

**Stephenville Independent School District
Stephenville, Texas**

**Teacher Appraisal Calendar
2018-2019**

Deadline for T-Tess teacher orientation (No later than the first three weeks of school. Walkthroughs may begin immediately after orientation date)	August 13-31, 2018
Goal-Setting and Professional Development Plan	September 28, 2018
Goal Conference with Principal Window	October 1-Oct. 12, 2018
Formal Observation Window (Except for late-hires and second observations)	October 15- March 1, 2019
Post Conference	Within 10 days after observation
End of Year conferences window	April 15-May 3, 2019
Written summative evaluations completed after EOY conference	Released to teachers within ten (10) days after conference
All summative evaluations must be completed, signed and in Eduphoria on or before this date.	May 17, 2019

Formal T-Tess observations may not be conducted on the following days:

- During the two weeks following the day of completion of T-Tess Orientation
- During administration of standardized tests
- On the days before and after a school holiday:
 - * August 31st
 - * September 4th
 - * October 5th and October 9th
 - * November 16th and November 26th
 - * December 20th and January 8th
 - * January 10th and January 14th
 - * January 18th and January 22nd
 - * February 15th and February 19th
 - * March 8th and March 18th
 - * April 4th and April 8th
 - * April 18th and April 23rd
 - * May 24th and May 28th