CAREER OBJECTIVE:

My Professional goal is to secure a leadership position where I can use my skills to increase academic achievement and social development through building a school culture with emphasis on a positive workplace environment, modeling a family atmosphere and developing a hard working attitude.

RELEVANT PROFESSIONAL EXPERIENCE:

Principal

Kenowa Hills Pathways High School – Grand Rapids, MI

- 2024-2025- Started partnership with West MI Construction Institute for student enrollment.
- 2024-2025- Developed partnership with GRCC MTEC for focus Fridays.
- 2023-2024- Emphasized enrollment and student involvement in KCTC and enrollment increased by 200%.
- 2023-2024- Maintained increased enrollment in Pathways High School 1st year over 100.
- 2022-2023- Created a 100% Virtual program as part of Pathways High School.
- 2020-2021- Created and Administered Kenowa Hills Online Learning Academy (K-12).
 - K-5 Helped develop, train staff, and begin the school year.
 - $6^{\text{th}} 8^{\text{th}}$ grade had over 200 students and 8 staff members.
 - $9^{\text{th}} 12^{\text{th}}$ had over 300 students and 12 staff members.
- 2020-2021- Successfully applied for and administered COVID Response grant for Pathways High School
- 2019- Kenowa Hills Pathways recorded a 92% 5-year graduation rate.
- 17-18 Pathways became a separate school: Reported School Improvement, Budget, and Evaluated staff.
- Graduation Rate above state average since 2017.
- Started a new Seat Time Waiver program to incorporate a blended learning environment along with online learning.
 - Trained staff on the use of Edgenuity and Compass Learning program to use in a blended learning environment and in a traditional brick and mortar classroom.
- Developed policies and procedures for attendance, scheduling, curriculum development, discipline, and technology initiatives.
- Aligned curriculum to match local standards including adaptation of common core classes in Math and Language Arts.
- Completed and filed all necessary seat time waiver reporting and audit requirements.
- Member of School Leadership Team that helped implement Personal Mastery System
- Member of School Improvement Team and Leader of CTE Professional Learning Community.
- Attended Administrative Team and Cabinet meetings discussing district initiatives.
- Lead Administrator for Summer School and Extended School year.
- Attended Training for: MASSP- 5D+_ Teacher Evaluation System, Trauma-Informed Resilient Schools, Capturing Kids Hearts, Organizational Blueprint (Flippen Group), Process Champions (Flippen Group), SIOP, 360 Leadership Training (Flippen Group), Differentiated Instruction, Gradual Release of Responsibility, Classroom Learning Labs, MVU Online Symposiums, Edgenuity Blended and Online Learning Forums.

8/12- Present

Education Consultant

EdTech Specialists, Inc.

- Consulted with districts on the creation and development of courses to align with state standards and local curriculum mapping.
- Trained staff to develop skills and attributes to be a successful online teacher. ۲
 - Developed a Moodle course that staff can use to interact with for continual support.
- Offered continual assistance to developing plans, procedures, and training for future courses.

Math /Computer / Mentor Teacher

Frontiers / Rogers High School - Wyoming, MI

- Assisted in implementing policies and procedures for an online / blended learning environment •
 - As lead teacher of the program, helped train staff, mentor and recruit students
 - Developed strategies for motivation and achievement
- Created a staff training program allowing employees to become well equipped with tools, • resources and proven practices in becoming a successful mentor teacher
 - Presented this program to several other districts at the MACUL 2011 conference, 50 people
- Administered the district high school summer school program for 2 years
- Aligned curriculum to match district and state requirements
- Instructed: Marketing / Success in Business, Marketing / Management, Explorations in Technology, and Personal Finance
 - Exploration in Technology was a brand new class in which several activities and projects were created to match content standards.
- Assisted with athletic department in running basketball games, announcing, scorekeeping for • volleyball, and working at track meets and coached Rogers JV Football - 2007

Business and Computing Instructor

Lee High School - Wyoming, MI

- Instructed three Computers and Careers classes including the 7 habits curriculum.
 - Created a careers unit which involved using the web database http://www.careercruising.com/
 - Remainder of the yearlong class was spent on Microsoft Office Applications; Word, Excel, PowerPoint, Access, Front Page, and Publisher
- Created a new Multimedia class working with Macromedia Studio MX software package
- Used Front Page to design web pages for the district website and digital / video cameras with Movie works editing software
 - Designed district website (Summer 2003) Updated- year round
- Served as High School Representative on the District Technology Committee
- Initiated curriculum update of technology classes for 2004-2005 school year to include computer programming and film and media classes
- Freshman Class Advisor 2 Years and 8th Grade Girl's Basketball Coach- 2003

OUALIFICATIONS AND SKILLS:

- Goal- oriented personality with experience in both education and business.
- Experiences with many aspects of technology including website design, programming, spreadsheet and presentation software.
- Successfully created and implemented policies and procedures for a brand new educational program • that experienced continual growth.

8/05 - 08/12

8/02-6/05

EDUCATION:

Administration Certification Masters in Education Teacher Certification Vocational Certification B.A., Accounting MI Assoc. of Secondary School Principals Aquinas College, Grand Rapids, MI Aquinas College, Grand Rapids, MI Ferris State University, Big Rapids, MI Hope College, Holland, MI *Minor: Math and Business Administration*

PROFESSIONAL ORGANIZATIONS:

MASSP (MI Association of Secondary School Principals) MACUL (MI Association of Computer Users in Learning) MHSAA Certified Basketball Official NSA Certified Softball Umpire Coached- AYSO, JBA, Upward, and Little League Active member since 2017

Active member since 2000