Gregory-Portland Independent School District
Donation Form

The Gregory-Portland Independent School District Board Policy CDC (Legal) states that: A conveyance, devise, or bequest of property for the benefit of the public schools, if not otherwise directed by the donor, vests the property in the board or their successors as trustees for those to be benefited by the donation. Funds or other property donated or the income from the property may be spent by the trustees: 1) For any purpose designated by the donor that is in keeping with the lawful purposes of the schools for the benefit of which the donation was made; or 2) For any legal purpose if a specific purpose is not designated by the donor.

The District may receive charitable contributions if they are for public purposes, such as benefiting a group and not an individual. Contributions may be made to the District, District schools or various District groups and clubs.

Gregory-Portland Independent School District is a public school district and is a political subdivision of the State of Texas as noted in Title 34 of the Texas Administrative Code. The District is not a tax-exempt entity under the Internal Revenue Service (IRS) Code Section 501(c) (3). However, the District is considered a tax-exempt organization that may receive charitable contributions according to the IRS Code Section 170(c) (1).

Type: ◉ **Cash/Check** ○ **Gift Card** ○ **Materials** ○ **Equipment**

Restrictions:

◉ **Conditional** (The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.)

○ **Unconditional** (No restrictions)

(If Conditional, describe restrictions below)

Pendants for the grand opening of the new baseball and softball complex

Donor Information:

Donor Name: PROCEDEO Organization: PROCEDEO Group

Address: 1450 Hughes Rd City: Grapevine State: TX Zip Code: 76051

Donated to: Gregory-Portland ISD

Cash Value of Donation or Market Value of Donated Property: $ 4,058.45

Describe/Itemize Donated Property: Pendants for grand opening new baseball & softball

Bob Cervi Digitally signed by Bob Cervi DN: C=US, E=bobcervi@procedeogroup.com, CN=Bob Cervi Date: 2025.02.03 12:01:14-06'00'

Donor Signature Date

To Be Completed by District Official

Approved by Principal/Director: _____ Date: _____

(If donation is conditional OR value equal to or over $1,000 the gift/bequest shall require Superintendent approval prior to accepting the donation)

Approved by Superintendent: MCarrasco Date: 2/18/2025

(If donation is conditional, the gift/bequest shall require Superintendent AND Board approval prior to accepting the donation)

Approved by Board of Trustees: _____ Date: _____

To Be Completed by Business Office

Receipt Date: _____ Receipt #: _____ Amount or Value Received : $_____

[ ] Cash [ ] Check #_____ [ ] Other Non-Cash If Fixed Asset Item, Tag #: _____