



**Wharton County
Junior College**

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JAN 26 2021

PRESIDENT'S OFFICE

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: VPI Leigh Ann Collins

DATE: 1/14/2021

FROM: Jennifer Mauch, MPS Division Chair

DIV or UNIT: Math & Physical Sciences

SUBJ: PPA request for: Lauren Herrmann
 Title of PPA activity: COWs Maintenance
 Dates (or semesters) of activity: Spring 2021

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Ms. Herrmann will maintain the COWs (Computer on Wheels) at the Wharton campus, used in the corequisite Math support classes.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 700.00	\$ 700.00
TOTAL		\$ 700.00	\$ 700.00

Budget Number : 1110.14306.6092.100

C. **Approvals**

Supervisor: *Jennifer Mauch* Date: 1-22-2021

VP: *Lav* Date: 1-26-21

President: *Betty G. McNeal* Date: 1-26-21

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Vice President of Instruction

Date: 1/25/21 Initial: JC