

TRANSFER
REQUESTS

Nonresident students shall not be permitted to attend District schools except as provided below:

EXCEPTIONS

1. Resident students who become nonresidents during the course of a semester shall be permitted to complete the school year on a tuition basis in the school at which they are enrolled. Tuition shall be prorated from the date the student becomes a nonresident and shall be due and payable on or before the fifth school day following that date.
- ~~2. The child of a nonresident full-time employee shall be allowed to enroll on a tuition basis.~~
3. Non-resident students who are enrolled in the Regional Day School Program for the Deaf as outlined in agreements with area school districts.
4. Nonresident students are enrolled in specialized Career and Technology (CTE) classes as a part of the county CTE program shall not enroll as full-time students. Nonresident student enrollment shall be limited to the courses specified through CTE agreements with area school districts.

**NONRESIDENT
DISTRICT
EMPLOYEES**

A non-resident full-time District employee may request by filing an application with the Superintendent or designee that his or her child be permitted to enroll in any school with space available, provided that no resident student's application for an intra-district transfer has been denied due to lack of space. Transfers shall be granted for one regular school year at a time, on a tuition-free basis; however, the Board reserves the right to review annually whether or not to charge tuition.

Upon any termination of the parent's employment, the child of a non-resident District employee shall forfeit all rights to enrollment in the District; however a student who has good attendance and no discipline issues shall be permitted to complete the semester if termination occurs during a school year.

**DESIGNATED-
PROGRAMS**

A non-resident student shall be permitted to apply in a Board-approved designated program such as the International Baccalaureate (IB) Primary Years, Middle Years or Diploma program under the following criteria:

1. Space is available at the IB designated campus;
2. The student meets the requirements needed for selection and entry and is accepted into the International Baccalaureate Primary Years, Middle Years or Diploma program.

The Superintendent or designee may require a conference with the parents and may request written acknowledgement of the criteria for admission in the International Baccalaureate Primary Years, Middle Years or Diploma program.

Non-resident students who are accepted at the designated campuses in Board-approved designated programs such as the International Baccalaureate Primary Years, Middle Years or Diploma programs may be allowed to attend schools in the District tuition-free; however, parents of non-resident students will be responsible for all testing fees associated with International Baccalaureate Primary Years, Middle Years or Diploma program assessments.

FACTORS	In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff, the student's disciplinary history, and attendance records.
ASSIGNMENTS	The Superintendent shall assign transfer students to schools according to attendance areas and reassign students to conform to any changes in those boundaries. The Superintendent may assign any student from one school facility to another. When a student is reassigned, the parent/guardian shall be notified in writing. [See FDB(LOCAL)]
REVOCAION OF TRANSFER	<p>A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement.</p> <p>Written notification of any transfer revocation shall be sent to the school district of residence.</p>
TUITION	If the District charges tuition, the amount shall be set by the Board, within statutory limits.
WAIVERS	The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]
NONPAYMENT	The District may initiate withdrawal of students whose tuition payments are delinquent.
APPEALS	Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.