

# Howard Valentine School

## ADVISORY SCHOOL COUNCIL AGENDA

Date: September 21, 2020 Time: 4:30pm

**A. Call to order:** 4:33 pm

**B. Approval of agenda:** Judy makes a motion, Chad seconds. Motion approved.

**C. Approval of minutes from** (Date)

**D. People to be heard:**

**E. Student Council Report** (5min):

**F. Communications** (5 min):

**G. Committee Reports** (5 min): \$25 paid to students in place of end of year party, last school year.

**H. Superintendent's or Principal's Report** (5 min): Brief training about the ASC's role and responsibility. Materials sent in email (ASC Handbook and ASC Board Policy). Positions are elected annually (President, V.P., Sec. etc...). Any adult member of the community can be a member. The powers and duties of the ASC are delegated by the School Board. The ASC has an advisory role only, however, the ASC should be involved in school decisions. The ASC should also work to develop a school philosophy, but it must align with the district and state guidelines. It should also develop goals and objectives. Sherry is happy to help develop a philosophy, goals, and objectives. The ASC also helps with the Academic Calendar. Other duties/roles include: assisting in the interview process, communicate between the school and the community, have input on a school safety and discipline plan, review facility use requests. The ASC has no authority in personnel issues. The ASC also cannot meet in executive sessions, it must meet in an open forum. It is also required to conduct meetings using Robert's Rules of Order and must refrain from nepotism and avoid the appearance of impropriety.

Sports-Our new Activities Director is Matt Mendonsa

### I. Administrative Reports

1. Lead Teacher Report (10 min) Students seem to be adjusting to our Smart Start Plan.
2. Treasurer (5 min) – \$500 dollar cash withdrawal. This cannot happen again.
3. President's Report (5 min) – Parents are coming to Janie saying they do not know what is happening. Along with the usual postings, flyers should be sent home with the students. Parents are not allowed in the school. Sherry Becker spoke about this-Our Smart Start Plan was created in accordance with the CDC and State Department of Health guidance. We are trying to keep the students safe. However, since school as started, parents have ideas and input. The committee is meeting again in October to review the Smart Start Plan. Send your thoughts to Sherry.

### J. Items for Advisory School Council Consideration

1. Old Business
2. New Business
  - a. Introduce Nhung Dinh-New Teacher- Put off until next meeting
  - b. ASC training refresher – See Superintendent report
  - c. Elect new V.P. Tabled until next meeting
  - d. School schedule, risk levels, etc... See Smart Start Plan
  - e. Halloween Carnival- Trunk or Treat @ ball-field (?) -Special meeting planned for next week.
  - f. Schedule Next Meeting – October 13, 2020 @ 4:00pm

**K. Attendance:** Janie Wainscott, Sherry Becker, Judy Adamson, Chad Dillman

**L. Adjournment:** 5:30

**M. "After Meeting Workshop" starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)