

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
October 8, 2013**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, October 8, 2013, at Carver Elementary School, 910 North Green Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Beth Stone who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mrs. Stone announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

September 10, 2013 Noon Regular Meeting

Mr. Hudson made a motion to approve the minutes from the September 10, 2013, regular meeting as presented. Mr. Wheeler seconded the motion. Board Member Eddie Prather abstained and all other members voted in favor. Mrs. Stone announced the motion passed.

September 10, 2013 5:00 P.M. Regular Meeting

Mr. Babb made a motion to approve the minutes from the September 10, 2013, 5:00 p.m. regular meeting as presented. Mr. Wheeler seconded the motion. Board Member Eddie Prather abstained and all other members voted in favor. Mrs. Stone announced the motion passed.

September 12, 2013 1:30 P.M. Special Called Meeting

Mr. Prather made a motion to approve the minutes from the September 12, 2013, 1:30 p.m. special called meeting with one noted correction. The motion was seconded by Mr. Hudson and approved unanimously. Mrs. Stone declared the motion passed.

September 13, 2013 1:30 P.M. Special Called Meeting

Mr. Wheeler made a motion to approve the minutes from the September 13, 2013, 1:30 p.m. special called meeting as presented. The motion was seconded by Mr. Hudson and approved unanimously. Mrs. Stone declared the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

WELCOME

Principal Christy Carroll welcomed the Board of Trustees, parents, staff and visitors to Carver Elementary School.

RECOGNITIONS

The Board of Trustees recognized the following community leaders, students and teachers as follows:

- Board Member Rob Hudson read a Resolution in honor of Board Member Beth Stone's service to the children of the Tupelo Public Schools since her appointment in October, 2010. A copy of the Resolution is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.
- National Merit and Achievement Honors (Cemone Smith named a 2014 National Achievement Scholarship Semi-Finalist and Jimmy Stone has been named a Commended Student in the 2014 National Merit Scholarship Program)
- Students Earning MCT Perfect Scores
- THS Junior Patrick Knight chosen for the Macy's All-American Band
- Area Churches were honored for partnering with the District to serve Tupelo Schools (First Presbyterian Church and East Heights Baptist Church)

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

- A. 2013-2014 Board Master Calendar presented by Mrs. Mary Ann Plasencia (TPSD Goals #1-#4)
- B. Athletic Program Update/All Sports ALL Wave presented by Mr. Andy Schoggin
- C. Federal Accountability Model (TPSD Goal #1)
- D. ACT Update presented by Dr. Matthew Dillon and Ms. Lea Johnson (TPSD Goal #1)
- E. Audit Update Report presented by Mrs. Linda Pannell (TPSD Goal #4)
- F. Demonstration of New TPSD Website (TPSD Goals #1-#4)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Hudson moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #4)

1. Contractual Agreements:
Charter Bus Service Contract BD#2013-2014-001
Rental of School Facilities #SFR1405 through #SFR1408
2. Donations #2013-2014-006 through #2013-2014-009
3. Single Source Purchase #SS1401, College Board \$9,520.00
4. Permission to Accept TPSD Grant #1400, Toyota Education Enhancement Endowment Fund, \$203,450.00
5. Permission to Add 3 Assets and Delete 107 Items from the TPSD Asset List

B. Office of Assistant Superintendent Dr. Matthew Dillon

1. Student Transfer Report presented by Mrs. Pamela Traylor
2. Rankin Elementary Reroof Project with Graham Roofing, Change Order Number Two (2), TPSD Goals #2 and #4
3. Carver Elementary Flooring Renovations with Continental Flooring Company, Certificate of Substantial Completion. TPSD Goals #2 and #4

This project was deemed substantially complete on August 26, 2013. A punch list was developed during the walk through and once all items on the punch list are completed a final walk through will be performed.

4. Tupelo Middle School Rubber Floor Gym Flooring Renovations with Covington Flooring Company, Inc. Certificate of Substantial Completion TPSD Goals #2 and #4

The project was deemed substantially complete on August 22, 2013. A punch list was developed during the walk through and once all items on the punch list are completed a final walk through will be performed.

C. Office of Assistant Superintendent Kimberly Britton (TPSD Goal #1)

Title III Assurances and Title III English Language Acquisition Program Application presented by Mrs. Anna Guntharp

Request that the Board review and consider approval of Title III Assurances and approval of submission of Title III English Language Acquisition Program Application

D. Office of Assistant Superintendent Diana Ezell (TPSD Goal #1)

IDEA Part B and Preschool 2013-2014 Project Application presented by Mrs. Mary Ruth Wright

Request that the Board review and consider approval of the IDEA Part B and Preschool 2013-2014 Project Application funding. Fiscal Year 2014 funds are approved for

obligation July 1, 2013, through September 30, 2015. Included for information and review are the following Project Application documents:

Statement of Assurances
FY2014 Project Application Cover Page

E. Office of Executive Director of Curriculum and Instruction Dr. Leigh Mobley (TPSD Goal #1)

Mississippi Statewide Testing Program – TPSD Test Security Plan 2013-2014 presented by Ms. Lea Johnson, District Testing Coordinator

Request that the Board review and consider approval of the Assurances of the District's Test Security Plan for 2013-2014 School Year.

The motion was seconded by Mr. Babb and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

Board Member Eddie Prather recommended approval of the Docket of Claims for the period September 1 through September 27, 2013, Docket of Claims #13499 through #14172, Accounts Payable Checks #8247 through #8699 in the amount of \$5,055,563.12.

The motion was seconded by Mr. Wheeler and approved unanimously by all members present. Mrs. Stone declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Financial Statement for the Month Ending August 31, 2013

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously by all members present to accept the Financial Statement for month ending August 31, 2013, as presented. Mrs. Stone declared the motion passed.

A copy of the Financial Statement for month ending August 31, 2013, is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein

B. Office of Assistant Superintendent Mrs. Diana Ezell (TPSD Goal #1)

1. Second Reading of New TPSD Policies – ICHI and IEB

ICHI Literacy Based Promotion

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to adopt new policy ICHI Literacy Based Promotion as submitted. Mrs. Stone declared the motion passed.

IEB Speech Language Screening

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously to adopt new policy IEB Speech Language Screening as presented. Mrs. Stone declared the motion passed.

2. Proposed Revisions to Existing TPSD Policies GCRH and GBRK

GCRH Classified Staff Vacation and Holidays

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously to amend TPSD Policy GCRH Classified Staff Vacation and Holidays as submitted. Mrs. Stone declared the motion passed.

GBRK Licensed Staff Vacation and Holidays

On a motion by Mr. Babb, seconded by Mr. Prather, the Board voted unanimously to amend TPSD Policy GBRK Licensed Staff Vacation and Holidays as submitted. Mrs. Stone declared the motion passed.

Copies of the above policy changes are marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

Personnel Recommendations

Mr. Wheeler moved to approve the Licensed Staff recommendations as presented. Mr. Hudson seconded the motion, and the motion was approved unanimously.

Mrs. Stone declared the motion passed. The Personnel Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3 and #4)

Information Items:

Dr. Loden provided information regarding the following items:

1. MSBA Fall Conference (November 11-12, 2013), Jackson, Mississippi
2. NSBA Annual Conference (April 4-7, 2014), New Orleans, LA
3. Race to the Top Grant
4. Potential Pre-K Grant
5. Electronic Background Checks
6. Dr. Loden announced that a Board Work Session is planned for 9:30am on November 19, 2013, at the Hancock Leadership Center to discuss buildings and grounds in conjunction with a Learning Foundation Board meeting.

UNFINISHED BUSINESS

No items of Unfinished Business were presented at this meeting.

NEW BUSINESS

Proposed 2014 Board Calendar

At the noon briefing session Superintendent Gearl Loden presented for first review a proposed 2014 Board Calendar which included regular meetings and tentative dates for work sessions and a summer retreat. No action was taken regarding the proposed calendar.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

At the noon meeting Dr. Loden discussed the following planned topics for upcoming meetings of the Board:

November 19th Meeting

1. Technology Plan will be presented for consideration for approval.
2. Library/E-Books Update (Mary Ann Plasencia)
3. NMMC Portal Update (Mary Ann Plasencia)

B. Executive Session

Board President Beth Stone announced that an Executive Session was held at the noon meeting of the Board to discuss student and litigation matters.

October 8, 2013
Five O'clock, Thomas Street Elementary School

Tupelo Public School District
Board of Trustees – Meeting Minutes
PENDING APPROVAL

ADJOURNMENT

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:45 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Elizabeth Stone, President

Kenneth Wheeler, Secretary