

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
15125 Farmington Road  
Organizational Meeting  
July 24, 2019**

President Johnson convened the meeting at 6:58 p.m. in the Board Room, 15125 Farmington Road, Livonia.

**Members Present:** Tammy Bonifield, Karen Bradford, Dan Centers, Crystal Frank, Liz Jarvis, Mark Johnson

**Members Absent:** Colleen Burton

**Audience Communications:** None

**Adoption of 2019-2020 Bylaws to Establish Meeting Dates and Other Procedures:** It was moved by Mrs. Bradford and supported by Mr. Frank that the Board of Education of the Livonia Public Schools School District adopt the attached bylaws to establish 2019-2020 meeting dates, procedures for the calling and posting of Board meetings, and authorization to sign contracts and legal documents for the Board.

**SCHEDULE OF MEETINGS OF THE BOARD OF EDUCATION  
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
2019-2020**

Regular meetings of the Board of Education of the Livonia Public Schools School District shall be held at 7:00 p.m. in the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, 734-744-2500, on the following dates. :

<b>July 24, 2019 (Wednesday)</b>	<b>August 19, 2019</b>	<b>September 23, 2019</b>	<b>October 28, 2019</b>
<b>November 25, 2019</b>	<b>December 16, 2019</b>	<b>January 27, 2020</b>	<b>February 24, 2020</b>
<b>March 23, 2020</b>	<b>April 27, 2020</b>	<b>May 18, 2020</b>	<b>June 15, 2020</b>

The Board regularly holds Committee and Study Session meetings throughout the year. Additional Special Meetings and/or Board Workshops may also be scheduled as needed.

Special meetings of the Board of Education may be called by the President of the Board, or any two members of the Board, by serving on the other members a written notice of the day, time, location, and purpose of such meetings. Service of the notices shall be made in accordance with Board Policy BCAC and within the provisions of P.A. 267 and the General School Laws of the State of Michigan, and may be made by a member of the Board or any employee of the Board.

The Secretary of the Board shall cause public notice to be given of all meetings of the Board of Education in accordance with the Michigan Open Meetings Act.

Proposed minutes of Board meetings will be available for public inspection during regular business hours at the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, not more than

eight business days after the date of each meeting, and approved minutes of each meeting will be on the LPS website and available for public inspection during regular business hours at the same location not more than five business days after the meeting at which the minutes are approved.

The President and/or Secretary of the Board shall be authorized to sign all contracts and legal documents on behalf of the Board of Education following approval by resolution of the Board, unless the Board specifically designates other members of the Board or administration in its resolution to approve the contract or legal document.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson

Nays: None

**Designation of  
2019-2020 Bank  
Depositories:**

It was moved by Mrs. Frank and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District adopt a resolution designating JPMorgan Chase Bank, Bank of America, Fifth Third Bank, and Michigan Liquid Asset Fund Plus as depositories for the School District during the 2019-20 school year.

**LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION**

**RESOLVED:** That the JPMorgan Chase Bank, Bank of America and Fifth Third Bank as designated depositories of this School District be and hereby are requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of this School District against the following accounts:

JPMorgan Chase Bank (primary bank)

Main Account

Controlled Disbursements Account

Food Service Account

Flexible Benefits Account

Investment Account (Debt Service)

Investment Account (Sinking Fund)

Investment Account (Technology Fund)

Bank of America (used for agency funds and merchant services)

Main Account

Fifth Third Bank (used for 2013 Bond)

Bond Checking Account

Michigan Liquid Asset Fund Plus

Bond Investment Account

When bearing or purporting to bear the facsimile signature of Andrea Oquist and Alison Smith or the manual signature of Andrea Oquist or Alison Smith.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson

Nays: None

**Appointment of  
Investment  
Officer:**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District appoint the Treasurer, Ms. Alison Smith, as the Investment Officer in conjunction with

the District's Investment Policy for the 2018-2019 school year.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson  
Nays: None

**Appointment of  
Staff Member to  
be in Charge of  
Elections**

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of Phillip Francis as the staff member in charge of school elections for the 2019-2020 school year. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson  
Nays: None

**Appointment of  
Staff Member to  
be Responsible  
for Posting Board  
Meeting Notices**

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of the Superintendent as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson  
Nays: None

**Adjournment:**

President Johnson adjourned the meeting at 7:06 p.m.

**Off/Supt/jw**