

Browning Public Schools
Board Agenda Request
Meeting To Be Held: March 29, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: March 21, 2017

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring High School Assistant Cook

Description: Lynne Keenan, Director of Food Service, recommends the following hire:

👤 Kimma Flamond, Assistant Cook, High School, L1/SP, \$11.52/hr.

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Reports

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Assistant Cook		Applicant Recommended Kimma Flamond	
Department/Location High School		Supervisor Lynne Keenan	
Type of Position Classified	Starting Date 03/31/2017	Term 2016-2017 school year	

Recruiting	Date Posted: 12/28/2016	Closing Date: 1/12/2017
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Flamond, Kimma	2/10/2017	Yes	N/A	

Interview Committee			
Name	Title	Name	Title
N/A			

Recommendation: Kimma Flamond has been subbing in this position. She has the knowledge to be a successful cook and is very punctual. Ms. Flamond shows potential growth for this department.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	9/23/2015	Yes	ok
Criminal background check	12/11/2015	Yes	Ok
TB documentation	09/16/2015	Yes	ok

Salary: \$11.52/hr.	Placement: <u>L1/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 3/21/2017 Approved by: _____ Date: _____