



## ALPENA COUNTY SHERIFF'S OFFICE

Sheriff Erik W. Smith    Undersheriff Cash J. Kroll  
4900 M32 W, Alpena, Michigan 49707  
Phone (989) 354-9830 · Fax (989) 340-1008 · [www.alpenasheriff.com](http://www.alpenasheriff.com)

**DATE:** January 14, 2025  
**TO:** Board of Commissioners  
**FROM:** Undersheriff Cash Kroll  
**Subject:** Budget Amendment  
**Re:** Unused CPE Funds

The Sheriff's Office received continuing professional education funds from the state of Michigan in 2024 totaling \$24,000.00. The Sheriff's Office spent \$1,076.20 in 2024. These funds can only be spent on eligible costs to meet CPE requirements. The unspent funds totaling \$22,923.80 were not rolled over at the end of the fiscal year. I am requesting the amount of \$22,923.80 be transferred to expenditure line-item **CPE-MCOLES 101-301-969.016** so the funds can be spent to cover training costs that will be incurred in the fiscal year 2025 to meet the state required mandates.

Respectfully submitted,

Undersheriff Cash Kroll