zoom Conference Call**

IN ATTENDANCE:

- Kevin Osbourne, Court Committee Chair
- John Kozlowski, Commissioner
- Brenda Fournier, Commissioner
- Bill Pfeifer, Attorney, MAC Administrator
- Kim Ludlow, County Treasurer
- Undersheriff Erik Smith, Sheriff's Office
- Sgt. Scott Gagnon, Sheriff's Office Jail Administrator
- Mary Muszynski, District Court Administrator
- Cynthia Muszynski, Prosecuting Attorney
- Dennis Grenkowicz, Attorney
- Tammy Bates, County Executive Manager
- Wes Wilder, County Maintenance Superintendent
- Lynn Bunting, County Board Assistant

INFORMATION ITEM: Chair Osbourne presented the 2021 Court Committee meeting dates. Moved by Commissioner Fournier and supported by Commission Kozlowski to approve the 2021 Court Committee meeting dates as presented (attachment #1). Roll call vote was taken: AYES: Commissioners Fournier, Kozlowski and Osbourne. NAYS: None. Motion carried.

INFORMATION ITEM: MAC Administrator Bill Pfeifer presented an update to the FY2021 MIDC Grant reporting that the County Treasurer received the FY2021 Grant monies in the amount of \$223,616.80 in December 2020. Bill informed the Committee that the state paid 50% of the total grant amount in addition to \$176,000 left over from 2020. The balance of the monies will be split up and paid 25% each in each quarter Bill stated. Bill reported the balance at the end of 2021 will be less to carry over compared to 2020 due to switching to a Public Defending system.

INFORMATION ITEM: MAC Administrator Bill Pfeifer presented a financial report update to the Committee.

INFORMATION ITEM: MAC Administrator Bill Pfeifer presented the Public Defender's Office update to the Committee reporting that he spoke with MIDC representative Barb Klimaszewski as well as some information from other counties and that he will present the bylaws at the next Court Committee meeting in February. Bill informed the Committee that the board for the Public Defender's Office will start out with 5 members consisting of one Montmorency County member, an attorney with criminal law experience, Catholic Human Services representative with recovery field experience, Mental Health member, and a member of

the Sunrise Center. Bill informed the Committee that there will be a Recruitment Committee consisting of himself, Judge Black, a Prosecuting Attorney/Assistant, and a Chamber of Commerce or DDA representative that will be part of a panel to assist in the selection process of the Public Defender.

INFORMATION ITEM: Discussion on location of the Public Defender's Office.

INFORMATION ITEM: Commissioner Kozlowski presented the question regarding polycoms needed at the new Jail and Sgt. Gagnon informed the Committee of his request to buy a smart TV and purchase a polycom app. Sgt. Gagnon will get his request to MAC Administrator Bill Pfeifer. District Court Administrator Mary Muszynski informed Sgt. Gagnon that she can provide him with information regarding a polycom app. Moved by Commissioner Kozlowski and supported by Commissioner Fournier to recommend to approve the below Action Item. Roll call vote was taken: AYES: Commissioners Fournier, Kozlowski and Osbourne. NAYS: None. Motion carried.

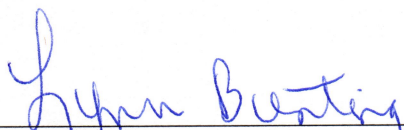
**ACTION ITEM #1: The Committee recommends to approve a budget adjustment for the polycoms at the new Jail and allow MAC Administrator Bill Pfeifer to submit to the State.**

#### ADJOURNMENT

Moved by Commissioner Fournier and supported by Commissioner Kozlowski to adjourn. Roll call vote was taken: AYES: Commissioners John Kozlowski, Brenda Fournier and Kevin Osbourne. NAYS: None. Motion carried.

The meeting adjourned at 4:40 p.m.

  
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Kevin Osbourne, Court Committee Chair

  
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Lynn Bunting, Board Assistant

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COURT COMMITTEE

2021 MEETING DATES

January 19

February 16

March 16

April 20

May 18

June 15

July 20

August 17

September 21

October 19

November 16

December 21

The Court Committee will meet on the third Tuesday of each month at 4:00 p.m. (unless otherwise noted\*) in the Howard Male Conference Room in the Alpena County Annex Building.