

**MINUTES
BOARD OF EDUCATION
St. Cloud Area School District 742
St. Cloud, Minnesota
December 7, 2022**

A meeting of the Board of Education of St. Cloud Area School District 742 was held on Wednesday, December 7, 2022, at the District Administration Office, 1201 South 2nd Street, Waite Park, Minnesota.

The meeting was called to order at 6:35 p.m. by Chair Shannon Haws (*following Community Input*) with the following Board Members present: Scott Andreasen, Natalie Copeland (Ringsmuth), Al Dahlgren, Zach Dorholt, Les Green, and Monica Segura-Schwartz.

I. APPROVAL OF BOARD MEETING AGENDA AND WORK SESSION AGENDA

Moved by Andreasen, seconded by Dorholt to approve the Board Meeting and Work Session agenda.

On roll call, the following voted “aye”: Andreasen, Copeland, Dahlgren, Dorholt, Green, Haws, and Segura-Schwartz. Motion carried.

II. CONSENT AGENDA

Moved by Andreasen, seconded by Dorholt to:

Approve the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

LICENSED STAFF

New Hire

Stephanie Ottmar, Tier 4 Counselor, Apollo High School, effective for the 2022-2023 school year, Lane MA, Pay Level 11 (152 days of a full-time contract) with a salary of \$55,308.28. Ms. Ottmar was previously a Mental Health Advocate at Apollo High School.

Anna Panek, Tier 1 Math Teacher, Tech High School, effective for the 2022-2023 school year, Lane BA, Pay Level 1 (104.5 days of a full-time contract) with a salary of \$24,412.89.

Connor Ralph, Tier 3 Long Call Substitute, Apollo High School, effective August 29, 2022 through June 5, 2023, Lane BA, Pay Level 1 (185 days of a full-time contract) with a salary of \$43,219.

Amelia Tarr, Tier 3 Long Call Substitute, Talahi Community School, effective January 3, 2022 through June 2, 2023, Lane BA, Pay Level 1 (104.5 days of a full-time contract) with a salary of \$24,412.89.

Extended Contract

Londa Wagner, Mental Health Practitioner, Quarryview Education Center, effective October 3, 2022 through June 2, 2023 school year, Lane MA+40, Pay Level 11 (.2 FTE of a full-time contract). Ms. Wagner's salary for this assignment will be \$14,341.55.

Shereen Anderson, SPED Mental Health Practitioner, McKinley-ALC, effective October 3, 2022 through June 2, 2023 school year, Lane MA+40, Pay Level 11 (.2 FTE of a full-time contract). Ms. Anderson's salary for this assignment will be \$14,341.55.

Leave of Absence

Melanie Morris, Occupational Therapist, Madison Elementary School, effective November 8, 2022 through March 1, 2023.

Mikayla Wood, Grade 1 Teacher, Talahi Community School, effective February 5, 2023 through June 5, 2023.

Anita Boster, Band Teacher, South Junior High School, effective January 9, 2023 through February 27, 2023.

Nicole Hansen, Principal, Talahi Community School, effective February 6, 2023 through April 24, 2023.

Amy Street, Academic Lead, Discovery Community School, effective February 8, 2023 through May 22, 2023.

Resignation

Julie Awah, Early Childhood Teacher, Oak Hill Community School, effective December 9, 2022.

Correction

Steven Kline, Media Specialist, South Junior High School, effective January 3, 2023 for the 2022-2023 school year, Lane MA+40, Pay Level 11 (104.5 days of a full-time contract) with a salary of \$46,399.13. Mr. Kline is returning after retirement. This is a

correction to the November 16, 2022 Board action on the consent agenda where this item was listed with an effective date of November 30, 2022.

NON-LICENSED STAFF

New Hire

Kaitlynn Petersen, SPED Instructional Paraeducator, Oak Hill Community School, effective November 11, 2022, at an hourly rate of \$17.00.

Sarah Tornow, SPED Instructional Paraeducator, Apollo High School, effective November 7, 2022, at an hourly rate of \$17.00.

Pauline Anderson, Kitchen Helper, Tech High School, effective November 11, 2022, at an hourly rate of \$15.00.

Diana Salentine, Clerical Class I (10-Month), Apollo High School, effective November 11, 2022, at an hourly rate of \$15.65.

Hibo Artan, Health Services Paraeducator, North Junior High School, effective November 14, 2022, at an hourly rate of \$23.20.

Zilkia Guzman Morales, Education Equity Outreach Coordinator, District Wide, effective November 11, 2022, at an hourly rate of \$26.79.

Kayla Sigler, Mental Health Advocate, McKinley-ALC, effective November 14, 2022, at an annual salary of \$50,000.

Christian Gallardo, SPED Behavior Support Specialist, North Junior High School, effective November 18, 2022, at an hourly rate of \$17.72.

Nicholas Randall, Behavior Support Specialist, Talahi Community School, effective October 6, 2022, at an hourly rate of \$17.72.

Aanum Gill, SPED Instructional Paraeducator, Oak Hill Community School, effective November 18, 2022, at an hourly rate of \$17.00.

Emily Merrill, SPED Behavior Support Specialist, Madison Elementary School, effective November 18, 2022, at an hourly rate of \$17.72.

Anita Conover, Clerical Class II (12-Month), District Administration Office, effective November 16, 2022, at an hourly rate of \$17.05.

Abdinasir Kuluc, EL Instructional Paraeducator, Apollo High School, effective November 22, 2022, at an hourly rate of \$17.00.

Tanaya Sanders, Kitchen Helper, South Junior High School, effective November 30, 2022, at an hourly rate of \$15.00. Ms Sanders was previously a Nutritional Services Float.

Reassignment

Donald Boelz, Head Custodian, Apollo High School, effective October 10, 2022, at an hourly rate of \$17.25. Mr. Boelz was previously a Custodian at Apollo High School.

Ashley Walbridge, Behavior Truancy Interventionist, Apollo High School, effective November 17, 2022, at an hourly rate of \$27.10. Ms. Walbridge was previously a CSO at Apollo High School.

Ahmed Abdi, Equity Program Supervisor, District Administration Office, effective November 14, 2022, at an annual salary of \$72,000. Mr. Abdi was previously the Equity Program Coordinator.

Halima Abdi, Custodian, Kennedy Community School, effective November 21, 2022, at an hourly rate of \$16.20. Ms. Abdi was previously a Kitchen Helper at Apollo High School.

Catlin Walker, Nutritional Services Substitute, District Wide, effective November 29, 2022, at an hourly rate of \$15.00. Ms. Walker was previously a Kitchen Helper at South Junior High School.

Kimberly Braxton, Dean of Students, RISE Program, Boys and Girls Club, effective December 5, 2022, at an annual salary of \$50,000. Ms. Braxton was previously a Behavior Resource Specialist at McKinley-ALC.

Taylor Hanson, Behavior Resource Specialist, McKinley-ALC, effective December 5, 2022, at an hourly rate of \$25.07. Mr. Hanson was previously a Security Officer at McKinley-ALC.

Leave of Absence

Meriel Orham, SPED Instructional Paraeducator, Talahi Community School, effective September 12, 2022 through January 9, 2023.

Adar Farah, Custodian, South Junior High School, effective November 14, 2022 through March 14, 2023.

Deeqa Yusuf, Custodian, North Junior High School, effective November 14, 2022 through March 14, 2023.

Alexandra Badger, Activities Director, Apollo High School, effective May 1, 2023 through July 15, 2023.

Allison Tell, Bus Driver, District Services Building, effective October 12, 2022 through November 21, 2022.

Lorie Passe, Second Cook, South Junior High School, effective December 8, 2022 through February 8, 2023.

Resignation

Raelin Marx, SPED Instructional Paraeducator, Roosevelt Education Center, effective November 4, 2022.

Cheryl Christensen, First Cook, Tech High School, effective November 23, 2022.

Julie Kirchner, Custodian, McKinley-ALC, effective November 11, 2022.

Ashley May, Speech/Language Pathology Assistant, Talahi Community School, effective December 1, 2022.

Ashley Nelson, SPED Instructional Paraeducator, Quarryview Education Center, effective November 28, 2022.

Zuhur Ilmi, Student Support Paraeducator, Oak Hill Community School, effective November 23, 2022.

Frescatina Moore, SPED Instructional Paraeducator, South Junior High School, effective November 14, 2022.

Katie Rothstein, SPED Behavior Support Specialist, Tech High School, effective November 22, 2022.

Susan Colvin, Health Services Paraeducator, Discovery Community School, effective December 9, 2022.

Brenten Magee, Dean of Students, Apollo High School, effective December 13, 2022.

Beth Benzkofer, Nutritional Services Substitute, District Wide, effective October 7, 2022.

Retirement

Janice Lochner, SPED Instructional Paraeducator, Madison Elementary School, effective December 16, 2022, after 30 years of service in District 742.

Deceased

Matthew Plumhoff, Buildings and Grounds Director, passed away on November 16, 2022, after 3 years of service in District 742. Mr. Plumhoff was previously on a leave of absence.

Termination

Alyssa Hoeschen, SPED Instructional Paraeducator, Lincoln Elementary School, effective November 10, 2022.

Antrel Rhodes, SPED Instructional Paraeducator, Katherine Johnson Education Center, effective November 9, 2022.

Kayla Sigler, Mental Health Advocate, McKinley-ALC, effective November 15, 2022.

Olivia James, SPED Instructional Paraeducator, Tech High School, effective October 25, 2022.

Tara Young, SPED Instructional Paraeducator, InStep, effective November 16, 2022.

Robert Power, Behavior Support Specialist, Kennedy Community School, effective December 15, 2022.

Karri Meemken, Clerical Class II (12-Month), District Administration Office, effective December 15, 2022.

Urgo Kadir, Kitchen Helper, Apollo High School, effective November 28, 2022.

Approve the Monthly Treasurer's Report for October 2022.

Approve the Monthly Financial Report for October 2022.

Authorize a Call for Bids for the Apollo Roof Replacement to be opened on Thursday, January 5, 2023, at 11:00 a.m. Central Time.

Award the bids for Oak Hill HVAC Project as follows, based upon low bids received meeting specifications.

Contract 2A – Demolition – Yamry Construction – \$26,500

Contract 5A – Metals (Material Only) – Northern Lights Steel Fabrication– \$32,000

Contract 5B – Metals (Installation Only) – AME Construction – \$28,400

Contract 6A – Rough Carpentry – Yamry Construction – \$7,500

Contract 7A – Roofing – Granite City Roofing – \$228,500

Contract 9A – Acoustical Ceilings – St. Cloud Acoustics – \$15,250

Contract 9B – Painting – Virnig Painting Company – \$1,920

Contract 21A – Fire Suppression – Breth Zenzen Fire Protection – \$14,550

Contract 22A – Mechanical – El-Jay Plumbing – \$1,759,000

Contract 23A – Controls – SCR, Inc. – \$635,100

Contract 26A – Electrical – Design Electric – \$262,700

Approve Board Policy 524– Internet Responsible Use and Safety Policy, as revised (*Third Reading*).

Approve Board Policy 705– Investments, as revised (*Third Reading*).

Approve the Repeal of Board Policy 720 – Vending Machines (*Third Reading*).

Approve New Board Policy 722 – Public Data and Data Subject Requests (*Third Reading*).

On roll call, the following voted “aye”: Andreasen, Copeland, Dahlgren, Dorholt, Green, Haws, and Segura-Schwartz. Motion carried.

III. INFORMATION ITEMS

A. Summary Reports for the 2021-2022 World’s Best Work Force and Achievement & Integration Plans

Lori Posch, Executive Director of Learning and Teaching, provided a Summary Report for the 2021-2022 World’s Best Workforce. Under Minnesota Statutes, Section 120B.11, school boards are to adopt a long-term, comprehensive strategic plan to support and improve teaching and learning.

We incorporate the Strategic Plan Initiatives with five key goals which are guided by Access to Excellent Teachers, Staff Development and Teacher Evaluation and Talent Development plus the Achievement and Integration Plan.

- Early readiness
- Read by Third Grade
- Close Achievement Gaps
- Career and College Ready
- All Graduate

School Readiness Strategies include:

- Social-emotional concepts
- Literacy exposure
- Emphasis on letters and letter sounds
- Exposure to printed words
- Phonological awareness activities
- Number and mathematical concept focus
- Co-teaching model
- Common time to plan quality lessons, review data, and engage in professional development
- Partnerships – Rotary, Licensed childcare providers, etc.
- Early intervention for children birth to age three with developmental delays

Ayan Omar, Director of Equity Services, shared the Achievement & Integration Plan (A&I Plan) supports all students by:

- Funding strategies to increase achievement which are accessible to ALL students.
- Pursues racial and economic integration. The A&I Plan warrants using a strategic planning process grounded in educational equity.
- Research which demonstrates that all students benefit from a racially diverse teaching workforce, and that students of color and American Indian students benefit even more.

The 2020-2023 Achievement and Integration Plan seeks to:

- Reduce achievement disparities.
- Increase access to effective and diverse teachers.
- Increase racial and economic integration.

IV. DISCUSSION AND/OR ACTION ITEMS

A. (ACTION ITEM) – Activity Request for Funding – Trap Shooting

Amy Skaalerud, Executive Director of Finance and Business Services, shared the District has received a request for Trap Shooting / Clay Target to be a District funded activity. This activity is a Minnesota State High School League recognized activity. The funding request is for one paid advisor which will be paid on Lane D of the senior high extra-curricular pay schedule. The total cost for the advisor will be approximately \$4,000. The District will not be covering transportation or other program costs. Both Tech and Apollo currently have teams operating independently from the District. The Apollo team was established in 2017 and the Tech team was established in 2020. Going forward this activity will be a combined Tech/Apollo

Crush activity. There are currently approximately 50 participants between the 2 programs. This information has been reviewed by the Board Finance and Audit Committee

Moved by Dahlgren, seconded by Segura-Schwartz to approve Trap Shooting as a District funded activity.

On roll call, the following voted “aye”: Andreasen, Copeland, Dahlgren, Dorholt, Green, Haws, and Segura-Schwartz. Motion carried.

B. (ACTION ITEM) – Activity Request for Funding – Majorettes

Amy Skaalerud, Executive Director of Finance and Business Services, shared the District has received a request for Apollo Majorettes to be a District funded activity. The funding request is for one paid advisor which will be paid on Lane E of the senior high extracurricular pay schedule. The total cost for the advisor will be approximately \$1,300. This activity is a club activity geared towards students with no formal dance background and is not a competitive activity. This information has been reviewed by the Board Finance and Audit Committee.

Board member Green mentioned the name suggests it could be considered gender sensitive if that needs to be kept in mind moving forward. Both Board member Copeland and Amy Skaalerud noted there were male participants in last year’s Majorettes group.

Moved by Copeland, seconded by Andreasen to approve Majorettes as a District funded activity.

On roll call, the following voted “aye”: Andreasen, Copeland, Dahlgren, Dorholt, Green, Haws, and Segura-Schwartz. Motion carried.

C. (ACTION ITEM) – 2023 Board of Education Legislative Platform

Board member Zach Dorholt presented the final draft of the 2023 Board of Education Legislative Platform.

Moved by Dahlgren, seconded by Copeland to approve the 2023 Board of Education Legislative Platform.

On roll call, the following voted “aye”: Andreasen, Copeland, Dahlgren, Dorholt, Green, Haws, and Segura-Schwartz. Motion carried.

D. (ACTION ITEM) – Approval of Date, Time and Location of the 2023 Reorganization Meeting

Board Chair Haws proposed Tuesday, January 3, 2023 at 5:00 p.m. as the date for the 2023 Reorganization Meeting to be held at the District Administration Office.

Moved by Dahlgren, seconded by Dorholt to approve the 2023 Reorganization Meeting to be held on Tuesday, January 3, 2023, at 5:00 p.m. at the District Administration Office.

On roll call, the following voted “aye”: Andreasen, Copeland, Dahlgren, Dorholt, Green, Haws, and Segura-Schwartz. Motion carried.

E. (ACTION ITEM) – Approval of the Date, Time and Location of the First Board Meeting of 2023

Board Chair Haws proposed Wednesday, January 4, 2023 at 6:30 p.m. as the date for the first 2023 Board Meeting/Work Session to be held at the District Administration Office.

Moved by Dahlgren, seconded by Andreasen to approve Wednesday, January 4, 2023 at 6:30 p.m. as the date for the first 2023 Board Meeting/Work Session to be held at the District Administration Office.

On roll call, the following voted “aye”: Andreasen, Copeland, Dahlgren, Dorholt, Green, and Haws. The following voted “nay”: Segura-Schwartz. Motion passed 6-1.

F. (ACTION ITEM) – Approval of 2023 Board Retreat Date

Board Chair Haws proposed Thursday, January 26, 2023 from 8:30 a.m. to 3:30 p.m. as the date for the 2023 Board Retreat to be held at Quarryview Education Center.

Moved by Dahlgren, seconded by Andreasen to approve Thursday, January 26, 2023, from 8:30 a.m. to 3:30 p.m. as the date for the 2023 Board Retreat to be held at Quarryview Education Center.

On roll call, the following voted “aye”: Andreasen, Copeland, Dahlgren, Dorholt, Green, Haws, and Segura-Schwartz. Motion carried.

V. **REPORTS**

A. Board of Education Standing Committee Reports

1. Monica Segura-Schwartz, Chair of the Board Development, Policy and Governance Committee, shared the Committee met on November 22nd and reviewed eight policies (211, 212, 213, 213.1, 213.2, 214, 298, 299), some of which are on tonight’s agenda, and some were tabled to be covered in 2023. The committee also talked about the Board Retreat. There will not be a committee meeting in December as it falls during the Winter Break.

VI. FUTURE AGENDA ITEMS

Chair Haws noted December Regular Board Meeting topics will include:

- South Junior High School Presentation
- Presentation, Opportunity for Public Input, and Approval of the Final Levy Certification
- Approval of Funding for McKinley Restroom Project
- Approval of High School Course Catalog
- Student Voice to the School Board
- Board Retreat Agenda
- Policy Readings

VII. ADJOURNMENT OF BOARD MEETING

The Board meeting concluded at 7:59 p.m.

The Board then moved to the Work Session, which included discussion of the following items:

VIII. BOARD OF EDUCATION WORK SESSION

A. Dyslexia Presentation

Katie Schnider, Dyslexia Specialist, provided an update on the services in the district. MN Statute 120B.12 states:

- Each school district must identify before the end of kindergarten, grade 1, and grade 2 all students who are not reading at grade level. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened, in a locally determined manner, for characteristics of dyslexia.
- Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened, in a locally determined manner, for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.
- (125A.56 subd. 1c) A student identified as being unable to read at grade level under this section must be provided with alternate instruction under this subdivision that is multisensory, systematic, sequential, cumulative and explicit.

The District 742 Dyslexia Screener includes STAR Assessments 3 times a year, parent, teacher and staff referrals, MTSS, Special Education Case Manager, a characteristics of Dyslexia Checklist, and intervention determined by student need and building resources.

Katie reviewed the 5-year implementation plan along with elementary and secondary curriculum and data. She also went over the legal requirements.

Next steps include a universal screener review, training for all staff on recent literacy research, supports for 4th and 5th grade, develop a system to support students for the multiple years needed to become proficient readers and to complete interventions until at or above grade level, and guidance on meeting legislature from MDE.

The Board was very appreciative of all the hard work that continues to be done to meet the needs of students and families.

B. Schools Update

Assistant Superintendents Kay Nelson and Dr. Mike Rivard provided a Schools Update.

Mike Rivard began by sharing our preschool children spent part of October and November learning about the harvest season with a farmer's market display. Our elementary students were busy with many activities including the Kennedy Winter Family Engagement Night which was a huge success with families participating in robotics activities. Oak Hill has been a pilot for a robotics club for 5th grade students. Madison hosted a large Veteran's Day program to honor our veterans. At the end of November, Madison 3rd grade invited parents to watch a Reader's Theatre production of "Turkeys". At Lincoln, students created art for senior residents at a care facility and they had a fun visit from the St. Cloud Fire Department where 3rd grade students learned fire safety and were able to see the fire truck up close. Principal Ebnet celebrated Lincoln November Students of the Month and students also learned more about coding and robotics. Clearview celebrated their bus drivers and held a large Veteran's Day celebration. The Clearview Student Council members made calming bottles for every classroom's Safe Space. A Westwood student was showcased on Minnesota News Country for building a Little Food Pantry that will be placed outside of Place of Hope Ministries. The pantry works like the Little Free Libraries seen around town.

Kay Nelson shared about secondary schools beginning with North's student of the month breakfast which is one of the ways our schools recognize student achievement and students who are making a positive contribution to their school community. North hosted a 28 Robotics team tournament for middle school teams from across the state of Minnesota. Both North and South teams did well and received some awards. Two North teams received high scores in skills to qualify for State. Apollo partners with the SME Education Foundation for several years now to create a vision for supporting education and students interested in the manufacturing and engineering fields. The program provides equipment, curriculum, scholarships, and STEM focused extracurricular activities for students and teachers. Our Southside Schools hosted an amazing Southside Family Engagement Night in November with opportunities for learning, play and unity building. South students participated in dress up days in December to promote school spirit and performances have begun for our band, choir, and orchestra groups. Tech featured a Science Chili Cookoff where

student groups selected and created chili recipes and performances included Tech's Band Concert and Choir Concerts. McKinley has Community Learning Fridays which gives students the opportunity to learn and use skills not typically found in the classroom while engaging with community partners. It has been a success with both students and teachers discovering some new interests along the way. Activities events include our school theatres for both middle and high schools. Apollo's Bowling Team headed to the state tournament while Tech Tiger Robotics finished qualifying rounds for the Granite City League. Adaptive Soccer had a great state tournament showing and we have entered our winter sports season with many events to attend.

C. Board Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee or Student (No suggested changes - *First Reading*)

Dr. Mike Rivard, Assistant Superintendent of Elementary Education, reviewed Board Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee or Student for a first reading. There were no suggested changes. This policy will be on the December 14, 2022 board agenda for a second reading.

D. Proposed Revised Board Policy 212 – School Board Member Development (*First Reading*)

Kay Nelson, Assistant Superintendent of Secondary Education, reviewed Proposed Revised Board Policy 212 - School Board Member Development, for a first reading. There were suggested changes. This proposed policy will be on the December 14, 2022 board agenda for a second reading.

Board members Andreasen and Dahlgren shared they were delegates for our region last week and went to Minneapolis the entire day to review 18 resolutions. MSBA sent out a newsletter about 3 months ago looking for delegates and Al responded. MSBA has delegates representing each area in the state for a delegate conference where the delegates attended. Neither voted for or against, for those that pass they are brought forward into legislation. From what Al understood, they would be invited back next year. He suggested bringing next year's legislative platform earlier so it can be included in some of the resolutions. It's a great avenue to provide feedback. There were about 150 people in the room and the voting was pretty consistent.

IX. PRESENTATION OF PLAQUE TO DR. LES GREEN

Board Chair Haws presented Dr. Les Green with a plaque for the past 15 years of service as a Board Member in St. Cloud School District 742.

Dr. Green shared some thoughts followed by each of the Board members.

The meeting ended at 9:52 p.m.

Les Green, Clerk

These minutes are not official until reviewed and approved by the Board of Education.