

## **COSSA 2024-2025 Amended Budget Hearing & Regular Board Meeting**

Wednesday, February 19, 2025 5:00 PM

Agency Board Room, 109 Penny Lane, Wilder, ID 83676

John Baldazo:	Present	Micah Doramus:	Present
Adam Percifield	Present	Norm Stewart:	Present
Sara Bartles:	Present	Dale Layne:	Present
Bree Walker	Present	Alejandro Zamora	Present
Leslie Parker:	Absent	Rob Sauer	Present

Also present were:

Patricia Frahm, COSSA CEO

Tammie Anderson, Special Education Director

Miren M Lowry, Business Manager/Clerk

Debbie Denney, Homedale SD Business Mgr

Katie Russell, ISBA

Shelby Cloward, CTE Instructor

Jeff Azer, CTE Instructor/Food Service Director

Terry Rothamer, Academy Principal

Mark Williamson, CTE Instructor

John Styles, CTE Instructor

Bryan Amos, Academy Instructor

John Montana, CTE Instructor

Benjamin Chadez, Academy Instructor

Michael (Zeke) Sather, CTE Instructor

### ***A. Call Board of Trustees Meeting to Order***

Chairman Bartles called the meeting to order at 5:00 pm

A.a. Pledge of Allegiance

A.b. Determine if a quorum is present

### ***B. 2024-2025 Amended Budget Hearing***

B.a. 2024-2025 Amended Budget

Discussion was held concerning the changes made in the 24-25 Amended Budget as compared to the 24-25 Adopted Budget.

### **C. Audience with Individuals and Groups**

The following individuals spoke in support of Patricia Frahm, CEO/ Superintendent:

- Terry Rothamer, Academy Principal
- Shelby Cloward, CTE Instructor
- Bryan Amos, Academy Instructor (also submitted letter signed by multiple COSSA employees)
- Michael (Zeke) Sather, CTE Instructor (also submitted letter signed by multiple COSSA employees)
- Jeff Azer, CTE Instructor/Food Service Director

### **D. Agenda Action Items**

#### **D.a. Approval of Agenda**

Revise the order of the Agenda, moving Agenda Item G.c ISBA Superintendent Search Options and Agenda Item G.d Superintendent Search Timeline & Tasks to immediately follow Agenda Item D.a Approval of Agenda. This motion, made by John Baldazo and seconded by Adam Percifield, Passed.

#### **D.a.I. ISBA Superintendent Search Options**

Katie Russell, ISBA consultant, presented the Superintendent Search Service options available. She noted that, depending upon which service option was selected, per the State Department of Education a portion of the fee would be reimbursable.

**Option 1** - ISBA will assist from the initial posting of the position through the first round of finalist selection. This service would cost approximately \$3,750, with \$500 being reimbursable.

**Option 2** - Initial posting through selection of semi-finalists. This service would cost approximately \$8,750, with \$2,000 being reimbursable.

**Option 3** - Initial posting through final selection, including a team building workshop after the end. The service would cost approximately \$9,750, with \$3,000 being reimbursable.

#### **D.a.II. Superintendent Search Timeline & Tasks**

Katie Russell, ISBA consultant, also briefly reviewed the Superintendent search timeline.

#### **D.b. Approval of the Consent Agenda**

Approve the Consent Agenda as presented. This motion, made by Adam Percifield and seconded by John Baldazo, Passed.

#### **D.b.I.1. Board Minutes:**

#### **D.b.II. Bill Schedule**

#### **D.b.III. Personnel Report**

#### **D.b.IV. Obsolete Items**

### **E. Information Items/Reports**

E.a. Old Business - NONE AT THIS TIME

E.b. COSSA Educational Association Representative - NONE AT THIS TIME

E.c. Business Office Report

- Received letter from IRS waiving the fine for 2022 late W2 filing
- Worked with Debbie Denney on amended 2024-2025 budget
- With adoption of amended budget, will start working on updating payroll placement for balance of FY25
- Will start working on draft 2025-2026 budget

E.d. Special Services Report

Will add projected staff to next month's report

E.e. Academy Principal and CTE Coordinator Report

No addition to submitted report

E.f. COSSA Administration Report

No addition to submitted report

E.g. Maintenance/Facilities Report

No addition to submitted report

E.h. Food Service Report - NONE AT THIS TIME

E.i. Information Technology Report

No addition to submitted report

E.j. Transportation Report

No addition to submitted report

E.k. Short-Term Training Report

No addition to submitted report

**F. Old Business -- Action Items > NONE AT THIS TIME**

### **G. New Business -- Action Items**

G.a. Consider adoption of 2024-2025 Amended Budget

Adopt 2024-2025 Amended Budget as presented. This motion, made by John Baldazo and seconded by Adam Percifield, Passed.

G.b. Superintendent/CEO Job Description.

Revise the CEO Qualifications to read as follows:

*The COSSA Agency CEO shall have a Masters Degree, possess a valid Idaho Public School Principal Pre-K-12th grade Certificate, AND be willing or able to obtain a valid Idaho Public School Superintendent Certification and/or a Career-Technical Administrator Certificate as determined by the Board of Trustees.*

This motion, made by John Baldazo and seconded by Rob Sauer, Passed.

G.c. ISBA Superintendent Search Options

It was noted that the Board can select Option 1 for now, and add either Option 2 or 3 at a later date with no penalty.

Select ISBA Superintendent Search Option 1. This motion, made by Rob Sauer and seconded by Adam Percifield, Passed.

G.d. Superintendent Search Timeline & Tasks

Projected timeline: 1) March 28 > Applications due ; 2) April 3 > Special Board meeting to review applications/set interviews; 3) April 7 > Candidate interviews. This motion, made by John Baldazo and seconded by Sara Bartles, Passed.

G.e. Designating Board Member to Coordinate Search Activities

Trustee Adam Percifield and Chair Sara Bartles were appointed to coordinate the search activities. Trustee Baldazo, Superintendent Stewart, and Superintendent Zamora offered to assist as needed.

G.f. Consider COSSA Bylaws

Approve the revised COSSA By-Laws as presented, noting the addition of Section 2.e and updating the By-Laws revision date. This motion, made by John Baldazo and seconded by Adam Percifield, Passed.

G.g. Consider Wilder Academy of Virtual Education (WAVE) / COSSA MOU

- Update Section 3.c to reflect that COSSA will bill Wilder School District for professional development.
- Update Section 6 to read as follows: *The District IDEA will flow from the State directly to the Agency. Agency personnel will report funding through the regular COSSA Board of Trustee meetings. The IDEA allocation for Wilder will be calculated on a per pupil basis of Special Education students enrolled online within the Wilder School District as of November 1st of the said school year, with online students funded at 0.8 of the per pupil calculation for that school year.*

Approve the MOA as presented noting the changes as discussed. This motion, made by John Baldazo and seconded by Adam Percifield, Passed.

**H. Executive Session- Idaho Code 74-206(b)(d)(f): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Action(s):**

Move into Executive Session per Idaho Code 74-206(b)(d)(f): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students;

(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. at 6:58 pm. This motion, made by John Baldazo and seconded by Adam Percifield, Passed.

Roll Call Vote: Homedale, Marsing, Notus, Parma, Wilder present

Executive Session adjourned at 7:48 pm

I. ***Executive Session - Possible Action: Possible Action to be taken as a result of Executive Session.***

No action was taken

J. ***Board Requests to Administration***

Add projected FTE to Special Education report in March

K. ***Adjournment***

Adjourn the meeting at 7:50 pm. This motion, made by John Baldazo and seconded by Adam Percifield, Passed.

Respectfully submitted,

Miren Lowry  
Clerk