

**Harvey School District 152 Policy Committee Meeting
Minutes Tuesday June 2, 2014
Central Office Boardroom**

Agenda:

1. Call to Order
2. Review PRESS Issues
3. Review Administrative Procedures and Exhibit Customization Process
4. Review Policy 5:330 (added on)
5. Good of the Order

Present: Board Member Betty Johnson (Chairperson), Dr. Sophia Jones-Redmond (Facilitator), Dr. Denean Adams (Superintendent), Sirlena Thomas and Nicole Wright

1. **Call to Order:** Meeting was called to order at 10:02am. The agenda was approved with one revision. Review Policy 5:330

2. **Review PRESS Issues**
No new PRESS Issues from IASB.

3. **Review Administrative Procedures and Exhibit Customization Process**
Brian Zumpf continues to work on AP and Exhibit customization and will provide the district with an update by the next policy meeting.

4. **Review Policy 5:330**
Committee reviewed policy 5:330. The recommended language revision is highlighted in yellow: “Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. **As an exception, twelve-month administrators may opt to use vacation days over an eighteen month period.** Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation.”

5. **Good of the Order:**
Meeting ended at 10:22am. The next regularly scheduled meeting is Tuesday, August 5, 2014 at 10:00am.

Action Item(s):

1. Adoption of revised policy 5:330