


**From:** Corrina Guardipee-Hall [corrinag@bps.k12.mt.us](mailto:corrinag@bps.k12.mt.us)   
**Subject:** Fwd: Request  
**Date:** January 21, 2022 at 3:16 PM  
**To:** Carlene Adamson [carlenea@bps.k12.mt.us](mailto:carlenea@bps.k12.mt.us)

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Corrina L. Guardipee-Hall ED.S.  
Browning Public Schools  
Superintendent

*'In the course of making decisions, ask yourself what is best for kids!'*

----- Forwarded message -----

**From:** Erin Gilham <[ErinG@bps.k12.mt.us](mailto:ErinG@bps.k12.mt.us)>  
**Date:** Fri, Jan 21, 2022 at 2:53 PM  
**Subject:** Request  
**To:** Corrina Guardipee-Hall <[corrinag@bps.k12.mt.us](mailto:corrinag@bps.k12.mt.us)>  
**Cc:** John Salois <[JohnS@bps.k12.mt.us](mailto:JohnS@bps.k12.mt.us)>, William Huebsch <[williamh@bps.k12.mt.us](mailto:williamh@bps.k12.mt.us)>

Hello,

Please accept this as my Leave of Absence request letter for for the remainder of the 2021-2022 school year.

My request is based upon my personal health and the health of family members:

-December 2021 I went to IHS for an ongoing health concern. I was prescribed a medication I did not feel comfortable taking while working until I fully understood its effects/side effects. I was also referred for further testing and continued follow-up appointments.

-Fall of 2021 I moved in with my parents and began helping care for them due to grief, illnesses and other reasons. We have limited resources (wif, transportation, housing). December 2021 my father was hospitalized and sent via mercy flight to Benefis Medical Center in Great Falls. He continues to struggle with his health issues and requires attention 24/7.

-December 2021 my son was injured and follow-up appointments were needed both in and out of town. January 2022 he sustained another injury which has led him immobile and requires surgery with an extended recovery time of 3-5 months. He will need my close attention and help during this time.

I ran out of leave mid December. I don't see a break in needing to take days off in the near future. Also, the events leading up to this request has caused me great stress and (I feel) the inability to be effective at my job. I've attempted alternatives to balance home and work, but the weight has become too much. Since my family relies heavily on me, I feel my priorities should be focused on them and my own health and stability by relieving the stress of work.

Medical documentation will be submitted to John Salois in Human Resources as they are collected from various Montana medical centers and departments of IHS.

Thank you for your consideration and understanding in this matter.

Erin Gilham  
Teacher, Grade 7  
Browning Middle School  
(406) 750-3147

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**Erin Gilham**  
**7th Grade Math/AVID/STEM**  
**Browning Middle School**



extended leave  
of absence.docx

